



# WILMINGTON URBAN AREA Metropolitan Planning Organization

P.O. Box 1810  
Wilmington, North Carolina 28402  
910 341 3258 910 341 7801 FAX

## Citizen Advisory Committee May 6, 2009 Meeting Minutes

### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR  
Public Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

### Members in attendance:

Al Freimark  
Howard Loving, Co-chair  
John Melia  
Steven Stanton  
Howard Capps  
Paul Martinez  
Mike Roberts, Co-chair  
Stuart Smith

### Members not in attendance:

Ryan Rhodenhiser  
Scott Cromartie  
Eric Coffey  
Bill Ballard

### Others in attendance:

Joshuah Mello, WMPO staff

## Agenda

### I. General

Welcome Stuart Smith, replacing Nancy Guyton. Stuart is a retired analytical chemist for Dupont and has served on several boards in Brunswick County:

Stuart Smith  
10076 S. Olde Towne Wynd  
Belville, NC 28451  
Tel: 910 371-9555  
ssmith@capefear.net

Welcome guest, Dennis Decker who has prior experience in transportation planning.

### II. Review April 15 Meeting Minutes

### III. Updated Contacts, Organizations and Responsibilities:

Noted: 2,500 surveys completed and that there is a recent slowdown in completed surveys. CAC agreed that we should strive to receive 3,500 surveys.

Actions to increase interest and reach target 3,500 surveys:

- **Continue survey completion period through end of May**
- **Seek greater Star News involvement in survey promotion, project value, and why results are important**
- **All CAC members to e-mail appreciation for survey promotion to date to Bob Gruber, publisher of the Star News.**
- **Howard L: to meet with publisher and discuss enhanced involvement**
- **Joshuah: to encourage reporter Pat Gannon to attend May 11 Open House at CFCC**
- **Howard C, to contact Channel 14 for involvement**

- **Joshuah: include open house schedule on Channel 8.**
- **John: assist with resupply of survey paper copies to Senior Center**
- **Joshuah: prepare boiler-plate article, featuring quotes from Lanny Wilson, for local media. Article to highlight process, importance of citizen involvement/inclusiveness and value of results.**
- **CAC members: as applicable, request local fire departments publicize survey on external bulletin boards.**
- **Joshuah: use VMS highway signs to promote open houses**
- **Joshuah: place paper surveys at NHC Govt Cntr**
- **Joshuah: invite county planning department members to participate in open houses**
- **ALL CAC distribute Open House Posters**

**IV. Open House Structure:**

Reviewed procedures for open houses and confirmed CAC assignments. Open house schedule attached.

**V. Review of Scenario Planning Process:**

General review of modeling process and NCDOT's involvement.

**VI. Other Business:**

Next meeting: Wednesday, June 3 at 4:00pm.