



WILMINGTON URBAN AREA Metropolitan Planning Organization

P.O. Box 1810
Wilmington, North Carolina 28402
910.342.2781 910.341.7801 FAX

Members:

City of
WILMINGTON
Lead Planning Agency

Town of
CAROLINA BEACH

Town of
KURE BEACH

Town of
WRIGHTSVILLE BEACH

NEW HANOVER
County

Town of
BELVILLE

Town of
LELAND

Town of
NAVASSA

BRUNSWICK
County

PENDER
County

CAPE FEAR
Public Transportation
Authority

North Carolina
BOARD OF
TRANSPORTATION

Technical Coordinating Committee Meeting Agenda

TO: Technical Coordinating Committee Members
FROM: Mike Kozlosky, Executive Director
DATE: April 8, 2009
SUBJECT: April 15, 2009 meeting

A meeting of the WMPO Technical Coordinating Committee will be held on **Wednesday, April 15th at 10:00 am**. The meeting will be held in the Traffic Conference Room on the fourth floor of 305 Chestnut Street in downtown Wilmington.

The following is the agenda for the meeting:

- 1) Call to Order
- 2) Approval of Minutes
 - a. 3/11/09
- 3) Old Business
- 4) New Business
 - a. Resolution supporting the amendment to the 2009-15 State Transportation Improvement Programs to include the purchase of (2) 12-passenger vans (TA-5102)
 - b. Approval of the 2009-2010 Inter-local Section 5303 Agreement between the Wilmington MPO and Cape Fear Public Transportation Authority
- 5) Updates
 - a. Citizen Advisory Committee- "Cape Fear Commutes"
 - b. WMPO BikePed Committee
 - c. NCDOT
- 6) Announcements
 - a. WMPO Bike/Pedestrian Committee meeting- April 9th
 - b. WMPO Citizen Advisory meeting- April 15th
- 7) Adjournment
 - a. Next meeting: May 13, 2009

Attachments:

- Minutes from 3/11 meeting
- Resolution supporting the amendment to the 2009-15 State Transportation Improvement Programs to include the purchase of (2) 12-passenger vans (TA-5102)
- Approval of the 2009-2010 Inter-local Section 5303 Agreement between the Wilmington MPO and Cape Fear Public Transportation Authority
- NCDOT Project Update (to be distributed at the meeting)

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for March 11, 2009**

Members Present:

Mike Kozlosky, City of Wilmington
Sam Burgess, New Hanover County
Ken Vafier, Pender County
Robert Waring, Town of Leland
Claudia Bray, Town of Navassa
Brian Chambers, City of Wilmington
Don Bennett, City of Wilmington
Shane York, NCDOT

Others Present:

Joshuah Mello, City of Wilmington
Anthony Prinz, City of Wilmington
Bill McDow, City of Wilmington

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:07 am.

2. Approval of Minutes

The motion to approve the minutes for the February 11, 2009 meeting carried unanimously.

3. Old Business

None

4. New Business

a. Resolution supporting the new proposed route for the Beach to Battleship event

Mr. Prinz told members due to the number of complaints regarding traffic delays during the Beach to Battleship, the event coordinators are working to adjust the route in order to reduce the number of potential conflict points between triathlon participants and traffic. NCDOT has requested a resolution of support from the MPO before considering the new route. Mr. Prinz told members more organizations are being involved in the decision making process this year. They have done a lot more due-diligence this year. Mr. Kozlosky told members the Beach2Battleship event staff is willing to make a presentation to the TAC when the resolution is considered. Mr. Burgess made the motion to support the resolution and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

b. Resolution amending the 2008-2009 Unified Planning Work Program

Mr. Kozlosky told members the MPO has until March 31st to amend our Planning Work Program based on the current expenditures for the fiscal year. Mr. Kozlosky said staff has evaluated the current expenditures and has recommended reducing the special studies line item. Staff does not anticipate hiring a consultant to complete a collector street plan or utilize the funds for on-call engineering services. Mr. Burgess made the motion to recommend approval of the resolution to amend the 2008-2009 Unified Planning Work Program and forward to the TAC for consideration. Mr. Bennett seconded it and the motion carried unanimously.

c. Resolution adopting the 2009-2010 Unified Planning Work Program

Mr. Kozlosky told members the Planning Work Program for the MPO planning area boundary must be adopted annually and submitted to both NCDOT's Transportation Planning Branch and the Public Transportation Division. It includes the use of PL funds, as well as the use of Section 5303 funding. We have included in the PWP \$50,000 to hire a consultant to assist with the development of the Long Range Transportation Plan; specifically the transit needs analysis and the financial aspect of the plan. The PWP also includes a Section 5303 budget of \$73,715.

Mr. York made the motion to recommend approval of the resolution and forward to the TAC for consideration. Ms. Bray seconded the motion and it carried unanimously.

d. Resolution certifying the Transportation Planning Process for FY 2009

Mr. Kozlosky told members the MPOs are required annually to certify that we are conducting transportation planning in a continuous, cooperative and comprehensive manner. We are required to submit this to NCDOT and Federal Highway Administration. Mr. Burgess made the motion to support the resolution and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

e. Resolution supporting amendments to the 2009-2015 Metropolitan and State Transportation Improvement Program to include the Cross-City Trail (EB-5121) and Roadside Environmental (ER-5100)

Mr. Kozlosky told members there is an opportunity for stimulus funds to be used for the Cross-City Trail. NCDOT has agreed to appropriate \$2 million for the Cross-City Trail in Wilmington, which will connect Halliburton Park with the Wrightsville Beach drawbridge. There will be a local match of \$1 million and so we need to amend our Metropolitan Transportation Improvement Program to include this project. NCDOT has also identified \$5.5 million for road-side environmental enhancements and we need to amend the STIP to include that project as well. Staff opened the 30-day public comment period on February 25th until March 25th and then the item will be brought to the TAC for consideration on March 26th. Mr. Bennett made the motion to support the resolution and forward to the TAC for consideration. Ms. Bray seconded the motion and it carried unanimously.

5. Project Updates

a. Market Street Corridor Study

Mr. Kozlosky told members he received the draft land-use element of the study and he will forward it to members for review. The plan is anticipated to be completed in April. Staff is currently working with NCDOT on an intersection improvement project for Kerr Avenue and Market Street. NCDOT currently has a widening project for Kerr Avenue from Randall Parkway to the Martin Luther King, Jr. Parkway. NCDOT has the Categorical Exclusion and if any improvements are made outside the right-of-way with NCDOT funds, they would have to go back and open up the Categorical Exclusion, which could delay the project for 1 to 1 ½ year. Staff is working with the Department and Federal Highway Administration to take those intersections improvements out of the categorical exclusion and to move forward with the widening so we can complete the widening and then come back in to make those intersection improvements.

Mr. Kozlosky stated that staff has received positive feedback from citizens at the public meetings held in March on the plan.

b. Citizen Advisory Committee (CAC)

Mr. Mello updated the group on CAC activities.

c. Bike/Pedestrian Committee

Mr. Mello updated the group on Bicycle/Pedestrian Committee activities.

d. NCDOT Project Update

attached

6. Announcements

a. WMPO BikePed Committee meeting- March 12th

b. WMPO Citizen Advisory meeting- March 18th

c. "Cape Fear Commutes" media kickoff – March 20th

7. Adjournment

With no further items, the meeting was adjourned at 10:28 am.

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION SUPPORTING THE AMENDMENT OF THE
2009-2015 STATE TRANSPORTATION IMPROVEMENT PROGRAM**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation, and

WHEREAS, the Transportation Advisory Committee has found that the Wilmington Urban Area Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative, and comprehensive manner; and

WHEREAS, the North Carolina Board of Transportation adopted the 2009-2015 State Transportation Improvement Program on June 5, 2008; and

WHEREAS, since the adoption of the 2009-2015, the United States Congress has passed the 2009 American Reinvestment and Recovery Act that would include investments in transportation infrastructure; and

WHEREAS, projects selected for funding under this economic stimulus package will require a State Transportation Improvement Program project identification number; and

WHEREAS, the Wilmington Metropolitan Planning Organization, Cape Fear Public Transportation Authority and North Carolina Department of Transportation have identified the purchase of (2) 12 passenger vans expansion vans (TA-5102) and re-allocation of funds from the state TIP to American Reinvestment and Recovery Act funding; and

WHEREAS, the Wilmington Metropolitan Planning Organization has conducted a 30-day public comment period to receive citizen input on these transportation projects.

NOW THEREFORE, be it resolved by the Wilmington Urban Area Metropolitan Planning Organization's Transportation Advisory Committee supports amending the 2009-2015 State Transportation Improvement Programs to include the purchase of (2) 12 passenger expansion vans (TA-5102) and re-allocation of funds from the state TIP to American Reinvestment and Recovery Act funding.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee on April 29, 2009.

Lanny Wilson, Chairman
Transportation Advisory Committee

Mike Kozlosky, Secretary

STATE OF NORTH CAROLINA
COUNTY OF NEW HANOVER

**PUBLIC TRANSPORTATION PLANNING AGREEMENT FOR THE
WILMINGTON URBANIZED AREA**

THIS AGREEMENT made and entered into this ____ day of _____, 2009 by and between the Transportation Advisory Committee of the Wilmington Urban Area Metropolitan Planning Organization (MPO) and the Cape Fear Public Transportation Authority d/b/a Wave Transit (Authority), a North Carolina public transportation authority.

WITNESSETH

WHEREAS, in accordance with 23 CFR § 450.306, the MPO was designated as the policy body for cooperative decision making in the Wilmington Urbanized Area (UZA); and

WHEREAS, on March 30, 2005 the MPO, including the City of Wilmington, New Hanover County, North Carolina Department of Transportation and other urban area jurisdictions, adopted the Wilmington Metropolitan Planning Organization 2030 Long Range Transportation Plan (Plan); and

WHEREAS, the City of Wilmington and New Hanover County recognize that traffic and transportation concerns are shared between jurisdictions regardless of jurisdictional boundaries, and effective July 1, 2004 established the Authority to provide public transportation services within the UZA; and

WHEREAS, the Authority is the provider of public transportation services in the UZA; and

WHEREAS, on June 22, 2005 the Secretary of Transportation for the State of North Carolina, in accordance with the authority vested by the Governor of the State of North Carolina, and in accordance with Title 49 of the United States Code § 5307(a)(2) and the Transportation Equity Act for the 21st Century, declared the Authority to be a designated recipient of federal Urbanized Area Formula Program funds for the UZA; and

WHEREAS, The Federal Transit Authority, pursuant to 49 CFR § 5303, provides 80% of transportation planning funds for the UZA, the North Carolina Department of Transportation provides 10% and the required 10% local match that is shared by the members of the MPO in accordance with the Memorandum of Understanding for Cooperative, Comprehensive, and Continuing Transportation Planning dated October 24, 2002; and

WHEREAS, the MPO is the recipient of Federal Transit Authority 49 CFR § 5303 transit planning funds for the UZA; and

WHEREAS, 23 CFR § 4510.310 requires an agreement between the Authority and the MPO specifying cooperative procedures for carrying out transportation planning and programming.

NOW, THEREFORE, for and in consideration of the premises and other good and valuable consideration set forth herein, the MPO and the Authority agree as follows:

1. **Cooperation.** The MPO and the Authority shall cooperate in long range planning for the provision of public transportation services in the UZA, including the Metropolitan Transportation Improvement Program (MTIP). The MPO and the Authority shall cooperate in estimating funds needed for such services recommended in the MTIP as adopted by the MPO and updated periodically, and as set forth in the State Transportation Improvement Program (STIP) as updated periodically.
2. **Planning.** The Authority shall have a major role in the public transportation planning process and the inclusion of projects in the public transportation service portion of the MTIP, as updated periodically.
3. **Tasks.** The Authority shall perform the program tasks assigned to it in the PWP.
4. **Funding.** The MPO will pay to the Authority sixty-five (65%) percent of its allocation of § 5303 planning funds for the term of this agreement.
5. **Duration.** Unless terminated as set forth hereinafter, this Agreement shall continue for as long as Federal and State funding for public transportation planning are provided to the UZA.
6. **Termination.** This Agreement shall terminate if Federal and/or State funding for public transportation services to the UZA is terminated. Either party may terminate this Agreement upon written notice to the other party at least thirty (30) days prior to the effective date of termination and specifying the effective date of termination.
7. **Amendment.** This Agreement may be amended at any time in writing signed by the parties.

IN WITNESS WHEREOF, the Wilmington Urban Area Metropolitan Planning Organization has caused this Agreement to be executed in its behalf through its Transportation Advisory Committee by its Chairman as authorized at a regular meeting held on the ____ day of _____, 2009 and attested by its Secretary, and the Cape Fear Public Transportation Authority d/b/a Wave Transit has caused this Agreement to be executed in its behalf by its Chairman as authorized at a regular meeting held on the ____ day of _____, 2009, attested by its Secretary and its seal to be hereto affixed.

**WILMINGTON URBAN AREA
METROPOLITAN PLANNING
ORGANIZATION/Transportation
Advisory Committee**

By: _____
Lanny Wilson, Chairman

ATTEST:

Mike Kozlosky, Secretary

**CAPE FEAR PUBLIC
TRANSPORTATION AUTHORITY
d/b/a Wave Transit**

By: _____
Bill Bryden, Chairman

(SEAL)

ATTEST:

George Dolan, Secretary

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

This _____ day of _____, 2009.

Catherine E. Cole, CPA
Authority Finance Director

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

I, _____, a Notary Public in and for the State and County aforesaid, certify that Mike Kozlosky came before me this day and acknowledged that he is the Secretary of the Transportation Advisory Committee of the Wilmington Urban Area Metropolitan Planning Organization, and that by authority duly given and as the act of the Organization, the foregoing instrument was signed in its name by its Chairman and attested by himself as its Secretary.

WITNESS my hand and official seal, this ____ day of _____, 2009.

Notary Public

My commission expires: _____

STATE OF NORTH CAROLINA

COUNTY OF NEW HANOVER

I, _____, a Notary Public in and for the State and County aforesaid, certify that George Dolan personally came before me this day and acknowledged that she is the Secretary of the Cape Fear Public Transportation Authority d/b/a Wave Transit, and that by authority duly given and as the act of the Authority, the foregoing instrument was signed in its name by its Chairman, sealed with its seal and attested by herself as its Secretary.

Witness my hand and official seal, this the ____ day of _____, 2009.

Notary Public

My Commission Expires: _____