



## WILMINGTON URBAN AREA Metropolitan Planning Organization

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### Meeting Agenda

Wilmington Urban Area MPO  
BikePed Committee

#### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR  
Public Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

**TO:** WMPO BikePed Committee Members  
**FROM:** Joshua Mello, Secretary  
**DATE:** February 7, 2008  
**SUBJECT:** February 14, 2008 Meeting

A meeting of the WMPO BikePed Committee will be held on **Thursday, February 14** at **5:15pm**. The meeting will be held at the **Lord Spencer Compton Conference Room at Wilmington City Hall** in downtown Wilmington.

The following is the agenda for the meeting:

- 1) Adoption of committee bylaws (Josh)
- 2) NC Bicycle Advisory Committee representation (Dave)
- 3) Military Cutoff Road path & information panel discussion (Bethel)
- 4) Bicycle facility maintenance (Chris)
- 5) Policy about bike consideration during construction (Chris)
- 6) Weekly Bicycle Column (Andrea)
- 7) River to the Sea Ride planning (Chris)
- 8) Other Business
- 9) Announcements
  - a. Transportation Advisory Committee Meeting: February 27 at 4:00pm at Wilmington City Hall
  - b. Technical Coordinating Committee Meeting: March 12 at 10:00am at 305 Chestnut Street, Floor 4
- 10) Next meeting March 13, 2008 at 5:15pm in the Lord Spencer Compton Conference Room at Wilmington City Hall
- 11) Adjournment

**WILMINGTON METROPOLITAN BICYCLE AND PEDESTRIAN COMMITTEE  
BYLAWS  
DRAFT**

**ARTICLE I: CREATION; NAME; NUMBER OF MEMBERS**

There is hereby created a committee composed of thirteen members, each appointed by one member of the Wilmington Metropolitan Planning Organization (WMPO) Transportation Advisory Committee (TAC). Also serving as secretary for the committee and a voting member will be one staff member from the WMPO. This committee shall be known as the Wilmington Metropolitan Bicycle and Pedestrian Committee D/B/A WMPO BikePed Committee.

**ARTICLE II: COMMITTEE; DUTIES AND RESPONSIBILITIES**

The Committee shall advise the TAC regarding bicycle and pedestrian programs, projects, policies and safety.

The Committee shall assume the following duties: 1) develop and support bicycle and pedestrian education programs for youth and adults, 2) support the enforcement of traffic laws for all roadway users, 3) promote the use of bicycling and walking for transportation, fitness, and recreation, 4) develop safe bicycle and pedestrian facilities, 5) facilitate projects, plans, programs, and ideas that will promote a safer environment for bicycling and walking in the WMPO planning area.

**ARTICLE III: APPOINTMENTS OF COMMITTEE**

Section 1. Composition: The committee shall be composed of not more than 14 members. The membership should have representation from a wide cross-section of the regional population.

Section 2. Appointments: One appointment will be made by each TAC member. Committee members will serve consecutively with their appointing TAC member.

**ARTICLE IV: MEETINGS**

Committee meetings shall be held on a monthly basis unless determined otherwise by the Committee. The Chair of the Committee or, in his absence, the Vice-Chair, may call a special meeting of the Committee at any time by giving each member 24-hour notice. Special meetings will be scheduled upon request by more than seven Committee members. A quorum of the Committee shall be in attendance before action of an official nature can be taken. A quorum consists of 51% of active members, as defined in Article V.

**ARTICLE V: ATTENDANCE OF MEMBERS**

A member of the Committee who misses four or more consecutive regular meetings loses his active status and is no longer eligible to vote. The Secretary of the Committee will notify the respective TAC member that he must reappoint a new member to serve on the Committee.

Absences due to sickness, death, or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Committee except that in the event of a long illness, or other such cause for prolonged absence, the member may be replaced.

#### ARTICLE VI: COMPENSATION

Committee members shall serve without monetary compensation.

#### ARTICLE VII: OFFICERS

There shall be a Chair, Vice-Chair and Secretary of the Committee. An annual election of the Chair shall be held by the Committee members and shall occur at the regular monthly meeting in July. Officers shall serve for one year with the eligibility for re-election. New officers shall take office at the subsequent regular meeting in August. In the event an officer's appointment to the Committee is terminated, a replacement to this office shall be elected by the Committee, from its membership, at the meeting following the termination.

#### ARTICLE VIII: OFFICERS DUTIES

The Committee Chair shall preside at all meetings and sign all documents relative to action taken by the Committee. The Chair shall appoint all subcommittees including a nominating committee composed of three committee members. A nominating committee shall be appointed at least thirty days prior to the July meeting.

When the Chair is absent, the Vice-Chair shall perform the duties of the Chair. When both the Chair and Vice-Chair are absent, the Secretary shall perform the duties of the Chair.

The Secretary shall e-mail all official reports and the official minutes of all regular and special meetings to all Committee members prior to the next scheduled meeting.

Robert's Rules of Order, Newly Revised, shall govern the committee's actions.

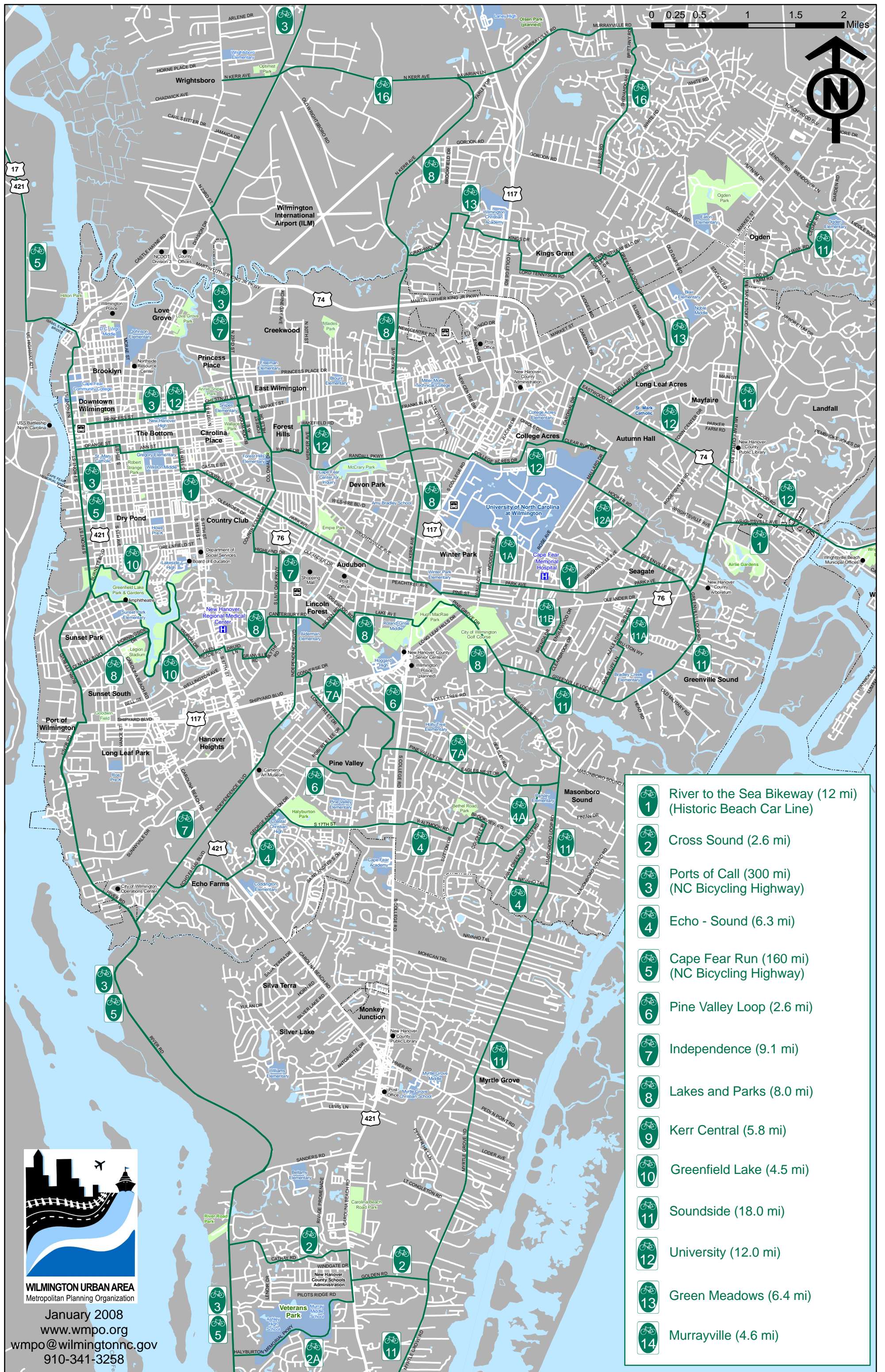
#### ARTICLE IX: COMMITTEES















Section 1. The Executive Committee shall consist of the Chair, Vice-Chair, and Secretary.

Section 2. Sub-committees may be appointed by the Chairperson as necessary.

#### ARTICLE X: AMENDMENTS

The bylaws may be amended or repealed and new bylaws adopted by the affirmative vote of two-thirds of the total membership of the committee at any regular or special meeting of the group, with subsequent approval by the TAC.



-  River to the Sea Bikeway (12 mi)  
(Historic Beach Car Line)
-  Cross Sound (2.6 mi)
-  Ports of Call (300 mi)  
(NC Bicycling Highway)
-  Echo - Sound (6.3 mi)
-  Cape Fear Run (160 mi)  
(NC Bicycling Highway)
-  Pine Valley Loop (2.6 mi)
-  Independence (9.1 mi)
-  Lakes and Parks (8.0 mi)
-  Kerr Central (5.8 mi)
-  Greenfield Lake (4.5 mi)
-  Soundside (18.0 mi)
-  University (12.0 mi)
-  Green Meadows (6.4 mi)
-  Murrayville (4.6 mi)



**WILMINGTON URBAN AREA**  
Metropolitan Planning Organization

January 2008  
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