



## WILMINGTON URBAN AREA Metropolitan Planning Organization

### Citizen Advisory Committee July 15, 2015, Meeting Notes

#### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE  
BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR  
Public Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

#### Members in attendance:

Howard Loving  
Stuart Smith  
John Melia

Steve Stanton  
David Hollis  
Howard Capps

Al Freimark  
John Ellen  
Terry Obrock

Others in attendance: Suraiya Rashid, Sr. Transportation Planner, Corey Knight, Sr. Project Engineer

#### Call to Order and Approval of Minutes

Mr. Loving called the meeting to order. After review of the June 10<sup>th</sup>, 2015 minutes Mr. Melia moved for approval. Mr. Freimark seconded the motion and it passed unanimously.

#### Update on Schedule

Mr. Loving asked Ms. Rashid to provide an update on the remaining schedule for the year. Ms. Rashid discussed that the remaining schedule for *Cape Fear Transportation 2040* in 2015 involved a public hearing at the next TAC meeting followed by presentations by each CAC member to their individual jurisdictions' boards and the adoption process.

#### CAC Presentation Schedule to Individual Jurisdictions

Ms. Rashid drew the committee's attention to the tentative final presentation schedule handout. Ms. Rashid indicated that the dates listed would not be finalized until after the July 22<sup>nd</sup> TAC meeting. Mr. Hollis pointed out that a few of the meeting times would need correction as well. Ms. Rashid stated that she would finalize meeting dates and times after the July TAC meeting and would contact each CAC member individually to discuss presentation logistics. Mr. Smith asked if Ms. Rashid would be present at each presentation. Ms. Rashid responded that it was her plan to be present at each presentation but that Executive Director Mike Kozlosky and Senior Project Engineer Corey Knight would assist if there were logistical conflicts between meeting dates. Mr. Loving mentioned that the CAC would be conducting a debriefing exercise in October of this year to identify the things that worked well and the things that could use improvement in the *Cape Fear Transportation 2040* process to assist with designing the next plan's process.

#### Final Presentation Preparation

Mr. Loving asked Ms. Rashid to go through the draft final presentation PowerPoint. Mr. Loving indicated that the presentation delivery plan could be altered based on direction from each individual CAC member as to how they would like their presentations to be delivered. Ms. Rashid proceeded to deliver the draft presentation. Mr. Smith requested that WMPO Staff handle more of the background information within

the presentation and that CAC members could handle explanations of specifics as they related to their modal subcommittees and their individual jurisdiction. Mr. Loving requested that an introduction to the CAC and their role be given within the first section of the presentation “Background on MPOs”. Mr. Loving indicated that staff would distribute the survey responses to combat any questions that the committee might receive on bicycle and pedestrian facilities as recreation facilities versus transportation facilities. Mr. Melia asked if the CAC members were allowed to add their own comments or if they should stick to the bullets in the presentation outlined by staff. Mr. Loving responded that the presentation was a guide that CAC members could use but that they were at liberty to add their own comments about the plan. Mr. Loving also noted that it would be prudent to reiterate throughout the presentation that the plan looks out 25 years into the future. Mr. Melia noted that the objectives he wanted the CAC to focus on with mass transportation initiatives was producing a mass transportation system that was clean, comfortable, convenient and cost-effective. Mr. Smith asked to change the image on the roadways slide. Mr. Capps asked if it gave a false impression to start discussing roadways with a comment on the need for additional capacity. Ms. Rashid explained that her intention was to catch the attention of the audience before explaining that the further development of the roadway network in the WMPO area should balance the needs of all roadways users and that widenings were not highly emphasized in the plan. Mr. Smith asked that mass transportation users be added to the list of roadway users and to better explain the idea that widening roadways would not solve issues. Mr. Hollis mentioned that many people would pay closest attention to the information on the roadways slides. Mr. Loving agreed that the roadways slides would get the most attention and mentioned that due time should be spent on these slides describing the concepts noted on roadways planning.

#### **Action Items**

- WMPO Staff will send an email with the following items:
  - Future tentative meeting dates
  - Responses to the survey questions regarding mode choices
  - Draft resolution language
  - Updated PowerPoint presentation
- CAC will review the draft presentation and communicate with staff on which slides should be presented by WMPO Staff and which should be presented by the CAC member
- WMPO staff will contact each CAC member individually after the July 22<sup>nd</sup> public hearing with a finalized schedule of presentations and to coordinate presentation logistics.

**Next Meeting Date:** October 21<sup>st</sup> at 3PM