

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: August 25, 2016

Members Present:

Al Sharp, City of Wilmington
Steve Whitney, Brunswick County
Shawn Spencer, New Hanover County
Tom Campbell, Town of Carolina Beach
Al Schroetel, Cape Fear Cyclist
Carol Stein, Pender County
Karin Mills, City of Wilmington
Matt Hogan, NC Board of Transportation
Nick Cannon, UNCW
Beth Doliboa, WMPO
Adrienne Harrington, WMPO

Additional Guests:

Bethel Paris, East Coast Greenway
John Townsend, NHC Planning
Zach Steffey, Town of Wrightsville Beach

1. Call to order

A. Harrington called meeting to order at 3:04pm.

2. Approval of Minutes from June 23, 2016

S. Whitney made request to change "Glen Meade Rd to Savannah Ct" to "Savannah Ct to Graymont Dr" and to specify that the project added on Gillette Dr was added as a low priority project. T. Campbell made motion to approve the minutes for June 23, 2016 with changes presented, motion seconded by M. Hogan and it carried unanimously.

3. New Business

- Section 5: The committee discussed projects 160, 161, and 162 which are near a new elementary school that will open in the fall and a housing development that is currently underway. Projects 160 and 161 were moved to a high priority and project 303 was moved to medium priority due to these new developments. The committee discussed project 227 which is also on the New Hanover County Greenway Plan and decided to move it to a medium priority to promote short trail connections.
- Resolution supporting WMPO BikePed Committee Bylaws Revisions: B. Doliboa summarized the changes to the current bylaws; the new laws designate the Transportation Demand Manager (TDM) coordinator as voting member of the committee and members are now required to attend 51% of Bike/Ped committee meetings to remain as a voting member. B. Paris requested to change "The Chair of the Committee or, in his absence" to "The Chair of the Committee or in his/her absence". S. Whitney made motion to approve the revisions to the bylaws with changes presented, motion seconded by T. Campbell and it carried unanimously.

4. Discussion

- UNCW Bike Share Program: A. Harrington discussed UNCW's plans to implement a Bike Share Program and let the committee know the options for expanding that program throughout the region.
- Watch for ME NC: A. Harrington updated the committee on this year's Watch for ME NC campaign, discussing outreach, education and law enforcement involvement. All of the bike maps have been distributed through this campaign, there is no need for the Bike/Ped committee members to distribute bike maps this year.

5. Announcements

- A. Harrington informed the committee that she got the approval to do a digital commuter challenge in the fall and ask for the committee's support in promoting this challenge in the upcoming months.
- A. Schroetel discussed the NC Bike Summit that is taking place next month and BikeWalk NC's interested in holding the 2017 NC Bike Summit in Wilmington. This event would require a significant amount of work from the BikePed committee and regional sponsorships. This topic will be revisited after this year's event.

6. Next meeting

- September 22, 2016

7. Adjournment

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS
RECORD.