



## STBGP-DA Funding Request Submittal Form – Background Information

**Date:** \_\_\_\_\_

**Type of Project:**

☐ Bicycle/Pedestrian      ☐ Intersection Improvements      ☐ Roadway      ☐ Transit

**Project Phase:**

☐ NEPA/Design      ☐ Right of Way      ☐ Construction

**Project Information:**

Project Name: \_\_\_\_\_

Project Location: \_\_\_\_\_

TIP ID: \_\_\_\_\_ Total Project Cost: \_\_\_\_\_ Requested STBGP-DA  
Funding: \_\_\_\_\_

Primary Applicant: \_\_\_\_\_

Secondary Applicant: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Project Description:**

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**Problem Statement:**

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**MTP/LRTP Status:**

- a. ☐ Project is referenced on this page of the adopted *Cape Fear Transportation 2040 Plan*: \_\_\_\_\_

**or**

b. ☐ Project is not in the adopted *Cape Fear Transportation 2040 Plan*



## STBGP-DA Funding Request Submittal Form for Bicycle and Pedestrian Improvements

Project Name: \_\_\_\_\_

Primary Applicant: \_\_\_\_\_

Secondary Applicant: \_\_\_\_\_

Who will maintain this project after completion? \_\_\_\_\_

\*\*\*\*For Guidance in filling out this application, please refer to Submittal Guide.\*\*\*\*

### 1. Project Readiness: (5 point maximum)

- a. ☐ **Environmental Investigation/Permitting** – Project is in the stages of Environmental documentation and/or permitting (1 point)
- b. ☐ **Design/Survey/Construction Documents** – Project has or is in the process of surveying or construction Document preparations (1 point)
- c. ☐ **ROW acquisition** – Project is in stages of Right-of-Way acquisition (1 point)
- d. ☐ **Bid Phase** – Project has been./or is in the stages of obtaining construction bids (1 point)
- e. ☐ **Partial Construction** – Project has begun construction or has been awarded and contract has been Executed. (1 point)

(WMPO INTERNAL USE ONLY) Total Project Readiness Points: / 5

### 2. Closing a Gap: (5 point maximum) \*\*Include on a separate 'Closing a Gap' Map – Exhibit C\*\*

- a. ☐ Closing an internal gap in total facility length > 2 miles (5 points)
- or
- b. ☐ Closing an internal gap in total facility length > 0.5 miles (3 points)
- or
- c. ☐ Providing an extension making total facility length > 2 miles (3 points)
- or
- d. ☐ No gap and proposed facility length < 2miles (0 points)

Link Explanation: \_\_\_\_\_

(WMPO INTERNAL USE ONLY) Total Missing Link Points: /5

**3. Major Obstacle:** (5 point maximum) \*\*Include on required 'Map of Proposed Project' – Exhibit A\*\*

- a. ☐ **High** - new connection created across a river, railroad, or limited-access multi-lane freeway (5 points)
- or
- b. ☐ **Medium** - new connection created across a roadway containing four or more lanes (3 points)
- or
- c. ☐ **None** - no connection between any major obstacles listed above (0 points)

(WMPO INTERNAL USE ONLY) Total Major Obstacle Points: / 5

**4. Safety Concern:** (10 point maximum)

Number of Bicycle/Pedestrian Crashes: \_\_\_\_\_ (TEAAS 5 year data)

Note: Project will receive 1 point per crash with a max of 10 Points

(WMPO INTERNAL USE ONLY) Total Safety Concern Points: / 10

**5. Goat Path:** (5 point maximum)

- a. ☐ **Yes** - The project will provide a facility where a documented worn path has been created by users (5 points)
- or
- b. ☐ **No** - The project does not provide a goat path facility (0 points)

(WMPO INTERNAL USE ONLY) Total Goat Path Points: / 5

**6. Adopted in Plan/Policy:** (5 point maximum)

- a. ☐ **Yes** - The project has been adopted in a plan or policy by resolution  
Note: Signed resolution must be attached (5 points)
- or
- b. ☐ **No** - The project has not been adopted in plan or policy (0 points)

List plans/policy: \_\_\_\_\_

**7. Local Match:** (15 point maximum)

- a. ☐ The project has the required 20% local funding match (0 points)
- or
- b. ☐ The project has a 30% or more local funding match (5 points)
- or
- c. ☐ The project has a 40% or more local funding match (10 points)
- or
- d. ☐ The project has a 50% or more local funding match (15 points)
- \*\*\*\*Signed resolution on letterhead MUST be included with application and must show financial commitment. See Exhibit C \*\*\*\*

(WMPO INTERNAL USE ONLY) Total Local Match Points: / 15

**8. Project Cost Table**

Cost of NEPA/Design Phase:

Cost of Right-of-Way Phase:

Cost of Construction Phase:

Total Local Match:  
Total STBGP-DA Funding Required:  
Total Cost of Project:

**9. Proximity of a School:** (23 point maximum) \*\*Include on a separate 'Proximity of a School' Map – see Exhibit D\*\*

- a. The project is located within ½ mile of: (check all that apply)
- ☐ Elementary School    ☐ Middle School    ☐ High School    ☐ College/University  
(5.75 points for each)
- b. The project is located within 1 mile of: (check all that apply)
- ☐ Elementary School    ☐ Middle School    ☐ High School    ☐ College/University  
(3 points for each)
- c. The project is located within 1½ mile of: (check all that apply)
- ☐ Elementary School    ☐ Middle School    ☐ High School    ☐ College/University  
(1 point for each)
- or

d. <input type="checkbox"/> The project is located more than 1½ mile from any schools:	(0 points)
<b>(WMPO INTERNAL USE ONLY) Total Proximity to School Points:</b>	
/ 23	

<b>10. Bicycle / Pedestrian Generators:</b> (25 point maximum) **Include on a separate 'Bicycle/Pedestrian Generator Map' – see Exhibit E**	
<p>a. The project is located within a ½ mile radius of: (check all that apply)</p> <div style="display: flex; justify-content: space-around;"> <div><input type="checkbox"/> Residential Areas</div> <div><input type="checkbox"/> Park/Playground/Recreation Center</div> <div><input type="checkbox"/> Library</div> </div> <div style="display: flex; justify-content: space-around;"> <div><input type="checkbox"/> Shopping/Retail &amp; Services</div> <div><input type="checkbox"/> Business Park/Office/Hospital</div> </div> <p style="text-align: right;">(5 points for each)</p>	
<p>b. <input type="checkbox"/> The project is not located within a ½ mile radius of any residential areas, park/playground/recreation centers, libraries, shopping/retail and services, and business parks/offices/hospitals</p> <p style="text-align: right;">(0 points)</p>	
<b>(WMPO INTERNAL USE ONLY) Total Bicycle/Pedestrian Generator Points:</b>	
/ 25	

<b>11. Connection to Transit:</b> (10 point maximum) **Include on required 'Map of Proposed Project' – Exhibit A Map**	
a. <input type="checkbox"/> The project will connect to a bus stop	(10 points)
<b>or</b>	
b. <input type="checkbox"/> The project will connect to a park and ride lot	(5 points)
<b>or</b>	
c. <input type="checkbox"/> The project does not offer any connection to transit locations	(0 points)
<b>(WMPO INTERNAL USE ONLY) Total Connection to Transit Points:</b>	
/ 10	

<b>12. Federal Parallel Function Class:</b> (7 point maximum)	
a. <input type="checkbox"/> Primary Arterial	(7 points)
<b>or</b>	
b. <input type="checkbox"/> Minor Arterial	(5 points)
<b>or</b>	
c. <input type="checkbox"/> Collector Street	(3 points)
<b>or</b>	
d. <input type="checkbox"/> Local Street	(1 point)
<b>or</b>	
e. <input type="checkbox"/> Cul-de-Sac/Dead-end	(0 points)





## STBGP-DA Funding Request Submittal Form for Intersection Improvements

Project Name: \_\_\_\_\_

Primary Applicant: \_\_\_\_\_

Secondary Applicant: \_\_\_\_\_

Who will maintain this project after completion? \_\_\_\_\_

\*\*\*\*For Guidance in filling out this application, please refer to Submittal Guide.\*\*\*\*

### 1. Project Readiness: (5 point maximum)

- a. ☐ **Environmental Investigation/Permitting** – Project is in the stages of Environmental documentation and/or permitting (1 point)
- b. ☐ **Design/Survey/Construction Documents** – Project has or is in the process of surveying or construction Document preparations (1 point)
- c. ☐ **ROW acquisition** – Project is in stages of Right-of-Way acquisition (1 point)
- d. ☐ **Bid Phase** – Project has been./or is in the stages of obtaining construction bids (1 point)
- e. ☐ **Partial Construction** – Project has begun construction or has been awarded and contract has been Executed. (1 point)

(WMPO INTERNAL USE ONLY) Total Project Readiness Points: / 5

### 2. Safety: (10 point maximum)

- a. ☐ 1 or more fatalities and/or 15 or greater accidents have been recorded at the intersection (10 points)
- or
- b. ☐ More than 14 accidents have been recorded at the intersection (10 points)
- or
- c. ☐ 5 - 14 accidents have been recorded at the intersection (5 points)
- or
- d. ☐ Less than 5 accidents have been recorded at the intersection (3 points)
- or
- e. ☐ No accidents have been recorded at the intersection

(0 points)

**(WMPO INTERNAL USE ONLY) Total Safety Points:** / 10

**3. Right-of-Way/Easement Dedication:** (5 point maximum)

a. ☐ No additional right-of-way needed (5 points)

**or**

b. ☐ Minimal additional right-of-way needed (3 points)

**or**

c. ☐ Significant additional right-of-way needed (1 point)

**(WMPO INTERNAL USE ONLY) Total Right-of-Way/Easement Points:** / 5

**4. Constructability:** (5 point maximum)

a. ☐ No significant impacts (5 points)

**or**

b. ☐ Widening of pavement/minimal utility relocation (3 points)

**or**

c. ☐ Total rebuild of existing conditions/substantial utility relocation (1 point)

**or**

d. ☐ Significant impacts involved (0 points)

**(WMPO INTERNAL USE ONLY) Total Safety Points:** / 5

**5. Supplemental Funding Source:** (3 point maximum)

a. The project has a supplemental funding source  
☐ Yes (3 points)

☐ No (0 points)

**(WMPO INTERNAL USE ONLY) Total Bicycle/Pedestrian Generator Points:** / 3



**6. Local Match: (15 point maximum)**a. ☐ The project has the required 20% local funding match

(0 points)

**or**b. ☐ The project has a 30% or more local funding match

(5 points)

**or**c. ☐ The project has a 40% or more local funding match

(10 points)

**or**d. ☐ The project has a 50% or more local funding match

(15 points)

**\*\*Signed resolution on letterhead MUST be included with application and must show financial commitment. See Exhibit C \*\***

**(WMPO INTERNAL USE ONLY) Total Local Match Points: / 15****7. Project Cost Table**

Cost of NEPA/Design Phase:

Cost of Right-of-Way Phase:

Cost of Construction Phase:

**Total Cost of Project:****8. Volume to Capacity Ratio: (10 point maximum)**a. ☐  $V/C > 1$ 

(10 points)

**or**b. ☐  $0.5 < V/C < 1$ 

(5 points)

**or**c. ☐  $0 < V/C < 0.5$ 

(3 points)

**(WMPO INTERNAL USE ONLY) Total Project Phase Points: / 10****(WMPO INTERNAL USE ONLY) Total Project Points:****/ 53**



## STBGP-DA Funding Request Submittal Form for Roadway Improvements

Project Name: \_\_\_\_\_

Primary Applicant: \_\_\_\_\_

Secondary Applicant: \_\_\_\_\_

Who will maintain this project after completion? \_\_\_\_\_

\*\*\*\*For Guidance in filling out this application, please refer to Submittal Guide.\*\*\*\*

### 1. Project Readiness: (5 point maximum)

- a. ☐ **Environmental Investigation/Permitting** – Project is in the stages of Environmental documentation and/or permitting (1 point)
- b. ☐ **Design/Survey/Construction Documents** – Project has or is in the process of surveying or construction Document preparations (1 point)
- c. ☐ **ROW acquisition** – Project is in stages of Right-of-Way acquisition (1 point)
- d. ☐ **Bid Phase** – Project has been./or is in the stages of obtaining construction bids (1 point)
- e. ☐ **Partial Construction** – Project has begun construction or has been awarded and contract has been Executed. (1 point)

(WMPO INTERNAL USE ONLY) Total Project Readiness Points: / 5

### 2. Volume to Capacity Ratio: (5 point maximum)

- a. ☐  $V/C < 0.2$  (0 points)
- b. ☐  $V/C < 0.4$  (2 points)
- c. ☐  $V/C < 0.6$  (3 points)
- d. ☐  $V/C < 0.8$  (4 points)
- e. ☐  $V/C > 0.8$  (5 points)

(WMPO INTERNAL USE ONLY) Total Volume to Capacity Ratio Points: / 5

**3. Crash Reduction Factors: (5 point maximum)**

- a. ☐ CRF< 10% (0 points)
- b. ☐ CRF> 10% ( 1 point)
- c. ☐ CRF> 20% ( 2 points)
- d. ☐ CRF> 30% ( 3 points)
- e. ☐ CRF> 40% ( 4 points)
- f. ☐ CRF> 50% ( 5 points)

**(WMPO INTERNAL USE ONLY) Total Volume to Capacity Ratio Points: / 5**

**4. MTP/LRTP Horizon Year: (5 point maximum)**

- a. ☐ Post-Year (0 points)
- b. ☐ 2026-2035 ( 1.5 points)
- c. ☐ 2016-2025 ( 2.5 points)
- d. ☐ 2010-2015 ( 5 points)

**(WMPO INTERNAL USE ONLY) Total LRTP Horizon Year Points: / 5**

**5. Local Match: (15 point maximum)**

- a. ☐ The project has the required 20% local funding match (0 points)
- or**
- b. ☐ The project has a 30% or more local funding match (5 points)
- or**
- c. ☐ The project has a 40% or more local funding match (10 points)
- or**
- d. ☐ The project has a 50% or more local funding match (15 points)

\*\*\*\*Signed resolution on letterhead MUST be included with application and must show financial commitment. See Exhibit C \*\*\*\*

**(WMPO INTERNAL USE ONLY) Total Local Match Points: / 15**

**6. Right-of-Way/Easement Dedication: (5 point maximum)**

- a. ☐ No additional right-of-way and no major utility relocations (5 points)
- or
- b. ☐ Minimal additional right-of-way needed and no major utility relocations (3 points)
- and/or
- c. ☐ Significant additional right-of-way needed (1 point)
- and/or
- d. ☐ Major utility relocations needed (1 point)

**(WMPO INTERNAL USE ONLY) Total Right-of-Way/Easement Points:**

/ 5

**7. Project Cost Table**

Cost of NEPA/Design Phase:

Cost of Right-of-way Phase:

Cost of Construction Phase:

**Total Cost of Project:****8. Cost Effectiveness: (13 point maximum)**

The following formula will be used to calculate the cost –effectiveness score. These points will be scaled based on all candidate project's cost effectiveness scores, with the highest project earning 13 points and the lowest project scoring 0 points

$$\frac{(\text{Total Points} - \text{Local Match Points})}{\text{WMPO STBGP-DA Local Prioritization Process Cost Share}}$$

**(WMPO INTERNAL USE ONLY) Total Cost Effectiveness Points:**

/13

**(WMPO INTERNAL USE ONLY) Total Project Points:**

/ 53