

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for January 13, 2016**

Members Present:

Mike Kozlosky, City of Wilmington
Adrienne Harrington, TDM Coordinator
Ken Vafier, New Hanover County
Megan O'Hare, Pender County
Trey Burke, Town of Navassa
Don Bennett, City of Wilmington
Robert Waring, Town of Leland
Athina Williams, Town of Belville

Allen Serkin, CFCOG
Patrick Riddle, NCDOT
Nancy Avery, Town of Kure Beach
Ed Parvin, Town of Carolina Beach
Zach Steffey, Town of Wrightsville Beach
Adam Snipes, NCDOT Planning Branch
Stephanie Ayers, NC State Ports Authority
Albert Eby, WAVE Transit

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:05am.

2. Approval of Minutes

The minutes for the meeting November 18, 2015 were approved unanimously.

3. Election of Officers

Mr. Vafier nominated Mr. Kozlosky as Chair of the TCC. Mr. Serkin seconded the nomination. Ms. Avery made the motion to close nominations and Mr. Waring seconded the motion. The vote to elect Mr. Kozlosky as Chair carried unanimously.

Mr. Serkin nominated Mr. Bennett as Vice Chair. Mr. Vafier seconded the nomination. Mr. Snipes made the motion to close nominations and Ms. Avery seconded the motion. The vote to elect Mr. Bennett as Vice Chair carried unanimously.

4. Consent Agenda

- a. **Resolution accepting the Final Technical Report for US 17 Business Corridor Study (Market Street Road Diet)**
- b. **Resolution supporting the Wilmington MPO's submission of a NCDOT Transportation Demand Management Grant**
- c. **Resolution adopting STIP/MTIP Modifications (November)**
- d. **Opening of the 30-day Public Comment Period for STIP/MTIP Amendments (January)**
- e. **Opening of the 30-day Public Comment Period for the Draft FY 17 Unified Planning Work Program**

Mr. Bennett made the motion to approve the items on the consent agenda and forward to the TAC for consideration. Ms. Harrington seconded to motion and it carried unanimously.

5. Regular Agenda

- a. **Resolution adopting the Wilmington Urban Area MPO's Comprehensive Transportation Plan**

Mr. Snipes told members that projects in the Comprehensive Transportation Plan (CTP) come from the adopted Metropolitan Transportation Plan (MTP). The CTP includes all the funded project from the MTP plus all the remaining project in the MTP that are not fiscally constrained.

Ms. Avery made the motion to adopt the Wilmington Urban Area MPO's Comprehensive Transportation Plan and forward to the TAC for consideration. Mr. Riddle seconded the motion and it carried unanimously.

b. Resolution approving 2016 STP-DA Allocations

Mr. Knight told members that 2016 funding requests for Surface Transportation Program-Direct Attributable (STP-DA) allocations came from the Town of Leland (two projects), the Town of Carolina Beach and Cape Fear Public Transportation Authority (CFPTA). Mr. Knight said staff reviewed the application submittals using the approved competitive scoring process for the 2016 STP-DA allocation. He told members that with a maximum score of 120 points for Bicycle/Pedestrian projects, CFPTA's Multi-modal Transportation Center scored 91, Leland's Westgate Multi-use Path scored 44 points, and Carolina Beach's St. Joseph Street Bike Lanes scored 40.75. Mr. Knight said Leland's Northgate Intersection Realignment Project was evaluated using the scoring criteria for Intersection Improvement Projects. He noted that the maximum score for Intersections Improvement Projects was 48 points and Leland's Northgate Intersection Realignment project scored 14. Mr. Knight stated that staff recommended allocating \$2.4 million of STP-DA funding to the CFPTA for the Multi-modal Transportation Center.

Mr. Knight told members that staff received one request for the TAP-DA funding. The Town of Navassa submitted the only application. Mr. Knight noted that the maximum score for TAP-DA Bike/Ped projects is 135 points and Navassa's Multi-use Path at Navassa Park project scored 22. Their funding request was also over the amount of funding available. Mr. Knight told members that staff recommends holding the funds from the FY16 allocation to roll into FY17. That will allow the next call for TAP-DA projects to be more powerful and attract more applicants.

Mr. Kozlosky told members one of the reasons behind staff's recommendation to allocate funds to the Multi-modal Transportation Center was that funds have been appropriated for FY13, FY14 and FY15; and, currently there is only one project from FY13 that is actually ready to go. The allocation of funds to the Multi-modal Transportation Center would allow local jurisdictions to catch up and get their projects under construction before next year's allocations are awarded.

Mr. Eby told members that the new multi-modal center will help address safety concerns for passengers who are currently using the 2nd Street WAVE transfer site. Many of those passenger are crossing mid-block to make transfer connections. With the increased development in that area, problems will continue to grow.

Mr. Kozlosky noted that there is still around \$700,000.00 in NC Moving Ahead Funds that were set-aside by the State in the 2004 that has already be committed to this project.

Mr. Eby made the motion to support the allocation of the FY16 STP-DA funds to the CFPTA for the Wilmington Multi-modal Transportation Center and forward to the TAC for consideration. Ms. Harrington seconded the motion and it carried with 15 members voting in favor of the resolution. Mr. Waring voted in opposition.

6. Discussion

a. Organizational Improvements

- i. Customer Survey
- ii. Update Strategic Business Plan

Mr. Kozlosky told members that staff will be discussing organizational improvements for the WMPO with TAC members at their January meeting. Staff will gauge their interest in the possibility of holding a retreat to discuss details for updating the MPO's Strategic Business Plan.

Mr. Kozlosky noted that staff has been working on a SWOT analysis and customer survey to help identify ways to better improve the organization. Staff will present the survey to TAC members for review and approval prior to releasing it to the TAC, TCC and the member's various boards. He said the survey will be sent to the entities who interact with the WMPO's staff, and not the general public.

b. 2016 TAP-DA Allocation

Mr. Kozlosky told members that staff will be asking that the TAP-DA funds be carried forward and the funds rolled over to FY17 in order to allow for a larger amount of funds available for a call for projects.

c. Current Funded STP-DA and TAP-DA Projects

Mr. Knight told members that he will be contacting staff members from the municipalities who have STP-DA and TAP-DA projects in an effort to see what can be done to get these projects moving forward at a faster pace in order to meet project funding timelines.

d. 2016 Wilmington MPO Legislative Agenda

Mr. Kozlosky reviewed the proposed 2016 legislative agenda. He noted that 3 of the 4 items are carry-overs from previous years. The only new item on the agenda is regarding the Moped Legislation. Staff will be presenting the agenda to the TAC at their next meeting.

e. Southport-Ft. Fisher Ferry Rates

Mr. Kozlosky told members that in 2014 the MPO adopted a resolution supporting an increase in ferry tolls for the Ft. Fisher to Southport Ferry. He noted that some of the ferry tolls in North Carolina are in administrative code and some are adopted by the NC Board of Transportation by resolution. The Department is pursuing having all of the ferry tolls adopted by the Board of Transportation by resolution.

Mr. Kozlosky stated that in 2014 the TAC requested an increase in ferry tolls. Based on state law, NCDOT had 180 days to implement that increase but they did not. They are now asking if the MPO still supports the increase in the tolls. The Department is asking the Board of Transportation to adopt their resolution for ferry tolls in February. That will move everything to being adopted by the Board of Transportation by resolution, and then, if there is still support for the increase, staff would bring that back for re-affirmation by the TAC.

Mr. Serkin asked if it's true that the fares collected for the Ft. Fisher to Southport Ferry stay in an account dedicated to improvements for this ferry. Mr. Kozlosky said yes, staff confirmed with NCDOT attorneys that they will stay here.

f. STIP/MTIP Project Modifications (January)

Mr. Kozlosky told members that House Bill 97 accelerated funding for several projects. These are administrative modifications for projects that were already in the STIP and are being accelerated. They do not require a 30-day public comment period.

7. Updates

Updates are included in the agenda packet.

8. Announcements

9. Adjournment

With no further items, the meeting was adjourned at 11:00am.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.