

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Notes for July 8, 2015**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Suraiya Rashid, TDM Coordinator  
Ed Parvin, Town of Carolina Beach  
Ken Vafier, New Hanover County  
Robert Waring, Town of Leland  
Kyle Breuer, Pender County  
Trey Burke, Town of Navassa  
Helen Bunch, Brunswick County  
Don Bennett, City of Wilmington  
Athina Williams, Town of Belville  
Zach Steffey, Town of Wrightsville Beach  
Megan Matheny, WAVE Transit  
Adam Snipes, NCDOT Planning Branch  
Whitney Prease, Wilmington International Airport

**Others:**

Megan O'Hare, Pender County

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:01am.

**2. Approval of Minutes**

The minutes for the meeting June 10, 2015 were approved unanimously.

**3. Regular Agenda**

**a. Resolution approving the Final Draft Cape Fear Transportation 2040 Plan**

Ms. Rashid told members the Final Draft Cape Fear Transportation 2040 Plan is complete and staff will be presenting the plan to member jurisdictions during August and September for adoption. She previewed the slide presentation staff created for those meetings. Following the presentation, Ms. Rashid said the plan will come back to the TCC at the November 18<sup>th</sup> meeting, and to the TAC on December 9<sup>th</sup> for final adoption.

Mr. Burke made the motion to approve the Final Draft Cape Fear Transportation 2040 Plan and forward to the TAC for consideration. Mr. Snipes seconded the motion and it carried unanimously.

**4. Discussion**

**a. Prioritization 4.0 Existing Projects, Project Modifications and Deletions**

Ms. Rashid told members that staff received information from the State Prioritization Office of Transportation (SPOT) on June 25<sup>th</sup> regarding the upcoming Prioritization 4.0 (P4.0) process. Included in the notification was a list of the Prioritization 3.0 (P3.0) projects. She noted that WMPO staff, TCC/TAC members and Division 3 were asked to review the projects listed to ensure agreement on the projects status or to request changes going forward into the P4.0 process.

Ms. Rashid explained that the projects listed in the table fall into three categories. The first category is Committed Project. These projects are funded in the first 4 years of the 10-year STIP. They will not need to go through the prioritization process again. The next category is Existing Projects. These projects will remain in the data base; however, they may be switched out for another if members so desire. The final category is Removed-placed in Holding Tank. These projects had been added to the list in an earlier version of Prioritization or by the Division 3 Office. These projects will not be kept in the SPOT data base. However, there will be an opportunity to re-enter a limited number of these projects into the P4.0 process if desired. Ms. Rashid stated that the current understanding is that we will be allowed to add 13 projects into the process.

Mr. Kozlosky said the requested deadline for modification and deletion submittals is September 1<sup>st</sup>. Ms. Rashid noted that SPOT requested projects be submitted to them in advance of the actual October project submittal deadline in order to allow the Congestion Management team time to compile needed project information.

**b. Prioritization 4.0 Interchange/Intersection Projects**

Ms. Rashid told members that SPOT requested that staff submit a comprehensive list of interchange/intersection projects that are anticipate to be submitted in order to allow them to start data calculations. Staff developed a list of projects for consideration using information from P3.0 and the long range plan. Ms. Rashid noted that there will still be opportunities prior to the October deadline to add/remove any of these projects in P4.0.

**c. Prioritization 4.0 Region B and Division 3 Potential Alternative Criteria**

Ms. Rashid told members that the SPOT office released its suggested criteria weighting for scoring P4.0 projects in June. MPOs, RPOs and the Division Offices have the option of submitting an agreed-upon alternative criteria that may better serve local Regional Impact and Division Needs projects for the P4.0 process. Staff has been in consultation with staff from MPOs, RPOs and the Division Offices in Region B and developed the alternative percentages.

Mr. Kozlosky told members that there has to be agreement among all MPOs, RPOs and the Division Offices to use the alternative criteria. He noted that it's anticipated that our region would score better based on the results of the new criteria.

**d. Prioritization 4.0 Local Input Methodology and Point Transfers**

Mr. Kozlosky told members that in going through P3.0, we had a local methodology that was adopted by the Board. Staff identified that there may be opportunities to improve the methodology used in P4.0. He noted that updates to the methodology must be adopted by April 1, 2016. Mr. Kozlosky said staff will bring an updated version to next month's meeting for review.

**e. Federal Functional Classification Maps**

Ms. Rashid told members that the maps included in the packet reflect the GIS data found in the Roadway Characteristic's File provided by NCDOT's Transportation Planning Branch. She said NCDOT has also provided information to help clarify/explain the purpose of the Federal functional classification system.

Mr. Serkin asked if we as an MPO want to look at all our roadways and classify them since we are not to use the Federal function classification in land-use planning. He suggested that we could then translate that into land-use decisions. Or, should it be done by jurisdictions when land-use plans are updated. Mr. Kozlosky said staff will explore the possibilities and bring it back for discussion.

#### **5. Updates**

Updates are included in the agenda packet.

#### **8. Announcements**

#### **8. Adjournment**

With no further items, the meeting was adjourned at 11:16am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**