

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for July 27, 2011**

Members Present:

Mike Kozlosky, City of Wilmington
Sam Burgess, New Hanover County
Kyle Breuer, Pender County
Shane York, NCDOT
Helen Bunch, Brunswick County
Allen Pope, NCDOT
Robert Waring, Town of Leland
Albert Eby, WAVE Transit
Don Bennett, City of Wilmington
Travis Barnes, Town of Navassa
Julie Wilsey, Wilmington International Airport
Stephanie Ayers, NC Ports
Pat Walsh, Town of Belville
Bill McDow, TDM Coordinator

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:05 am.

2. Approval of Minutes

The minutes from the June 15, 2011 meeting were approved unanimously.

3. Presentation

a. Complete Streets

Mr. Kozlosky gave a presentation on the Complete Streets Framework document. The Policy was adopted in July of 2009 by NCDOT. The draft guidelines were released on June 17th and comments are being taken by the Department until August 17th. More information on the draft Complete Streets Framework document can be found on the WMPO website.

b. CFPTA Service Expansion and Long Range Financial Plan

Mr. Eby gave a presentation on the Service Expansion and Long Range Financial Plan for the Cape Fear Public Transportation Authority. He told members that their goal is to gage community support and receive input from the community on the service expansion plan and to develop a long range financial plan.

4. New Business

a. Resolution Adopting the State/Metropolitan Transportation Improvement Program

Mr. Kozlosky told members the Board of Transportation adopted the State/Metropolitan TIP in July and we must mutually adopt the TIP.

Ms. Wilsey made the motion to support the resolution adopting the State/Metropolitan Transportation Improvement Program and forward to the TAC for consideration. Mr. Burgess seconded the motion and it carried unanimously.

b. Resolution Supporting the Amendments to the 10-Year Work Program

Mr. Kozlosky told members there is a funding shortfall of \$73.1 million within the WMPO boundary. The Department developed a proposal for a funding reduction strategy. The

strategy included value-engineering the Military Cutoff Road extension. Funding will also be needed to increase for the two bridges over the Brunswick River due to scour-critical issues.

The proposed strategy eliminates funding for the Village Road-Phase II project, the interchange at Kerr Avenue and Martin Luther King, Jr. intersection, Gordon Road widening, Market Street access management improvements, Dow Road widening, the Old Fayetteville Road interchange and the North College Road upgrade. These projects will be pushed out beyond the 10-year plan.

Mr. Pope told members the proposal still does not get the Department back to a balanced budget. Mr. Kozlosky stated that it is still \$37.4 million over programmed. Mr. Pope noted that the Department hopes to use any cost savings within the Division to apply toward that balance.

Mr. Eby made the motion to support the resolution amending the 10-year work plan and forward to the TAC for consideration. Ms. Wilsey seconded the motion and it carried unanimously.

c. Resolution Adopting the Market Street Corridor Study

Mr. Kozlosky told members the corridor study was funded by NCDOT and it was a collaborative effort between the City, NCDOT, County and MPO. It provided recommendations for land-use and transportation and will include a non-traversable median from Colonial Drive to Porters Neck; however, no funding is available right now. The study included an intersection re-design for Kerr Avenue and Market Street that NCDOT is working to implement. The Market Street Corridor Study has been adopted by the Wilmington City Council and the New Hanover County Commissioners. The next step in the process is to bring it to the TCC and the TAC for consideration.

Ms. Ayers made the motion to support the resolution adopting the Market Street Corridor Study and forward to the TAC for consideration. Mr. Burgess seconded the motion and it carried unanimously.

d. Resolution Amending the 2011-2012 Unified Planning Work Program

Mr. Kozlosky told members that staff is proposing a modification to the 2011-2012 Unified Planning Work Program Special Studies line to hire a consultant to complete a Comprehensive Greenway Plan for the City of Wilmington and New Hanover County. He noted that the City of Wilmington has had great success with the Cross City Trail and there are opportunities to connect parks in the unincorporated areas. Olsen Park, Ogden Park and Smith Creek Park are in the northern part of the county and there are also several opportunities in the southern part of the county. Staff approached the County and they are willing to participate with a \$20,000 contribution toward the development of a Comprehensive Greenway Plan to connect these parks. The City of Wilmington has also identified funding and may be willing to partner with the MPO and County for the development of the plan.

Mr. Kozlosky noted that we would need to amend the Unified Planning Work Program to complete a Comprehensive Greenway Plan for the City and County and appropriate \$160,000 from the MPO budget to fund the development of the plan.

Mr. Burgess made the motion to support the resolution amending the 2011-2012 UPWP and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

e. Resolution Appointing the Associate Planner as the Wilmington MPO Representative to the Lower Cape Fear Sustainable Communities Consortium (LCDSCC)

Mr. Kozlosky told members based on the Memorandum of Understanding (MOU) with the LCFSCC, the elected board shall appoint a member to the committee. The resolution

recommends appointing an associate planner as the representative to the consortium, as designated by the executive director.

Mr. Eby asked who is acting as the lead-agency for the Consortium. Ms. Rashid stated that in the interim, the Council of Governments has taken the lead in pursuing the federal grant.

Mr. Kozlosky stated that resolution is asking to appoint an Associate Planner as the MPO representative to the consortium. Ms. Bunch made the motion to support the resolution to appoint the Associate Planner as the WMPO representative to the Lower Cape Fear Sustainable Communities Consortium. Mr. Eby seconded the motion and it carried unanimously.

f. Resolution Adopting the Purpose and Need Statements for Highway Projects submitted to NCDOT for Prioritization 2.0

Mr. Kozlosky told members the Purpose and Need/Minimum Problem Statement information is ready for submittal to the Department for Prioritization 2.0.

Ms. Ayers made a motion to support the resolution adopting the Purpose and Need/Minimum Problem Statements for Highway Projects to be submitted to NCDOT for Prioritization 2.0. Mr. Burgess seconded the motion and it carried unanimously.

g. Amendment to the Bylaws for Special and Emergency Meetings

Mr. Kozlosky told members the City Attorney suggested that the MPO include language in the bylaws regarding special and emergency meetings. The TAC members asked that the definition of "special and emergency" meeting be included in the bylaws.

Mr. Burgess made the motion to support the amendment to the bylaws and forward to the TAC for consideration. Ms. Wilsey seconded the motion and it carried unanimously.

h. Cancellation of the August 17th Meeting

Ms. Bunch made the motion to cancel the August 17th TCC meeting. Mr. Burgess seconded the motion and it carried unanimously.

5. Updates

Project updates for the Wilmington MPO/City of Wilmington, Cape Fear Public Transportation Authority and NCDOT are included in the agenda packet.

6. Announcements

7. Adjournment

With no further items, the meeting was adjourned at 11:13am

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**