

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Notes for November 9, 2011**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Albert Eby, WAVE Transit  
Ashli Barefoot, Town of Leland  
Bill McDow, TDM Coordinator  
Don Bennett, City of Wilmington  
Ken Vafier, Pender County  
Pat Walsh, Town of Belville  
Sam Burgess, New Hanover County  
Sean Ryan, Town of Navassa  
Shane York, NCDOT  
Stephanie Ayers, NC Ports  
Helen Bunch, Brunswick County

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:06 am.

**2. Approval of Minutes**

The minutes from the October 12, 2011 meeting were approved unanimously.

**3. Presentation**

**a. Federal Highway Administration Review**

Ms. Jill Stark gave a presentation on the review and action steps for improved collaboration for the Wilmington Area MPO. Mr. Kozlosky noted that Ms Stark will be presenting the information to the TAC at their November 15<sup>th</sup> meeting.

**4. New Business**

**a. Resolution Supporting the Filing of the Hampstead Bypass Corridor Preservation Maps**

Mr. Kozlosky told members the MPO's preferred alignment is marked E-H on the corridor maps. It minimizes the impacts to human environment. A public hearing is scheduled for November 15<sup>th</sup> in Wilmington and also November 16<sup>th</sup> in Pender County. The MPO has the authority to file the map for the Hampstead Bypass per General Statute 136-44.50 and the TAC has agreed to be the filing agency for the map.

Ms. Ayers made the motion to support the filing of the Hampstead Bypass Corridor Preservation Map and forward to the TAC for consideration. Mr. Vafier seconded the motion and it carried unanimously.

**b. Resolution Adopting Hampstead Bypass Variance Procedures**

Mr. Kozlosky told members when a proposal for building within the adopted corridor is submitted, there are certain exceptions that could be allowed. One possible exception could be if someone wished to build a shed in their backyard.

Mr. Kozlosky stated that the Statutes require development of variance procedures for filing of the maps. He said staff consulted with NCDOT and the City of Wilmington on variance procedures they have in-place and much of the information for consideration in the development of a Hampstead Bypass variance procedure.

Mr. Burgess made the motion to recommend approval of the Hampstead Bypass Variance Procedures and forward to the TAC for consideration. Mr. Vafier seconded the motion and it carried unanimously.

**c. Resolution Requesting a Feasibility Study for the Cape Fear Riverway**

Mr. Kozlosky told members the Cape Fear Riverway is included in the long range transportation plan and ranks very high based on the criteria established by the Citizen Advisory Committee. The project will extend from Independence Boulevard down to the Snows Cut Bridge. The proposal is for a 4-lane divided facility with turn lanes, a multi-use path and pedestrian crossing at designated locations, and grade separation at Snows Cut. Approval of the resolution will begin the process by requesting the Department complete a study to determine if this is a feasible project to move forward in the future.

Mr. Burgess made the motion to request a feasibility study for the Cape Fear Riverway and forward to the TAC for consideration. Ms. Barefoot seconded the motion and it carried unanimously.

**d. Resolution Supporting the Town of Wrightsville Beach Bicycle/Pedestrian Planning Grant Application**

Mr. Bennett made the motion to support the Town of Wrightsville Beach Bicycle/Pedestrian Planning Grant Application and forward to the TAC for consideration. Mr. Walsh seconded the motion and it carried unanimously.

**e. Resolution Supporting the "Freedom Roads" Trail Program**

Mr. Kozlosky told members "Freedom Roads" Trail Program recognizes roads, rivers and ports along scenic byways that were critical to African American slaves seeking access to freedom during the Civil War. Mr. Kozlosky noted that the NCAMPO endorsed the "Freedom Roads" Trail Program. Mr. Kozlosky told members a presentation is be made to the TAC regarding the program.

Ms. Bunch made to the motion to support the "Freedom Roads" Trail Program and forward to the TAC for consideration. Mr. Burgess seconded the motion and it carried unanimously.

**f. Opening of a 30-day Public Comment Period for the MTIP/STIP Amendments**

Mr. Kozlosky told members the MPO is required to hold a 30-day Public Comment Period for the MTIP/STIP Amendments. The TAC approved de-obligating funds in the MTIP/STIP in order to fund the gap for the Military Cutoff Road extension and the bridges on the Causeway that are scour-critical. The TAC will consider opening of the Public Comment Period at their next meeting.

**g. Cancellation of the December Meeting**

Mr. Eby made the motion to cancel the meeting December meeting. Mr. Burgess seconded the motion and it carried unanimously.

**h. Adoption of the 2012 MPO Meeting Calendar**

Ms. Bunch made the motion to recommend adoption of the meeting calendar. Mr. Burgess seconded the motion and it carried unanimously.

**5. Discussion**

**a. Strategic Business Plan Review**

Mr. Kozlosky updated members on the progress being made on the goals established in the MPO's Strategic Business Plan.

**b. Wilmington MPO Organizational Analysis**

Mr. Kozlosky told members a presentation on the organizational analysis will be made to TAC members at their meeting on November 16<sup>th</sup>. The report is available on the MPO website.

**6. Updates**

Project updates for the Wilmington MPO/City of Wilmington, Cape Fear Public Transportation Authority and NCDOT are included in the agenda packet.

**7. Announcements**

**8. Adjournment**

With no further items, the meeting was adjourned at 11:57am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**