

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Notes for February 15, 2012**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Albert Eby, WAVE Transit  
Robert Waring, Town of Leland  
Don Bennett, City of Wilmington  
Ken Vafier, Pender County  
Karyn Crichton, New Hanover County  
Sean Ryan, Town of Navassa  
Shane York, NCDOT  
Stephanie Ayers, NC Ports  
Nancy Avery, Town of Kure Beach  
Karen Fussell, NCDOT  
Adrienne Harrington, TDM Coordinator  
Helen Bunch, Brunswick County  
Tim Owens, Town of Carolina Beach

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:06 am.

**2. Approval of Minutes**

The minutes from the January 11, 2012 meeting were approved unanimously.

**3. Presentation**

**a. Comprehensive Greenway Plan**

Mr. Kozlosky gave a presentation on the activities and upcoming events for the Comprehensive Greenway Plan funded by the MPO, City of Wilmington and New Hanover County. He presented information on the guiding concepts, scope of work and the schedule for the plan. The first round of public involvement meetings are scheduled for April. A website and Facebook page has been launched for the project. The consultant, Alta/Greenways plans to have the draft plan completed in July and the final plan by the end of 2012.

**4. New Business**

**a. Opening of the 30-day Public Comment on the 2012-2013 Unified Planning Work Program**

Mr. Kozlosky told members a 30-day public comment period is required by the Public Involvement Plan.

Ms. Bunch made the motion to recommend opening the 30-day Public Comment Period for the 2012-2013 Unified Planning Work Program and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

**b. Opening of the 30-day Public Comment Period the Public Transportation MTIP/STIP Amendment**

Mr. Eby updated members on the Public Transportation MTIP/STIP amendments identifying funding for part of the maintenance facility project. A 30-day public comment is required for the amendment.

Mr. Eby made the motion to recommend opening the 30-day Public Comment for the Public Transportation MTIP/STIP Amendment and forward to the TAC for consideration. Mr. Owens seconded the motion and it carried unanimously.

**c. Resolution Adopting the Title VI Documentation for the Wilmington MPO**

Mr. Kozlosky told members the NC Department of Transportation Civil Rights Division reviewed all MPOs statewide and determined that all are deficient in regards to Title VI. They conducted a desk-audit of each of the MPOs. As part of that review, they are requesting that the MPO adopt the policy statement, the standard Title VI assurances, and appendices that will need to be included as part of any MPO contract using MPO funds. There is also a Notice of Complaint that is part of the Title VI and civil right discrimination process. It explains how the complaint is investigated and who will investigate the complaint. That information will need to be accessible at all future public workshops.

Ms. Bunch made the motion to recommend the adoption of the Title VI Documentation for the Wilmington MPO and forward to the TAC for consideration. Ms. Crichton seconded the motion and it carried unanimously.

**d. Resolution Requesting NCDOT complete a Feasibility Study to Evaluate the Potential of Future Rail Service Between Wilmington and Jacksonville**

Mr. Kozlosky told members the re-establishment of the rail-line between Wilmington and Jacksonville will create the possibilities for economic development between the two communities and provide a link between Camp Lejeune and the Port of Wilmington. The resolution asking the Department of Transportation to evaluate future rail service was prepared by the Jacksonville MPO and they are asking the WMPO to support the study request.

Ms. Ayers told members there is a significant focus at the state level to provide for military needs and these efforts demonstrate our willingness to work hard to maintain the military of our state.

Ms. Ayers made the motion to support the resolution requesting NCDOT complete a feasibility study to evaluate the potential of future rail service between Wilmington and Jacksonville and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

**5. Updates**

Project updates for the Wilmington MPO/City of Wilmington, Cape Fear Public Transportation Authority and NCDOT are included in the agenda packet.

**6. Announcements**

**7. Adjournment**

With no further items, the meeting was adjourned at 10:53am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**