

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for May 16, 2012**

Members Present:

Mike Kozlosky, City of Wilmington
Robert Waring, Town of Leland
Ken Vafier, Pender County
Karyn Crichton, New Hanover County
Sean Ryan, Town of Navassa
Shane York, NCDOT
Stephanie Ayers, NC Ports
Nancy Avery, Town of Kure Beach
Karen Fussell, NCDOT
Adrienne Harrington, TDM Coordinator
Don Eggert, Cape Fear COG
Don Bennett, City of Wilmington
Helen Bunch, Brunswick County
Tim Owens, Town of Carolina Beach

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:04 am.

2. Approval of Minutes

The minutes from the April 11, 2012 meeting were approved unanimously.

3. Presentations

a. NCDOT Merger Process

Mr. Rob Hanson, Project Development Section Head for the Eastern Region gave a presentation on the merger process used by NCDOT in completing projects.

b. FHWA – Transportation Management Areas

Ms. Jill Stark gave a presentation on the new possible Transportation Management Area designation.

4. New Business

a. Opening of the 30-day Public Comment Period for the STIP/MTIP

Ms. Bunch made the motion to support opening of the 30-day Public Comment Period for the STIP/MTIP and forward to the TAC for consideration. Ms. Avery seconded the motion and it carried unanimously.

b. Resolution Adopting the Section 5303 Agreement Between the City of Wilmington, Cape Fear Public Transportation Authority and the Wilmington MPO

Mr. Kozlosky told members that earlier this year the TAC adopted an agreement between the MPO and the Public Transportation Authority to provide 65% of our Section 5303 funding to the Cape Fear Public Transportation Authority. The City of Wilmington was not part of that agreement. However, the City of Wilmington serves a lead planning agency for the MPO. The resolution amends the agreement to add the City as part of the agreement.

Ms. Avery made the motion to support adoption of the Section 5303 agreement between the City of Wilmington, Cape Fear Public Transportation Authority and the Wilmington MPO and forward to the TAC for consideration. Ms. Bunch seconded the motion and it carried unanimously.

c. Resolution Adopting the Town of Leland Street Infill Maps

Mr. Kozlosky told members the Leland Town Council requested that the resolution be brought before the TAC for consideration. NC General Statutes require that comprehensive transportation plans be adopted by both the municipality and the MPO in which it is a member.

Mr. Waring told members the Town of Leland adopted the Street Infill Maps at their April 19th meeting. The maps will be used as a prioritization tool for town projects and will serve as a mini-collector street plan mostly for the Village Road corridor area.

Mr. Waring made the motion to support adopting the Town of Leland Street Infill Maps and forward to the TAC for consideration. Mr. Owens seconded the motion and it carried unanimously.

d. Resolution Supporting the Adopt-A-Trail Grant Application

Mr. Kozlosky told members the grant application requests funding to preparing an Emergency Management/911 Communication Plan for the Gary Shell Cross-City Trail. He noted that the idea came from a benchmarking trip to the Swamp/Rabbit Trail in Greenville, SC. Their plan included mile-markers stenciled every tenth of a mile on the trail that allows users to note where they are located in case of an emergency. The mile-markers provide improved emergency response time along the facility.

Mr. Owens made the motion to approve the resolution supporting the Adopt-A-Trail grant application and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

e. Resolution Supporting the Blue Cross/Blue Shield Grant Application

Ms. Harrington told members the resolution supports UNCW obesity prevention initiative's submittal of the PEDAL Project for policy change, education, planning, promotion, construction, and encouragement of bicycle and pedestrian initiatives in the WMPO planning area. The PEDAL Project will serve Brunswick, New Hanover and Pender counties by increasing access for safe places to walk and bike and will provide a significant benefit to the quality of life for the MPO region. The grant request is in the amount of \$600,000 and no local match is required.

Ms. Harrington made the motion to support UNCW's Blue Cross/Blue Shield Grant Application and forward to the TAC for consideration. Ms. Crichton seconded the motion and it carried unanimously.

f. Resolution Adopting the Gary Shell Cross-City Trail Master Plan

Mr. Kozlosky told members the Gary Shell Cross-City Trail Master Plan provides a framework that includes a public input process, a public demand forecast, and management and operations plans. It also describes the guiding principles and reviews and examines the trail's relationship with other existing plans. The plan was adopted by the City of Wilmington and the adoption of the master plan by the TAC will enhance ability to more effectively direct capital planning and spending, as well as facilitate the application process for grant funds.

Ms. Avery made the motion to support the adopting of the Gary Shell Cross-City Trail Master Plan and forward to the TAC for consideration. Ms. Harrington seconded the motion and it carried unanimously.

5. Discussion

a. Wilmington MPO Boundary Expansion

Mr. Kozlosky told members that staff has been looking at the WMPO existing boundary, creating a smooth boundary and in doing so looking at the designations for the urbanized area and the urbanized clusters and plan for the future. The task is to look at the MPO planning area boundary to identify where we anticipate to be urbanized within the next 20 years. He presented three different versions of a map depicting the options for the WMPO boundary. The first option is to do nothing

and not extend the boundary. The second option is to take in the urbanized area cluster, which goes up into and abuts Surf City. The final option is to expand the boundary to go up to the Pender/Onslow County line and take in a portion of Surf City. To include Surf City in the WMPO will require approval from the Surf City Town Board. It would also require an amendment to the MOU to add them as a voting member of the WMPO.

Mr. Kozlosky noted that he began the discussions with Mayor Guy from Surf City to find out if they are interested of joining the WMPO. The Mayor requested that the MPO provide a letter explaining the pros and cons of membership with the WMPO. Mr. Kozlosky said that he will be bringing the matter to the TAC for discussion at their next meeting.

Mr. Eggert asked about Topsail Beach being included on the Alternative-1 map. Mr. Kozlosky noted that he will need to also contact the Mayor of Topsail Beach to determine if they are interested in being included in the WMPO boundary.

6. Updates

Project updates for the Wilmington MPO/City of Wilmington and NCDOT are included in the agenda packet.

7. Announcements

8. Adjournment

With no further items, the meeting was adjourned at 11:45am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**