

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Notes for September 12, 2012**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Robert Waring, Town of Leland  
Karyn Crichton, New Hanover County  
Sean Ryan, Town of Navassa  
Shane York, NCDOT  
Patrick Riddle, NCDOT  
Adrienne Harrington, TDM Coordinator  
Don Eggert, Cape Fear COG  
Helen Bunch, Brunswick County  
Ken Vafier, Pender County  
Don Bennett, City of Wilmington  
Pat Walsh, Town of Belville  
Albert Eby, WAVE Transit

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:03 am.

**2. Approval of Minutes**

The minutes from the August 15, 2012 meeting were approved unanimously. It was noted that Mr. Riddle was in attendance at the August meeting.

**3. Presentation**

**a. Congestion Management Plan- Joe Geigle, FHWA**

Mr. Geigle gave a presentation on the Congestion Management Process (CMP) for the Wilmington region. He told members that the CMP is a systematic and regionally-accepted approach for managing congestion based on accurate, up-to-date information on system performance and an assessment of strategies to address local/regional congestion needs. He noted that the one important difference is the change from an "8-step" model to a model that recognizes 8 necessary actions or elements. It allows flexibility in how the actions or elements are ordered/grouped and/or integrated into other processes such as the LRTP or TIP.

**4. Old Business**

**a. Resolution supporting naming US 17 in Pender, New Hanover and Brunswick Counties as "The Colonial Highway"**

Mr. Kozlosky told members the US 17 Association has not yet completed their economic study and he recommended that the item be tabled until they complete the study. The item can be brought forward at that time.

Mr. Eby made the motion to table the resolution supporting the naming of the US 17 corridor to a non-specific meeting date in order to allow the US 17 Association to complete their economic study for the corridor. Ms. Bunch seconded the motion and it carried unanimously.

**5. New Business**

**a. Resolution supporting participation in the Eastern Carolina Coalition**

Mr. Kozlosky told members at the suggestion of NCDOT, the 14 MPOs and RPOs east of I- 95 met to discuss forming a coalition to address on-going transportation issues that impact eastern North Carolina.

The group will be discussing emerging issues and work to develop a collaborative approach to transportation planning in the eastern part of the State. Each of these 14 MPOs and RPOs are being asked to adopt a resolution supporting participation in the Coalition.

Mr. Eggert told members he is in support of establishing the Coalition and made the motion to support the participation in the Eastern Carolina Coalition and forward to the TAC for consideration. Mr. Eby seconded the motion and it carried unanimously.

## **6. Discussion**

### **a. Wilmington MPO Boundary Expansion**

Mr. Kozlosky told members he will be making a presentation to the Town of Topsail Beach on September 19<sup>th</sup> and will also contact the Mayor of Surf City about making a presentation. He noted that the TAC asked that he bring back an amended MOU that includes the possibility of weighted-voting and also the possibility of adding a representative from the Cape Fear Transportation Authority as a voting member. He told members he will bring the information to the TAC for consideration in October.

### **b. Wilmington MPO Transportation Management Designation**

Mr. Kozlosky told members as of July 18<sup>th</sup> the Wilmington MPO was designated as a Transportation Management Area, which means we exceeded the threshold identified by the Federal Highway Administration of 200,000 in population. He noted that one of the positives of the designation is that the MPO will receive Direct Attributable Funds. Ms. Rashid and Ms. Murphy developed a prioritization process for determining how to best distribute the Direct Attributable funds. He would like to get feedback from TCC members.

- **Direct Attributable Funding- Local Prioritization Process**

Ms Rashid told members staff reviewed three TMAs for benchmarking in establishing a Local Prioritization Process for programming Direct Attributable (DA) funds. The benchmark MPOs were Winston Salem, the Capital Area and the Durham-Chapel Hill. After reviewing the information, staff recommended using a process similar to the Capital Area MPO (CAMPO) because it offers greater impact for the regional needs of the MPO. Their model uses funds off the top to supplement the UPWP and the remaining monies used for roadway, transit, and bicycle/pedestrian projects.

Ms. Rashid said staff is recommending taking funding off the top to supplement the UPWP and the remaining monies used for roadway, transit, bicycle/pedestrian and intersection projects for the local prioritization process. The next step is to determine the percentages of the funds to be allocated in each category or "bucket" every year as identified by the TAC.

Ms Rashid asked for volunteers to serve on a sub-committee to further develop the process to help determine which projects will be funded. Members who volunteered for the subcommittee are Ms. Harrington, Mr. Ryan, Ms. Crichton, Ms. Bunch, Mr. Waring, Mr. Vafier, Mr. Eby and Mr. Riddle.

Ms. Rashid noted that staff will present for the Local Prioritization Process to the TAC for consideration at their next meeting

### **c. State Ethics Policy for MPOs and RPOs**

Ms Rashid told members that in 2012 the General Assembly enacted legislation covering all MPOs and RPOs that states that all members of their TCCs and TACs are covered by the State Ethics Act beginning January 1, 2013. Members must complete a Statement of Economic Interest (SEI) by April 15, 2013. Ms. Rashid noted that local government ethics education does not satisfy the Ethics Act education requirement. June 30, 2013 is the deadline for completing ethics education.

**d. Wilmington MPO "DRAFT" 2013-2023 STIP/MTIP**

Mr. Kozlosky told members staff received a "draft" 2013-2023 STIP/MTIP. It includes projects funded for right-of-way acquisition and construction for highway projects. He noted that the public transportation projects will be coming out at a later date.

**7. Updates**

Project updates for the Wilmington MPO/City of Wilmington and NCDOT are included in the agenda packet.

**8. Announcements**

**9. Adjournment**

With no further items, the meeting was adjourned at 11:40 am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**