

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for October 17, 2012 (Corrected)**

Members Present:

Mike Kozlosky, City of Wilmington
Robert Waring, Town of Leland
Karyn Crichton, New Hanover County
Shane York, NCDOT
Patrick Riddle, NCDOT
Bill McDow, TDM Coordinator
Don Eggert, Cape Fear COG
Helen Bunch, Brunswick County
Ben Andrea, Pender County
Don Bennett, City of Wilmington
Tim Owens, Town of Carolina Beach
Albert Eby, WAVE Transit

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:05 am.

2. Approval of Minutes

The minutes from the September 12, 2012 meeting were approved unanimously.

3. Presentation

a. Local Programs Management – Marta Matthews

Ms. Matthews and Ms. Gibbs from the NCDOT Program Management Office gave a presentation on the local transportation project delivery requirements when using federal and state funds.

4. Old Business

No items of old business.

5. New Business

a. Resolution supporting participation in the I-95 Coalition

Ms. Rashid told members the MPO is considering becoming an affiliate member of the I-95 Coalition. Included with this membership is free access to software with information on congestion mitigation, along with periodic updates from the I-95 Corridor Coalition. She noted that there are no requirements or financial contributions associated with the membership.

Mr. Riddle made the motion to support participation in the I-95 Coalition and forward to the TAC for consideration. Ms. Bunch seconded the motion and it carried unanimously.

b. Resolution adopting STIP/MTIP Amendments

Mr. Kozlosky told members that the MPO desires to amend the STIP/MTIP for the Gary Shell Cross-City Trail bicycle, pedestrian and trail accommodations, the Middle Sound Loop multi-use trail, the maintenance and operations facility on Division Drive and the Fordham Station park and ride facility. The MPO has conducted the 30-day public comment period.

Ms. Crichton made the motion to adopt the STIP/MTIP Amendments and forward to the TAC for consideration. Mr. McDow seconded the motion and it carried unanimously.

c. Resolution supporting US-74 as a Priority Project for the Eastern North Carolina Coalition

Mr. Kozlosky told members that the North Carolina MPOs and RPOs east of I-95 formed a Coalition to support projects of mutual interest to this region. As part of their efforts, the Eastern North Carolina Coalition endorsed a list of projects that have regional significance to the area; however, US 74 was not

among those priority projects. The resolution is requesting the Eastern North Carolina Coalition include US 74 as a priority project.

Mr. Eggert made the motion to support US 74 as a priority project for the Eastern North Carolina Coalition and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

d. Resolution Adopting the Direct Appropriation Funding - Local Prioritization Process and Funding Allocation

Ms. Rashid told members that the STP-DA Workgroup met to develop a prioritization process for programming STP-DA funds. The group's recommendations included setting aside 15% for a reserve and to supplement for the UPWP for planning and staffing needs. The remainder of the funding would be designated at 15% for roadway projects, 15% for intersection improvement projects, 20% for transit projects and 50% for bicycle and pedestrian improvement projects. She noted that the group allocated 50% of the funds for bicycle and pedestrian improvements because unlike roadway projects, intersection projects and transit projects, bicycle/pedestrian projects have limited dedicated funding sources available. The workgroup also developed evaluation criteria as a scoring process to be used for ranking all project submitted for funding. She reminded members that all projects require a 20% local match. She noted that as they go through the process, they would likely see a need for adjustments to the process; and, these could easily be made through resolution at any time.

Mr. Riddle made the motion support adoption of the STP-DA funding prioritization process and funding allocation criteria and forward to the TAC for consideration. Ms. Crichton seconded the motion and it carried unanimously.

6. Discussion

STIP/MTIP Administrative Modifications

- a. Mr. Kozlosky told members the STIP/MTIP Administrative Modification is to delay right-of-way on construction for the round-about at NC 133/117/132 in Castle Hayne to FY 2013 to allow additional time for design. Mr. Riddle explained that the delay is due to environmental issues due to ~~the installation~~ of a large pipe under the existing routes and the agencies involved have requested changes to the design. (Correction to minutes made 11-28-12 at TCC Meeting)
- b. **Wilmington MPO Boundary Expansion**
Mr. Kozlosky told members he is working on a list of projects located within the southern part of Brunswick County, which include Saint James, Boiling Springs Lakes and Southport area for TAC members. He was also asked to come back with a list of pros and cons for expansion in that area. He will be presenting the information to the TAC at their next meeting on October 31st

7. Updates

Project updates for the Wilmington MPO/City of Wilmington and NCDOT are included in the agenda packet. Mr. Eby updated members on WAVE Transit activities and he introduced Megan Matheny, their new Director of Planning and Development.

8. Announcements

9. Adjournment

With no further items, the meeting was adjourned at 11:40 am.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.