



WILMINGTON URBAN AREA Metropolitan Planning Organization

P.O. Box 1810
Wilmington, North Carolina 28402
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Members:

City of
WILMINGTON
Lead Planning Agency

Town of
CAROLINA BEACH

Town of
KURE BEACH

Town of
WRIGHTSVILLE BEACH

NEW HANOVER
County

Town of
BELVILLE

Town of
LELAND

Town of
NAVASSA

BRUNSWICK
County

PENDER
County

CAPE FEAR
Public Transportation
Authority

North Carolina
BOARD OF
TRANSPORTATION

The mission of the Wilmington MPO is to develop and implement a comprehensive multi-modal transportation plan that supports the existing and future mobility needs and economic vitality of the Wilmington Urban Area. This shall be accomplished by protecting the environment, safe guarding the social equity, improving the quality of life for the citizens of the community, improving the local economy and providing for the safe and efficient mobility throughout the region. This is achieved through the long range transportation planning process which includes a comprehensive, continuous and cooperative approach from citizens and participating members.

Meeting Agenda

Wilmington Urban Area MPO
Transportation Advisory Committee

TO: Transportation Advisory Committee Members
FROM: Mike Kozlosky, Executive Director
DATE: December 5, 2012
SUBJECT: December 12th Meeting

A meeting of the Wilmington Urban Area MPO Transportation Advisory Committee will be held on Wednesday, December 12th at 4 pm. The meeting will be held in the Lord Spencer Compton Conference Room at City Hall in downtown Wilmington.

The following is the agenda for the meeting:

- 1) Call to Order
- 2) Approval of Minutes:
 - a. 10/31/12
- 3) Public Comment Period
- 4) Presentations
 - a. 2040 Metropolitan Transportation Improvement Program, Suraiya Rashid
- 5) Old Business
- 6) New Business
 - a. Resolution adopting the Wilmington MPO Planning Area Boundary
 - b. Resolution adopting amendments to the WMPO's Bicycle and Pedestrian Committee Bylaws
 - c. Resolution supporting the City of Wilmington's application for the 2013 Recreational Trails Program grant
 - d. Resolution commending the North Carolina General Assembly and North Carolina Department of Transportation on developing and adopting a data-driven prioritization process for transportation improvement projects
 - e. Resolution requesting the North Carolina Department of Transportation/North Carolina Turnpike Authority complete the environmental document to determine the best transportation solution to cross the Cape Fear River
 - f. Adoption of the 2013 Meeting Schedule
- 7) Discussion
 - a. Crossing over the Cape Fear River Work Group
 - b. Plan to ease traffic during expansion/construction of the Causeway
- 8) Updates

- a. City of Wilmington/Wilmington MPO
 - b. Cape Fear Public Transportation Authority
 - c. NCDOT
- 9) Announcements
- a. Wilmington MPO Bike/Ped meeting- December 20th
- 10) Next Meeting –January 30, 2013

Attachments:

- Minutes 10/31/12 meeting
- Map of Proposed MPO Planning Area Boundary
- Resolution adopting the Wilmington MPO Planning Area Boundary
- Amended WMPO Bicycle and Pedestrian Committee Bylaws
- Resolution adopting amendments to the WMPO's Bicycle and Pedestrian Committee Bylaws
- Resolution supporting the City of Wilmington's application for the Recreational Trails Program grant
- Resolution commending the North Carolina General Assembly and North Carolina Department of transportation on developing and adopting a data-driven prioritization process for transportation improvement projects
- Resolution requesting the North Carolina Department of Transportation/North Carolina Turnpike Authority complete the environmental document to determine the best transportation solution to cross the Cape Fear River
- Proposed 2013 Meeting Schedule
- City of Wilmington/Wilmington MPO Project Update (November 2012)
- NCDOT Project Update

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Transportation Advisory Committee
Date: October 31, 2012

Members Present:

Laura Padgett, Chair, City of Wilmington
Dean Lambeth, Vice-Chair, Town of Kure Beach
Pat Batleman, Town of Leland
Bill Sisson, Town of Wrightsville Beach
Jonathan Barfield, Cape Fear Public Transportation Authority
Earl Sheridan, City of Wilmington
Brian Berger, New Hanover County
Mike Alford, NC Board of Transportation

Staff Present:

Mike Kozlosky, Executive Director
Tara Murphy, Associate Transportation Planner
Suraiya Rashid, Associate Transportation Planner
Bill McDow, Staff Engineer

1. Call to Order

Ms Padgett called the meeting to order at 4:04 PM.

2. Approval of Minutes:

Ms. Padgett requested that the minutes be corrected to reflect that Mr. Sheridan needs to be referred to as Dr. Sheridan. With that correction, the minutes from the September 26, 2012 meeting were approved unanimously.

3. Public Comment Period

Mr. Andy Koepfel addressed members regarding the proposed MPO boundary expansion. He noted that a southern expansion into Brunswick County could disproportionately affect voting. He suggested that those communities have a seat at the table as an observer. He noted that often a board can become less functional when it has too many members.

4. Presentations

a. Local Programs Management – Marta Matthews, NCDOT

Ms. Matthews from the NCDOT Program Management Office gave a presentation on the local program management and transportation project delivery requirements when using federal and state funds.

Mr. Sisson asked Mr. Kozlosky what was the amount allotted for the STP-DA funding for our MPO. Mr. Kozlosky said the actual allocation was \$3,069,352.00 but is subject to the 90% obligation authority with NCDOT, which takes it down to \$2,762,416.80. If you include the 20% local match, it increases the amount to \$3,453,021.00.

5. Old Business

Ms. Batleman told members she would like to discuss the need for creation of a policy regarding communication procedure between NCDOT and TAC Board. When a decision was made regarding the closure of the Cape Fear Memorial Bridge on September 28th, it was not mentioned to members at the regular monthly meeting held two days prior to the closing. She said it is very puzzling why members were not informed.

Ms. Padgett noted that the members were informed at the meeting in August that the closing was coming up. Ms. Padgett told members when it was discussed at the August meeting, it was more of a discussion on the need to completely close the bridge to traffic for the weekend. Ms. Batleman told members she feels that we need to improve communications when something like that is going to occur. Mr. Kozlosky asked Ms. Fussell if TAC members could be added to the NCDOT media email list. She said that would be a good option and she will request that TAC member information be added to the media list.

6. New Business

a. Resolution Seeking Affiliate Membership in the I-95 Coalition

Mr. Rashid provided information to the members on the I-95 Coalition and their affiliate membership program. Included with this membership is free access to software with information on congestion mitigation, along with periodic updates from the I-95 Corridor Coalition. She noted that there are no requirements or financial contributions associated with the membership.

Dr. Sheridan made the motion to seek affiliate membership in the I-95 Coalition. Mr. Barfield seconded the motion and it carried unanimously.

b. Resolution Adopting STIP/MTIP Amendments

Mr. Kozlosky told members that the amendments to the STIP/MTIP include the Gary Shell Cross-City Trail bicycle, pedestrian and trail accommodations, the Middle Sound Loop multi-use trail, the maintenance and operations facility on Division Drive and the Fordham Station park and ride facility. The MPO conducted the 30-day public comment period.

Mr. Barfield made the motion to adopt the STIP/MTIP amendments. Mr. Sisson seconded the motion and it carried unanimously.

c. Resolution Supporting I-74 as a Priority Project for the Eastern North Carolina Coalition

Mr. Kozlosky told members that the North Carolina MPOs and RPOs east of I-95 formed a Coalition to support projects of mutual interest to this region. They endorsed a list of projects that have regional significance to the area; however, US 74 was not among those priority projects. The resolution is requesting the Eastern North Carolina Coalition include US 74 as a priority project.

Mr. Sisson made the motion to adopt the resolution supporting US-74 as a priority project for the Eastern North Carolina Coalition. Dr. Sheridan seconded the motion and it carried unanimously.

d. Resolution Adopting the Direct Appropriation Funding – Local Prioritization Process and Funding Allocation

Ms. Rashid reviewed the constraints for using STP-DA funds. She noted that funds can only be used where projects are federal-aid eligible and require a 20% match. Roadway projects must be on the Federal functional classification. Transit project funds must be used strictly for capital projects/acquisitions. Bicycle and pedestrian projects have to be transportation related. Projects must meet federal reporting requirements by being NEPA compliant, competitively bid and based on NCDOT Standards and Specifications. Projects must also be compliant with the long range transportation plan.

Ms Rashid told members at the TAC's request, the TCC formed a workgroup to determine the modal mix budget percentages and develop a prioritization process for programming funds. The group's recommendations included setting aside 15% for a reserve and to supplement for the UPWP for planning and staffing needs. The remainder of the funding would be designated at 15% for roadway projects, 15% for intersection improvement projects, 20% for transit projects and 50% for bicycle and pedestrian improvement projects. She noted that the workgroup recommended allocating 50% of the funds for bicycle and pedestrian improvements because unlike roadway projects, intersection projects and transit projects, bicycle/pedestrian projects have limited dedicated funding sources available. The workgroup also developed evaluation criteria as an evaluation tool to be used for ranking all project submitted for funding. She noted that as the TAC works through the proposed STP-DA funding process, if there are adjustments to the process, they could easily be made through resolution at any time.

Ms Batleman asked why 50% was allocated to bicycle and pedestrian improvements and only 20% of the funds recommended for Transit. Mr. Eby told members due to the Transit Authority's ability to fund the required 20% local match when using STP-DA dollars, they asked for the 20% budget allocation because it was the best amount they could match. The Transit Authority doesn't have a regional funding source to serve as a local match.

Ms. Padgett noted that the decision today should be viewed as a start. We have access to the money and we need to start somewhere with deciding exactly how we're going to spend it so that everybody gets a fair share and each jurisdiction knows what it has to do in order ask for these funds. She reminded members that we can look at the allocation again in a year and make changes that may be needed.

Mr. Berger asked if there were reports or notes that could be provided to the committee that would shed light on how these percentages were determined. Ms. Rashid told the committee that the workgroup did not keep minutes at their meetings; but, she will be happy to provide the research they used in determining the percentages for the modal allocations. She reminded members that this was a recommendation by the workgroup and TAC members can make changes.

Ms. Padgett asked if the money is transferable to future years so if we agree on projects and for various reasons the length of time it takes get federal documentation in place, does the money flow into the next year and go with the project. Mr. Kozlosky told members that would depend on how the TAC wants to set up the programming of the projects. He noted that right now we need to

establish the modal mixes and the criteria in which the projects will be evaluated so we can conduct a call for projects.

Ms. Padgett asked if the TCC will make recommendations on those projects once they're submitted. Mr. Kozlosky suggested that a subcommittee be established to evaluate projects using the criteria adopted by the TAC and that information will be brought to the TCC and the TAC for consideration.

Mr. Lambeth told members he questions setting aside 15% for a reserve and supplement for the UPWP for planning and staffing needs. Mr. Kozlosky noted that additional staff will be needed to meet the TMA designation requirements. Those requirements include the updated long range plan every four years (as opposed to every five years), the development of a congestion management process, as well as the implementation and administration of the STP-DA funds. Mr. Kozlosky indicated the MPO proposes to utilize funding to hire someone who could potentially do design work and cost-estimating in order to get projects to a point where they are ready to go forward, as well as work with the towns on implementation of the projects. The remainder of the funds would be put into a reserve account for possible cost-overruns on projects. Mr. Lambeth said he thinks 10% is enough.

Ms. Padgett told members that this MPO is rapidly getting to the point where we are going to need additional staff. That expense will be coming out. In using the STP-DA funds, we get most of that expense covered because the population of the area is getting bigger, the projects are getting more complex as a result of that; and, it's not fair to expect the same staff to do more and more work. We have already heard that using the STP-DA funds for our projects will take a lot more work and effort. We are going to need additional expertise and we're going to need additional people. While we're new at this, it's especially important that we have a reserve fund. If at some point in the future that builds up to a point where we find it unacceptable, this board can make a change in that. She told members that she would urge that we accept the 15%, which is standard for administration across the board.

Mr. Sisson said he thought it was a reasonable figure to start out with and if we don't have that, many of the smaller jurisdictions wouldn't submit projects simply because they just don't the staff time or expertise to go through all the steps that are required. He said he also likes the idea of a contingency fund because you can never tell what will create a cost overrun. He noted that as a starting point, he doesn't have a problem with the 15%. If we wind up with a huge amount going into contingency that's not being used, we can always trim it back in the next time around.

Mr. Lambeth told members that if it were added to the resolution then it would be fine, but he will not vote for it like it's written. Mr. Sisson asked what kind of conditions Mr. Lambeth had in mind. Mr. Lambeth said if the fund goes up to a certain point that we will revisit the 15%. Mr. Kozlosky told members the TAC will revisit the modal mix every year. Ms. Padgett noted that any member of this board can put it on the table.

Mr. Barfield said he thought it would be wise to put the money in place to help the small jurisdictions with project administration. With that, he made the motion to accept the resolution as written. Dr. Sheridan seconded the motion.

Ms. Padgett told members she would like to suggest taking 5 points for the Proximity to a School and add that to Safety Concerns under the Bike/Pedestrian Investment Target Evaluation Criteria. She said she believes safety concerns are undervalued. Mr. Barfield and Dr. Sheridan accepted the change in the evaluation criteria for their motion.

The motion carried with 6 members voting in favor and 2 in opposition. Mr. Lambeth and Mr. Berger voted against the resolution.

e. Amendment to the TAC Meeting Calendar – November 26th

Mr. Kozlosky told members that the meeting calendar needs to be amended to include a workshop to discuss a crossing for the Cape Fear River on November 26th at 9:00am.

Mr. Sisson made to motion to add the November 26th meeting to the TAC calendar. Ms. Batleman seconded the motion and it carried unanimously.

7. Discussion

a. STIP/MTIP Administrative Modifications

Ms. Padgett told members the STIP/MTIP Administrative Modifications for the roundabout at NC 133, US 117/NC 132 in Castle Hayne will delay right-of-way and construction from FY 12 to FY 13 to allow additional time for design.

Mr. Sisson made the motion to accept the STIP/MTIP administration modifications. Mr. Lambeth seconded the motion and it carried unanimously.

b. Wilmington MPO Boundary Expansion

Mr. Kozlosky presented the three options for possible boundary expansion and a pros/cons list relative to the possible expansion to include the City of Southport, City of Boiling Springs, Lakes, Town of Oak Island, Town of Caswell Beach, Village of Saint James and Village of Bald Head Island. He also presented a list of current projects or projects in NCDOT's prioritization process for this area of Brunswick County. He noted that a decision on the boundary must be made by the end of this year.

Mr. Sisson told members he does not feel we should include the southern part of Brunswick County because of the huge rural gap that exists between the area we now serve and the nearest urban area or cluster in the southern part of Brunswick County. That boundary could be expanded at a later date.

Mr. Sisson made a motion to ask staff to bring a resolution to the December meeting expanding the boundary following Hwy 210 up to the edge of Surf City (Alternative 2). Mr. Lambeth seconded the motion and it carried unanimously.

8. Updates

Project updates for the Wilmington MPO/City of Wilmington and NCDOT are included in the agenda packet.

Mr. Eby noted that WAVE Transit will be one of the first transit authorities in the state to commit to using compressed natural gas and they will be building a compressed natural gas fueling station.

9. Announcements

10. Adjournment

With no further business, the meeting was adjourned at 5:35 PM

Respectfully submitted

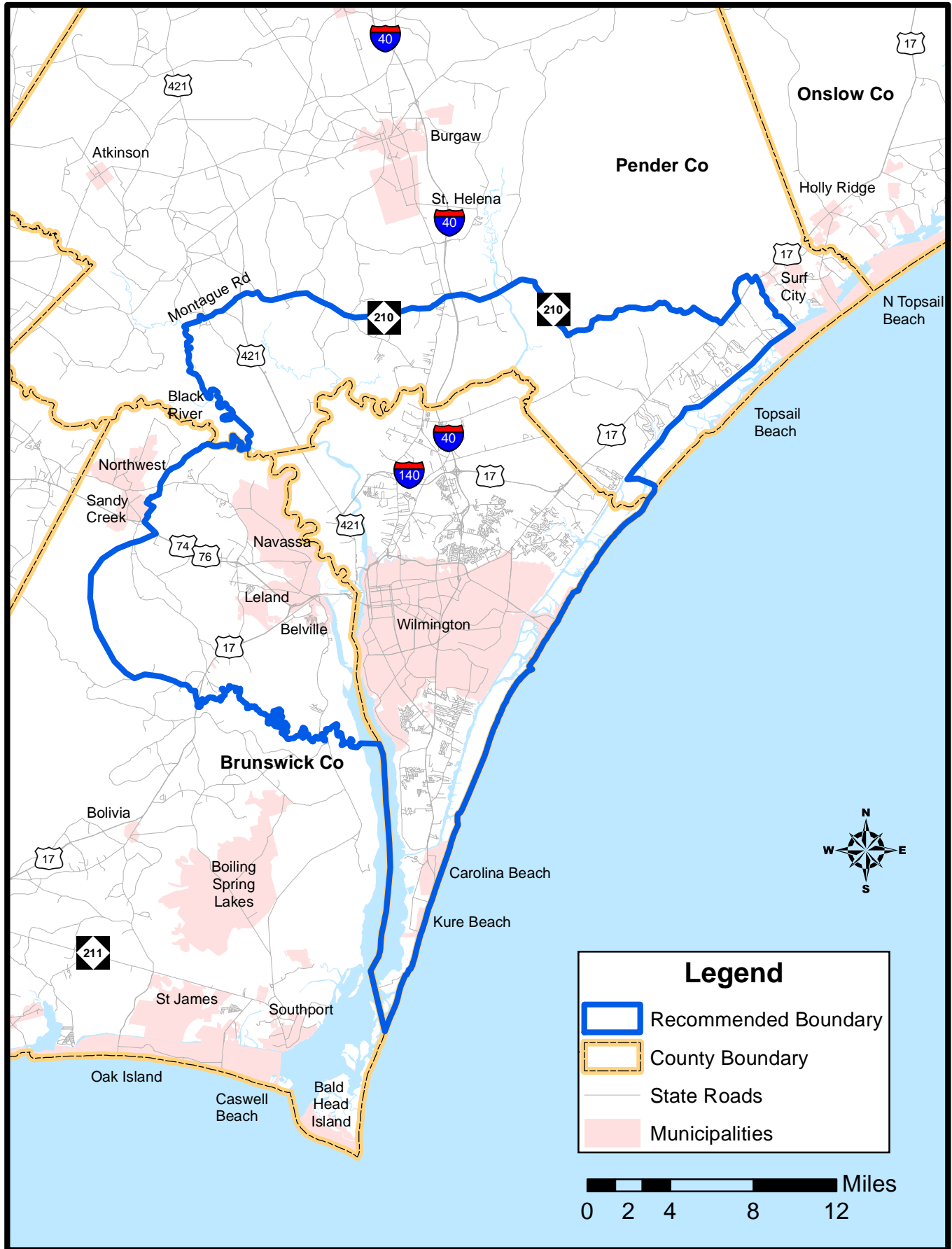
Mike Kozlosky

Executive Director

Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**

Wilmington MPO Recommended MPA Boundary



**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION ADOPTING THE METROPOLITAN PLANNING AREA BOUNDARY FOR THE
WILMINGTON MPO**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation; and

WHEREAS, on March 26, 2012 the US Census Bureau released the US Census designations for Urbanized Areas and Urban Clusters; and

WHEREAS, the Metropolitan Planning Area Boundary is established by each Metropolitan Planning Organization (MPO) according to federal metropolitan transportation planning regulations; and

WHEREAS, the Metropolitan Planning Area Boundary shall include at a minimum the approved Urbanized Area Boundary and the adjacent areas that the MPO anticipates to become urbanized within the 20 year forecast period of the long range transportation plan; and

WHEREAS, the Metropolitan Planning Area Boundary map must be submitted to the Federal Highway Administration and Federal Transit Administration after approval by the MPO and the Governor.

NOW THEREFORE, be it resolved that the Wilmington Metropolitan Planning Organization's Transportation Advisory Committee hereby adopts the Metropolitan Planning Area Boundary for the Wilmington MPO.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee on December 12, 2012.

Laura Padgett, Chair
Transportation Advisory Committee

Mike Kozlosky, Secretary

WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE BYLAWS

ARTICLE I: CREATION; NAME; NUMBER OF MEMBERS

There is hereby created a committee composed of members, each appointed by one member of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Transportation Advisory Committee (TAC); with one appointment each also from the Chancellor of the University of North Carolina at Wilmington and the Chair of the Wilmington Urban Area Metropolitan Planning Organization Bicycle and Pedestrian Advisory Committee. Also serving as Secretary for the committee and a voting member will be one staff member from the WMPO. This committee shall be known as the Wilmington Metropolitan Bicycle and Pedestrian Advisory Committee D/B/A WMPO BikePed Committee.

ARTICLE II: COMMITTEE; DUTIES AND RESPONSIBILITIES

The Committee shall advise the TAC regarding bicycle and pedestrian programs, projects, policies and safety.

The Committee shall assume the following roles:

1. Promote the safe use of bicycling and walking for transportation, fitness and recreation in various ways such as promotional events & other media.
2. Provide recommendations on policies that affect the development of bicycle and pedestrian facilities in the communities.
3. Provide recommendations on plans that affect the development of bicycle and pedestrian facilities in the communities.
4. Contribute to the development of the Long Range Transportation Plan.

Through their roles, the Committee shall seek to promote the following objectives: 1) the development of bicycle and pedestrian education programs for youth and adults, 2) the enforcement of traffic laws for all roadway users, 3) the use of bicycling and walking for transportation, fitness, and recreation, 4) the effective prioritization and development of safe bicycle and pedestrian facilities in our region, 5) facilitate projects, plans, programs, and ideas that will promote a safer environment for bicycling and walking in the WMPO planning area.

~~The Committee shall assume the following duties: 1) develop and support bicycle and pedestrian education programs for youth and adults, 2) support the enforcement of traffic laws for all roadway users, 3) promote the use of bicycling and walking for transportation, fitness, and recreation, 4) develop safe bicycle and pedestrian facilities, 5) facilitate projects, plans, programs, and ideas that will promote a safer environment for bicycling and walking in the WMPO planning area.~~

ARTICLE III: APPOINTMENTS OF COMMITTEE

Section 1. Composition: The membership should have representation from a wide cross-section of the regional population.

Section 2. Appointments: One appointment will be made by each TAC member. One appointment shall also be made representing the University of North Carolina at Wilmington (UNCW) appointed by the Chancellor of UNCW. One appointment shall also be made from an organization representing regional bicycling interests appointed by the Chair of the WMPO Bicycle and Pedestrian Advisory Committee Chair. Committee members will serve ~~consecutively~~ concurrently with their appointing member. A staff member from the WMPO shall also serve as Secretary and a voting member.

ARTICLE IV: MEETINGS

Committee meetings shall be held on a monthly basis unless determined otherwise by the Committee. The Chair of the Committee or, in his absence, the Vice-Chair, may call a special meeting of the Committee at any time by giving each member 24-hour notice. Special meetings will be scheduled upon request by a majority of the Committee members. A quorum of the Committee shall be in attendance before action of an official nature can be taken. A quorum consists of 51% of active members, as defined in Article V.

ARTICLE V: ATTENDANCE OF MEMBERS

A member of the Committee who misses four consecutive regular meetings loses his active status and is no longer eligible to vote. The Secretary of the Committee will notify the respective TAC member that he must reappoint a new member to serve on the Committee. Absences due to sickness, death, or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Committee except that in the event of a long illness, or other such cause for prolonged absence, the member may be replaced.

ARTICLE VI: COMPENSATION

Committee members shall serve without monetary compensation.

ARTICLE VII: OFFICERS

There shall be a Chair and Vice-Chair of the Committee. An annual election of the Chair and Vice-Chair shall be held by the Committee members and shall occur at the regular monthly meeting in December. The Chair and Vice-Chair shall serve for one year with the eligibility for re-election. A new Chair or Vice-Chair shall take office at the subsequent regular meeting in January. In the event a Chair's and Vice-Chair's appointment to the Committee is terminated, a replacement to this office shall be elected by the Committee, from its membership, at the meeting following the termination.

ARTICLE VIII: OFFICERS DUTIES

The Committee Chair shall preside at all meetings and sign all documents relative to action taken by the Committee. The Chair shall appoint all subcommittees including a nominating committee if necessary composed of three committee members.

When the Chair is absent, the Vice-Chair shall perform the duties of the Chair. When both the Chair and Vice-Chair are absent, the Secretary shall perform the duties of the Chair.

The Secretary shall e-mail all official reports and the official minutes of all regular and special meetings to all Committee members prior to the next scheduled meeting.

Robert's Rules of Order, Newly Revised, shall govern the committee's actions.

ARTICLE IX: COMMITTEES

Section 1. The Executive Committee shall consist of the Chair, Vice-Chair, and Secretary.

Section 2. Sub-committees may be appointed by the Chairperson as necessary. **Subcommittees are responsible to report back to the WMPO BikePed Committee at each meeting and before taking significant action.**

ARTICLE X: AMENDMENTS

The bylaws may be amended or repealed and new bylaws adopted by the affirmative vote of two-thirds of the total membership of the committee at any regular or special meeting of the group, with subsequent approval by the TAC.

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION ADOPTING AMENDMENTS TO THE BYLAWS OF THE WILMINGTON
URBAN AREA METROPOLITAN PLANNING ORGANIZATION BICYCLE AND
PEDESTRIAN ADVISORY COMMITTEE**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation; and

WHEREAS, the responsibility of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Bicycle and Pedestrian Advisory Committee is to provide recommendations to the WMPO Transportation Advisory Committee with regards to bicycle and pedestrian accommodations; and

WHEREAS, the WMPO Bicycle and Pedestrian Advisory Committee is governed by a set of bylaws adopted in October of 2011; and

WHEREAS, adopted bylaws of the WMPO Bicycle and Pedestrian Advisory Committee allow for the amendment of said bylaws by the affirmative vote of two-thirds of the total membership of the committee with subsequent approval by the WMPO Transportation Advisory Committee; and

WHEREAS, the WMPO Bicycle and Pedestrian Advisory Committee unanimously approved amendments to their bylaws at a regular meeting held on September 25, 2012; and

NOW THEREFORE, be it resolved that the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee hereby approves the amendments to the WMPO Bicycle and Pedestrian Advisory Committee bylaws.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee on December 12, 2012.

Laura Padgett, Chair
Transportation Advisory Committee

Mike Kozlosky, Secretary
Transportation Advisory Committee

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION SUPPORTING THE CITY OF WILMINGTON'S SUBMITTAL OF A NORTH CAROLINA
2013 RECREATIONAL TRAILS PROGRAM GRANT FOR THE CONSTRUCTION OF PHASE I OF THE
PARK AVENUE MULTI-USE TRAIL**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation; and

WHEREAS, the North Carolina 2013 Recreational Trails Program (RTP) is intended to help fund trails and trail-related recreation needs at the state level; and

WHEREAS, funding for the RTP comes from federal gas taxes paid on non-highway fuel used in off-highway vehicles; and

WHEREAS, a separated bicycle and pedestrian facility on Park Avenue is identified in Cape Fear Commutes 2035 Transportation Plan that was adopted by the Transportation Advisory Committee and Wilmington City Council; and

WHEREAS, this project is identified as the number two priority in the draft Wilmington/New Hanover Comprehensive Greenway Plan which will be presented for adoption in 2013; and

WHEREAS, this facility will improve bicycle travel on the River to Sea Bicycle Route by providing a dedicated facility for cyclists increasing basic transportation and recreation choices for citizens and visitors; and

WHEREAS, the City of Wilmington is submitting a RTP grant for the construction of a multi-use trail on Park Avenue between Empie Park and Audubon Boulevard; and

WHEREAS, the total estimated cost of the project is \$302,200 and the City of Wilmington will be providing the local match.

NOW THEREFORE, be it resolved that the Wilmington Metropolitan Planning Organization's Transportation Advisory Committee hereby supports the City of Wilmington's application for the RTP grant for the construction of the Park Avenue Multi-use Trail Phase I between Empie Park and Audubon Boulevard.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee on December 12, 2012.

Laura Padgett, Chair
Transportation Advisory Committee

Mike Kozlosky, Secretary

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION COMMENDING THE NORTH CAROLINA GENERAL ASSEMBLY AND
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION ON DEVELOPING AND
ADOPTING A DATA-DRIVEN PRIORITIZATION PROCESS FOR TRANSPORTATION
IMPROVEMENT PROJECTS**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation; and

WHEREAS, the Wilmington MPO concurs that, thanks to the vision of the North Carolina General Assembly and the expertise of the North Carolina Department of Transportation, significant progress has been made in removing politics from the transportation project selection by moving to a formulaic prioritization system for transportation improvement projects; and

WHEREAS, the Wilmington MPO concurs that the prioritization system is a positive step forward because it is based on a data-driven assessment of multi-modal transportation needs involving consultation with local officials and because it has led to improved results in project selection.

NOW, THEREFORE, BE IT RESOLVED, that the Wilmington Metropolitan Planning Organization's Transportation Advisory Committee commends the North Carolina General Assembly and the North Carolina Department of Transportation for their work to establish and institutionalize the data-driven prioritization process and calls on them to preserve and improve upon the progress made towards achieving an effective, data-driven prioritization process for transportation improvement projects.

ADOPTED at a regular meeting of the Wilmington Urban Area Metropolitan Planning Organization Transportation Advisory Committee on December 12, 2012.

Laura Padgett, Chair
Transportation Advisory Committee

Mike Kozlosky, Secretary

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
TRANSPORTATION ADVISORY COMMITTEE**

**RESOLUTION REQUESTING THE NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION AND NORTH CAROLINA TURNPIKE AUTHORITY COMPLETE THE
ENVIRONMENTAL DOCUMENT TO DETERMINE THE BEST TRANSPORTATION
SOLUTION TO CROSS THE CAPE FEAR RIVER**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the N.C. Board of Transportation; and

WHEREAS, the purpose and need for an improved crossing over the Cape Fear River include to improve traffic flow and enhance freight movements beginning in the vicinity of US 17 and the future I-140 in Brunswick County across the Cape Fear River to US 421 near the Port of Wilmington in New Hanover County; and

WHEREAS, a range of alternative concepts are being evaluated to identify those that best serve the project's purpose and need as well as minimize the impacts to the human and natural environment; and

WHEREAS, potential alternative alignments considered for an improved crossing over the Cape Fear River include new location facilities and upgrading the existing US 17 and US 421 corridors; and

WHEREAS, the last significant progress made on a crossing over the Cape Fear River was completed in March 2011 when the North Carolina Department of Transportation and the North Carolina Turnpike Authority held two public open-houses; and

WHEREAS, the North Carolina Department of Transportation and North Carolina Turnpike Authority desire affirmation from the Wilmington MPO to continue work on the completion of the environmental document to determine the best transportation to improve mobility and safety between New Hanover and Brunswick Counties.

NOW THEREFORE, be it resolved that the Wilmington Urban Area Metropolitan Planning Organization's Transportation Advisory Committee requests the North Carolina Department of Transportation and North Carolina Turnpike Authority complete the environmental document to determine the best transportation solution to provide an improved crossing over the Cape Fear River.

ADOPTED at a regular meeting of the Wilmington Urban Area MPO Transportation Advisory Committee on December 12, 2012.

Laura Padgett, Chair
Transportation Advisory Committee

Mike Kozlosky, Secretary



WILMINGTON URBAN AREA Metropolitan Planning Organization

P.O. Box 1810
Wilmington, North Carolina 28402
910 341 3258 910 341 7801 FAX

Members:

City of
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Lead Planning Agency

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County

PENDER
County

CAPE FEAR
Public Transportation
Authority

North Carolina
BOARD OF
TRANSPORTATION

TO: TCC Members
FROM: Mike Kozlosky, Executive Director
DATE: November 21, 2012
SUBJECT: **Proposed 2013 WMPO Meeting Calendar**

Technical Coordinating Committee	Transportation Advisory Committee
January 16	January 30
February 13	February 27
March 13	March 27
April 10	April 24
May 15	May 29
June 12	June 26
July – no meeting scheduled	July – no meeting scheduled
August 14	August 28
September 11	September 25
October 16	October 30
November 27	November – no meeting scheduled
December –No meeting	December 11

CITY OF WILMINGTON/WILMINGTON MPO
NOVEMBER 2012

CROSSING OVER THE CAPE FEAR RIVER

Project Description/Scope: Construct a new crossing over the Cape Fear River that will link from in the vicinity of US 17 to Independence Boulevard and Carolina Beach Road.

Next Steps:

- **November 26th- Transportation Advisory Committee workshop**
- The NCTA continues to work through the environmental review process.

CITY OF WILMINGTON COLLECTOR STREET PLAN

Project Description/Scope: Complete a city-wide area collector street plan including Monkey Junction.

Next Steps:

- **The Wilmington MPO has discontinued all work on the Wilmington Collector Street Plan**

COMPREHENSIVE GREENWAY PLAN

Project Description/Scope: Complete a Comprehensive Greenway Plan for the City of Wilmington and New Hanover County. The greenway plan would lay the foundation for a comprehensive greenway network throughout the community.

Next Steps:

- **January 2013 adoption by local municipalities and New Hanover County**

CONNECTING NORTHERN BRUNSWICK COUNTY

Project Description/Scope: Create a Collector Street Plan for the Towns of Leland, Belville, Navassa and a portion of northern unincorporated Brunswick County.

Next Steps:

- October Steering Committee Meeting #3 with release of Technical Memo #1
- First draft of plan released December 2012
- Presentations to Town Councils and Brunswick County Commissioners in January 2012
- Second Public Workshop to be scheduled January 2012
- Final Plan Presented to jurisdictional boards February 2013
- Final deliverables and adoption by local entities March 2013

MULTI-MODAL TRANSPORTATION CENTER (No significant change)

Project Description/Scope: Purchase right-of-way, develop design plans and construct the Wilmington Multi-modal Transportation Center between N. 3rd, N. 4th, Hanover and Red Cross streets.

Next Steps:

- NCDOT identify the necessary funding for construction and amend the STIP/MTIP to appropriate the construction funding

- Completion of the Environmental Document

N. 3RD STREET CORRIDOR STREETSCAPE IMPROVEMENTS

Project Description/Scope: The North 3rd Street Streetscape Improvement project will upgrade North 3rd Street between Market Street and Davis Street. The project could include decorative mast-arm traffic signals and street lighting, underground utilities, pedestrian improvements, a landscaped median, street trees, and other aesthetic improvements. The water and sewer work has been completed.

Next Steps

- Continue the sidewalk, conduit installation, tree pits, brick pavers, street light foundations, etc. on both sides between Market and Front Streets.
- Mill and resurface between Hanover and Front Streets
- The project is expected to be completed by January 2013.

SEE, SHARE AND BE AWARE

Project Description/Scope: Several community and government organizations including the City of Wilmington and Wilmington MPO have come together to create a safety and awareness campaign called “See Share Be Aware.” The website has been updated, three additional educational videos are in production, and four audience-specific distribution plans have been created.

Next Steps:

- Distribute safety campaign videos to local media, local government websites, local interest groups, etc.
- Secure funding for supplies and materials identified in four distribution plans and event opportunities

SITE DEVELOPMENT REVIEW

Project Descriptions/Scope: The Wilmington MPO assists with site development and transportation impact analysis review for the MPO’s member jurisdictions. During the last month, staff has reviewed the following development proposals:

- **Development Plan Reviews: 14**
- **Concept Plan Reviews: 0**
- **TIA Scoping's/Due Diligence: 5**
- **TIA Reviews: 0**
- **Development Inquiries: 4**
- **Projects Released for Construction: 4**

TRANSPORTATION DEMAND MANAGEMENT PROGRAM

Project Description/Scope: UNCW is taking the role as lead employer for the Cape Fear region. The WMPO will coordinate with UNCW to work with other major employers in the region to identify opportunities for ride sharing.

Next Steps:

- Formally meet with additional employers to identify TDM opportunities - New Hanover Regional Medical Center, PPD, and Cape Fear Community College
- Continue data collection for current TDM participants - UNCW, Corning, New Hanover County and City of Wilmington
- Coordination with UNCW to complete geocoding
- Attend monthly meetings with consultant and lead employer

WRIGHTSVILLE BEACH COMMUNITY TRANSPORTATION PLAN

Project Description/Scope: Complete a Community Transportation Plan for the Town of Wrightsville Beach and Wilmington Urban Area Metropolitan Planning Organization, which includes all modes of Transportation (Biking, Walking, and Driving), and considers the Town's Critical Intersections and develops plans for Access, Safety and Congestion. The WB CTP plan would lay the foundation for a comprehensive transportation plan throughout the town, create a vision for the future and identify incremental steps to achieve it.

Next Steps:

- **Present plan to the Wrightsville Beach Board of Alderman in December**



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

December 4, 2012

TIP Projects:

R-2633 AA & AB: Construction of I-140 (Wilmington Bypass) from US 17 to US 74/76.
Estimated Contract Completion Date July 2013

R-3324 – Long Beach Road Extension construct a 2-lane, 2-way roadway on new location from NC 211 to NC 87.
Let Date of February 2013

R-3432 – SR 1163 (Georgetown Road) extend from SR 1184 (Ocean Isle Beach Road) to NC 179.
Start Date June 2013

R-2633 B: Construction of I-140 (Wilmington Bypass)
R-2633 BA construct I-140 from US 74/76 to SR 1430 (Cedar Hill Road).
Start Date September 2013
R-2633 BB construct I-140 from SR 1430 (Cedar Hill Road) to US 421.
Start Date September 2013

R-3601 US 17/74/76: Widening across the “causeway”, between Leland and Wilmington.
Start Date February 2014

U-3338 B: Widening of Kerr Ave. from Randall Parkway to Martin Luther King, Jr. Parkway.
Start Date March 2014

Military Cutoff Road Extension (U-4751): extending Military Cutoff Road from Market Street to the Wilmington Bypass, with an interchange at the Bypass.
Start Date December 2016

R-5021: NC 211 widening, from NC 87 to SR 1500 (Midway Road).
Post Year

U-4434: Independence Blvd. Extension from Randall Parkway to MLK Parkway.
Post Year

R-3434 – SR 1500 (Midway Road) and SR 1401 (Galloway Road) widening Midway Road from NC 211 to US 17 Bypass.
Post Year

R-4063: widen SR 1472 (Village Road) from SR 1435 (South Navassa Road) to SR 1438 (Lanvale Road).
Post Year

R-3300 Hampstead Bypass: extending from Wilmington Bypass to US 17 north of Hampstead.
Post Year

U-5300: NC 132 (College Road) from SR 1272 (New Center Drive) to SR 2048 (Gordon Road) widen to multi-lanes.
Post Year

Division Project:

Dow Road: SR 1573 (Dow Road) widen roadway for pave shoulders and left turn lanes at three locations, from US 421 to curb & gutter located on K Avenue.

Let Date October 16, 2012

Estimated Contract Completion Date May 1, 2013 for all work except plantings & Reforestation

Wrightsville Beach Draw Bridge: Replacing the grates, bridge tender's house and other internal mechanical and electrical upgrades.

March 15, 2012 to October 1, 2012 (SUMMER) contractor will not be allowed to close a lane of traffic, during the following times:

from 7:00 AM to 9:00 AM

& from 3:00 PM to 6:00 PM

& from 7:00 AM Friday to 6:00 PM Sunday

October 2012 to March 2013 (WINTER), Traffic will be in a two-lane, two-way pattern (on the bridge) for the replacement of the grates. Contractor will not be allowed to close a lane of traffic:

from 7:00 AM to 9:00 AM

& from 3:00 PM to 6:00 PM

& from 7:00 AM Friday to 6:00 PM Sunday

Estimated Contract Completion Date July 2013

Memorial & Isabel Holmes Bridges: Mechanical (replacement of lock assemblies, auxiliary drive, brakes & gears) and electrical repairs (terminal cabinets, auxiliary drives and switches)

Estimated Contract Completion Date Fall 2012

W-5306 Castle Hayne Roundabout: construct a roundabout at the intersection of US 117/NC 132/NC 133. Also widen US 117 to include a second lane northbound from the roundabout to SR 1002 (Holly Shelter Road).

Let Date October 2013

Resurfacing Contracts:

Brunswick, New Hanover & Pender contract: C202680

Brunswick County:

NC 904 milling & resurfacing from NC 179 to East/West Second Street at Ocean Isle Beach

SR 1331 (Mill Branch Rd) resurfacing from NC 130 to SR 1335 (Big Neck Rd)

SR 1143 (Brick Landing Rd) resurfacing from NC 179 to end of system

New Hanover County:

US 17 Business (Market Street) milling & resurfacing from 0.206 miles south of SR 2251 (Barclay Hills Drive) at CSX RR tracks to 0.223 miles north of US 74 (MLK Parkway) intersection at the end of the curb & gutter

US 17/US 421 milling & resurfacing from 0.091 miles south of US 74/NC 133 intersection at new pavement joint to 0.208 miles north of I-140 overpass at "new" pavement joint

Wilmington Bypass leveling courses, at various locations: @ bridge approaches, @ CSX RR fly-over, & @ low areas around interchange of US 17 and US 17 Bus.

SR 1175 (Kerr Ave.) resurfacing from NC 132 to 0.14 mile south of Randall Pkwy

SR 1402 (Edgewater Club Rd) resurfacing from SR 1491 (Porter's Neck Rd) to end of system

SR 2127 (Judges Rd) resurfacing from US 17 Bus. to SR 2213 (Albemarle Rd)

SR 2219 (Green Meadows Rd) resurfacing from US 117 Bus. to SR 2281 (Spicewood St)

SR 1002 (Holly Shelter Rd) mill patch from US 117 to Pender Co. line

Pender County:

US 117 resurfacing from New Hanover County line at Northeast Cape Fear River Bridge to 0.30 mile north of NC 210

NC 53 milling & resurfacing from 0.53 miles west of SR 1400 (North/South Smith Street) to 0.03 miles east of US 117 Business in Burgaw

Estimated Completion Date Spring 2013

Brunswick & New Hanover Counties: C202916

Brunswick County:

US 17 NBL & SBL from US 17 Business (south end of Bolivia) to US 17 Business (north end of Shallotte)

NC 211 from US 17 to Lockwood Folly River Bridge.

US 17 Bus. (Shallotte) from US 17 to NC 179.

SR 1402 (Randolphville Road) from US 17 Bus. to SR 1401 (Galloway Road).

SR 1137 (Boones Neck Road) from NC 130 to end of system.

SR 1345 (Royal Oak Road) from US 17 to SR 1342 (Big Macedonia Road).

SR 1141 (Kirby Road) from SR 1139 (Seashore Road) to NC 130, 2' widening.

New Hanover County:

US 74/US 76 from 0.04 mile east of Summer Rest Road to US 76.

US 74 from US 76 to westside of Banks Channel Bridge #24.

SR 1002 (Holly Shelter Road) 2' widening, mill & resurface from US 117 (Castle

Hayne

Road) to Pender County line.

SR 1521 (Piner Road) patching & resurface from 0.13 mile east of US 421 to SR 1492 (Masonboro Loop Road).

SR 1520 (Grissom Road) patching & resurfacing from SR 1521 to SR 1492.

SR 1492 patching & resurface from SR 1520 to Whiskey Creek bridge (Wilmington City Limits).

SR 1695 (Shannon Road) patching & resurface from SR 1492 (Myrtle Grove Road) to end of system.

SR 1336 (Sidbury Road) mill & resurface from SR 1318 (Blue Clay Road) to SR 2181 (Dairy Farm Road).

SR 1336 2' widening, patching & resurface from SR 2181 to Pender County line.

Estimated Contract Completion Date November 2012

Pender County: C202927

SR 1572 (Sidbury Road) mill patch, widen & resurface from US 17 to New Hanover County line.

Estimated Contract Completion Date November 2012

If you have any questions, please contact Mr. Patrick Riddle: priddle@ncdot.gov