

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Transportation Advisory Committee
Date: June 24, 2015

Members Present:

Laura Padgett, Chair, City of Wilmington
Jon Tait, Town of Leland
Joe Breault, Town of Belville
Earl Sheridan, City of Wilmington
Frank Williams, Brunswick County
Eulis Willis, Town of Navassa
Gary Doetsch, Town of Carolina Beach
Hank Miller, Town of Wrightsville Beach
Jonathan Barfield, Cape Fear Public Transportation Authority

Staff Present:

Mike Kozlosky, Executive Director

1. Call to Order

Ms. Padgett called the meeting to order at 3:01pm.

2. Conflict of Interest Reminder

Ms. Padgett asked if any members had a conflict of interest with any items on the meeting agenda. No members reported having a conflict of interest.

3. Approval of Minutes

The minutes for the May 27th meeting were approved unanimously.

4. Public Comment Period

Mr. Andy Koeppel addressed the members regarding Item 7.b. on the agenda. He told the members he would like to encourage them to support the resolution encouraging the City of Wilmington, Wilmington MPO, NCDOT and Cape Fear Public Transportation Authority to develop a Memorandum of Understanding for the development of the future Wilmington Multi-modal Transportation Center. He told members that the transit portion of the project will offer bus passengers an opportunity to wait inside an enclosed facility, rather than wait on the corner at 2nd and Princess Streets to make their connections to other bus routes. Mr. Koeppel noted that the resolution is an importation step in moving the Multi-modal Center project forward.

5. Presentations

a. Cape Fear Transportation 2040 Plan, Suraiya Rashid

Ms. Rashid told members that the Citizens Advisory Committee reviewed suggested changes from the public input meetings held in April. Ms. Rashid reviewed the final recommendations from the CAC members by mode. Those recommendations include:

Aviation:

Project Change Suggestions

- A-9 through A-11- Pipe Ditches on Runway 6-24; Delete from funded list and map because the projects is already funded

Narrative Change Suggestions

- Policy #2 - Access from Wilmington Urban Area to Raleigh Area via mass transit. Remove from Aviation Chapter, address in Mass Transit Chapter

Bike/Ped:

Project Change Suggestions

- Remove from funded list:
 - BP 15 – Market St. from Kerr Ave to Birchwood Dr.
 - BP 32 – Isabelle Holmes Bridge from Hwy 421 to Front St.
 - BP 39 – Independence Blvd. from Park Ave. to Wrightsville Ave.
 - BP 56 – Airlie Rd. from Military Cutoff Rd. to Eastwood Rd.
- Add to funded list:
 - BP 98 – Jenkins Rd. from US17 to St. Johns Church Rd.
 - BP 115 – St. Johns Church Rd. from Jenkins Rd. to terminus
 - BP 138 – Master Ln. from Doral Dr. to Sloop Point Loop Rd.
 - BP 75 – Village Rd. NE from Wayne Rd to Old Mill Rd.
 - BP 108 – Market St. from Bayshore Dr. to Marsh Oaks Dr.
 - BP94 – Hoggard/Hurst & College Road

Narrative Change Suggestions

- None

Ferry and Water Transportation:

Project Change Suggestions (these are unfunded projects)

- F-6 - Carolina Beach Mooring facility
- F-10 – Mooring Facility at Belville

Narrative Change Suggestions

- None

Freight/Rail:

Project Change Suggestions

- None

Narrative Change Suggestions

- Re-order objective B-7 – support container movements to the NC Ports of Wilmington
- Add an objective and a policy to study the relocation of the rail line between the NC Port of Wilmington and Davis Yard

Mass Transit:

Project Change Suggestions

- None

Narrative Change Suggestions

- Insert text on “Coordination with other Mass Transportation Plans”

- Insert text on “Capital Projects outlined in Cape Fear Transportation 2040
- Clarify funding of fleet replacement
- Update description of WAVE Transit services
- Insert text clarifying difficulties with serving choice ridership with existing population density patterns
- Aviation Policy #2 - Access from Wilmington Urban Area to Raleigh Area via mass transit. Remove from Aviation Chapter, address in Mass Transit Chapter

Roadway Projects:

Project Change Suggestions

- R-55 Cape Fear River Crossing Funding amount
- Add R-92 Magnolia Drive Extension

Narrative Change Suggestions

- Capital funding available adjustment

Following the review of the suggested changes, Ms. Rashid told member the draft plan will come back to the Board at the July 22nd meeting for a the Public Hearing. She said staff will presenting the draft plan to the member jurisdictions for adopting in August and September.

b. Surface Transportation Program-Direct Attributable (STP-DA) and Transportation Alternatives Program-Direct Attributable (TAP-DA) 2016 Submittal Guides and Processes, Corey Knight

Mr. Knight reviewed the proposed timeline for the 2016 application submittal processes. He said the most significant change is the addition of a mandatory project management training.

Mr. Knight told members that staff is requesting that the Local Government Agencies (LGA) communicate their interest in applying for DA funds during the month of July. He said the mandatory Project Management Training will take place in August. He stated that member entities will be ineligible to apply for STP-DA and TAP-DA funding for that year if their staff does not attend the project management training.

Mr. Knight said staff will issue the official call for projects in September. Pre-application meetings will be held with LGAs in October and final applications are due in November. He noted that project funding recommendations will be released in January 2016.

Mr. Knight briefly reviewed the LGA responsibilities in managing STP-DA and TAP-DA projects. He reminded members that information will be provided in detail at the project management training in August.

6. Consent Agenda

- Resolution supporting the Section 5310 Program Management Plan**
- Resolution adopting the 2016 STP-DA Submittal Guide and Process**
- Resolution adopting the 2016 TAP-DA Submittal Guide and Process**

Mr. Barfield made the motion to approve the items on the consent agenda. Dr. Sheridan seconded the motion and it carried unanimously.

7. Regular Agenda

a. Resolution adopting the 2016-2025 State/Metropolitan Transportation Improvement Program

Mr. Kozlosky told members that NCDOT released the draft 2016-2025 State/Metropolitan Transportation Improvement Program on December 4, 2014. The MPO conducted a Public Hearing on the draft program. He noted that MPOs are mutually required to adopt the State/Metropolitan Transportation Improvement Program along with NCDOT. Years 1-3 will serve as the project selection document for the MPO and our urban area boundary.

Mr. Breault made the motion to adopt the 2016-2025 State/Metropolitan Transportation Improvement Program. Mr. Williams seconded the motion and it carried unanimously.

b. Resolution encouraging the City of Wilmington, Wilmington MPO, NCDOT and Cape Fear Public Transportation Authority to develop a Memorandum of Understanding (MOU) for the development of the future Wilmington Multi-modal Transportation Center

Ms. Padgett told members that this is a long-standing project. Ten years later, NCDOT owns all of the project site to build a regional multi-modal center. The agenda item relates only to the transit portion and the MOU will lay out how the entities interact in terms of bringing the project to fruition.

Ms. Padgett made the motion to adopt the resolution encouraging the City of Wilmington, Wilmington MPO, North Carolina Department of Transportation and Cape Fear Public Transportation Authority to develop a MOU for the development of the transit portion of the future Wilmington Multi-modal Transportation Center. Mr. Williams seconded the motion and it carried unanimously.

c. Amendment to the Meeting Calendar for a July Meeting (July 22nd)

Mr. Kozlosky told members that staff is proposing to add a meeting to the calendar for July 22nd.

Mr. Miller made the motion to add July 22nd to the TAC meeting calendar. Mr. Willis seconded the motion and it carried unanimously.

8. Updates

Project updates for the Crossing over the Cape Fear River Work Group, Wilmington MPO, CFPTA and NCDOT Division are included in the agenda packet.

11. Adjournment

With no further business, the meeting was adjourned at 3:55pm

Respectfully submitted

Mike Kozlosky

Executive Director

Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**