



WILMINGTON URBAN AREA Metropolitan Planning Organization

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Members:

City of
WILMINGTON
Lead Planning Agency

Town of
CAROLINA BEACH

Town of
KURE BEACH

Town of
WRIGHTSVILLE BEACH

NEW HANOVER
County

Town of
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Transportation
Authority

North Carolina
BOARD OF
TRANSPORTATION

WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda

TO: WMPO Bicycle and Pedestrian Advisory Committee Members
FROM: Suraiya Rashid
DATE: November 12, 2015
SUBJECT: November 19, 2015 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will be held on Thursday November 19, 2015 at 1 pm. The meeting will be held at 305 Chestnut Street in the 4th Floor Technology Conference Room.

The following is the agenda for the meeting:

- 1) Introductions
- 2) Approval of minutes from October 12, 2015
- 3) Old Business
 - NC Bike Safety Rules Committee [C. O'Keefe]
- 4) New Business
 - Elections [C. O'Keefe]
- 5) Announcements:
 - Cape Fear Cyclists [A. Schroetel]
- 6) Next Meeting
 - December 17, 2015 at 1PM
- 7) Adjournment

Attachments:

- October 12, 2015 draft WMPO BikePed Committee Minutes
- NC House Bill 232
- WMPO BikePed Committee 2016 Work Plan Memo
- WMPO Bicycle/Pedestrian Projects Update (November 12, 2015)

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: October 15, 2015

Members Present:

Chris O'Keefe, Committee Chairman/NHC Planning and Inspections
Carol Stein, Pender County
Al Sharp, City of Wilmington
Trey Burke, Town of Navassa
Joe Boyd, Town of Belville
Steve Whitney, Brunswick County
Tom Campbell, Carolina Beach
Katie Ryan, Wrightsville Beach
Shawn Spencer, New Hanover County
Adrienne Harrington, UNCW

Additional Guests:

Suraiya Rashid, WMPO
Josh Lopez, WMPO
Lynn Sylvia, Cape Fear Community College
Jerry Haire, Town of Carolina Beach
Bethel Paris, Cape Fear Cyclist
Megan O'Hare, Pender County
John Townsend, New Hanover County

1. Introductions

2. Approval of Minutes from September 17, 2015

- Mr. Campbell made the motion to approve the minutes for the September 17, 2015 meeting. Ms. Ryan second the motion and it carried unanimously.

3. Old Business

- NC Bike Safety Rules Committee – Mr. O'Keefe provided an update on NC Bike Safety Rules Committee discussing the recommendations to change the no-passing zone law in regards to passing bicyclist safely with good sight distance and no conflicts in space, for NC Department of Transportation to examine the impacts road closures for events have on local residents and businesses, and the legislature to pass a resolution directing NCDOT to conduct education and outreach activities that would promote best practices for group rides. The next meeting is on scheduled for November 18 in Raleigh, NC.
- WMPO BikePed Committee Bylaws Revision – Ms. Rashid discussed the committee's bylaws revisions produced on the September 17th meeting. Those revisions were passed by the TCC on October 14, 2015 and will go before the TAC on October 28th. Mr. O'Keefe highlighted some of the key changes that includes electronic voting, designating individuals if a member is not able to attend the meeting, and holding subcommittee elections in November.

- WMPO BikePed Committee Work Plan – Mr. Rashid discussed the BikePed Committee Work Plan. Ms. Harrington suggested including “bike month preparation” in the months of February and March. Mr. Burke suggested adding “ongoing planning efforts” on the bullet list for “as needed” on the agenda. Mr. Sharp made the motion to approve Work Plan. Mr. Whitney second the motion and it carried unanimously.
- Bicycle Friendly Community Designation – Ms. Rashid discussed that the application for the designation was due on February 11, 2016. Ms. Rashid, along with Ms. Harrington, further discussed the application’s components and offered assistance throughout the process. Ms. Harrington discussed the benefits of the program’s designation, provided examples and suggestions in preparing the application.
- International Walk to School Day – Mr. O’Keefe discussed the efforts staff and volunteers made for the event, which was held on October 7th, 2015. The committee wants to support and move forward with Bike to School Day in May. Ms. Rashid discussed the efforts with Safe Kids and assisting schools in coordinating with other agencies for these type of events in the future.

4. New Business

- Maintenance – Mr. O’Keefe discussed the procedures for reporting maintenance requests on roadways, bikeways, greenways and trails. The WMPO has offered to become the main contact for maintenance requests. Concerned citizens can email the WMPO and staff will forward the request to the appropriate agency.
- Resolution supporting the Town of Carolina Beach application to the 2016 Bicycle and Pedestrian Planning Grant Initiative – Mr. Haire provided the committee a background on the plan and Mr. O’Keefe emphasized the importance of supporting it. Mr. Campbell made the motion to adopt the resolution supporting the Town of Carolina Beach. Mr. Sharp second the motion and it carried unanimously.

5. Announcements

- Cape Fear Cyclists – Ms. Paris (SIC) stated that the Cape Fear Cyclist will hold their Annual Dinner on November 10th at 6:00PM. Ms. Harrington also discussed Cape Fear Cyclist’s role in providing actors for UNC-W’s Production Crew on updating the Watch for Me NC videos.
- WMPO Technical Coordinating Committee

6. Next meeting

- November 19, 2015 at 1PM (executive committee election) – Mr. O’Keefe discussed the committee’s election to be held on November 19. Nominations would be taken the day of the elections for the following positions: Chair, Vice Chair, and Secretary. The three committee members that are to serve as the Nominating Committee are Mr. Whitney, Ms. Harrington, and Mr. Spencer.

7. Adjournment

- Mr. Spencer made the motion to adjourn the meeting after the announcements. Mr. Campbell second the motion.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.

**GENERAL ASSEMBLY OF NORTH CAROLINA
SESSION 2015**

**SESSION LAW 2015-45
HOUSE BILL 232**

AN ACT TO DIRECT THE DEPARTMENT OF TRANSPORTATION TO STUDY THE BICYCLE SAFETY LAWS IN THIS STATE AND MAKE RECOMMENDATIONS AS TO HOW THE LAWS MAY BE REVISED TO BETTER ENSURE THE SAFETY OF BICYCLISTS AND MOTORISTS ON THE ROADWAYS.

The General Assembly of North Carolina enacts:

SECTION 1. Study. – The Department of Transportation shall study the bicycle safety laws in this State. The study shall focus on what statutory revisions, if any, are needed to better ensure the safety of bicyclists and motorists. In doing so, the Department shall consider at least all of the following:

- (1) How faster-moving vehicles may safely overtake bicycles on roadways where sight distance may be inhibited.
- (2) Whether bicyclists on a roadway should be required to ride single file or allowed to ride two or more abreast.
- (3) Whether bicyclists should be required to carry a form of identification.
- (4) Any other issues determined relevant by the Department.

SECTION 2. Working Group. – In conducting the study required by this act, the Department shall convene a working group of interested parties knowledgeable and interested in the bicycle safety laws of this State. The working group shall include all of the following:

- (1) A law enforcement officer.
- (2) A representative from the bicycling industry.
- (3) A representative from the agricultural industry.
- (4) A representative from the trucking industry.
- (5) A representative from county government, who may be a county law enforcement officer.
- (6) A representative from municipal government, who may be a municipal law enforcement officer.
- (7) A representative from the University of North Carolina Highway Safety Research Center.
- (8) A minimum of two staff representatives from the Department.
- (9) Any other expert or stakeholder the Department or working group determines may assist the Department in completing the study required by this act.

The Department shall designate the members listed in subdivisions (1) through (8) of this section, and the working group shall subsequently select a chair and designate the remaining members of the working group authorized under subdivision (9) of this section. In designating additional members, the working group shall ensure that membership composition includes representation of different operator and geographical perspectives.

SECTION 3. Maximum Number of Working Group Members. – The total number of members of the working group convened under Section 2 of this act shall not exceed 12 members.

SECTION 4. Report and Recommendations. – The Department shall report its findings and recommendations, including any legislative proposals, to the Joint Legislative Transportation Oversight Committee on or before December 31, 2015.



SECTION 5. Effective Date. – This act is effective when it becomes law.
In the General Assembly read three times and ratified this the 26th day of May,
2015.

s/ Daniel J. Forest
President of the Senate

s/ Tim Moore
Speaker of the House of Representatives

s/ Pat McCrory
Governor

Approved 10:30 a.m. this 2nd day of June, 2015



WILMINGTON URBAN AREA Metropolitan Planning Organization

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MEMORANDUM

TO: WMPO Bicycle and Pedestrian Advisory Committee Members

FROM: Suraiya Rashid, Senior Transportation Planner

DATE: October 12, 2015

SUBJECT: **2016 WMPO BikePed Committee Work Plan**

Members:

City of
WILMINGTON
Lead Planning Agency

Town of
CAROLINA BEACH

Town of
KURE BEACH

Town of
WRIGHTSVILLE BEACH

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The Wilmington Urban Area Bicycle and Pedestrian Advisory Committee (BikePed Committee) is responsible for providing recommendations to the WMPO Transportation Advisory Committee with regards to bicycle and pedestrian accommodations. As such, the BikePed Committee needs a work plan to outline the work tasks to be completed in order to address upcoming items of concern.

The BikePed Committee Executive Committee has reviewed the suggestions from the September 9, 2015 meeting for the work plan and has populated the main agenda items as noted below:

January	<ul style="list-style-type: none"> Sections Update
February	<ul style="list-style-type: none"> Sections Update Bike Month Preparation (to include RTSBR, IB2SD)
March	<ul style="list-style-type: none"> Sections Update BikePed Ordinance Audit Bike Month Preparation
April	<ul style="list-style-type: none"> Sections Update BikePed Ordinance Audit Bike Month Preparation
May	<ul style="list-style-type: none"> Sections Update BikePed Ordinance Audit Bike Month Updates (to include RTSBR, IB2SD)
June	<ul style="list-style-type: none"> Sections Update BikePed Ordinance Audit
July	No Meeting Scheduled
August	<ul style="list-style-type: none"> Sections Update
September	<ul style="list-style-type: none"> Sections Update IW2SD Preparation
October	<ul style="list-style-type: none"> Sections Update IW2SD
November	<ul style="list-style-type: none"> Sections Update Elections
December	<ul style="list-style-type: none"> Party

Several items will also be added to the agenda or agenda packet on an as-needed basis to include (but not limited to):

- Legislative Updates
- Funding Source Updates
- NCDOT DBPT Updates
- Ongoing Planning Efforts
- WMPO BikePed Project Updates

Should time allow, the WMPO BikePed Committee will also address the following items through their work plan:

- Bicycle Friendly Community Applications
- Identification of non-geographic barriers
- BikePed Count Updates
- GIS Portals

WMPO Bicycle/Pedestrian Projects Update

November 12, 2015

FUNDED PROJECTS IN PRELIMINARY DESIGN

CITY OF WILMINGTON – MILITARY CUTOFF ROAD MULTI-USE PATH – This project is for the design and construction of a 10-foot wide, asphalt multi-use path on Military Cutoff Road from Gordon Road to Eastwood Road.

SHIPYARD BOULEVARD SIDEWALK- Project Description: The construction of a sidewalk and bus pull-out along Shipyard Boulevard between Vance Street and Rutledge Drive. This will be a partnership between the City of Wilmington, Cape Fear Public Transportation Authority and Wilmington MPO.

U-5534A - TOWN OF NAVASSA – MAIN STREET BICYCLE LANES –This project will include planning, design, and construction of an additional 4 feet on either side of Main Street for bike lanes starting at the existing Navassa bike path east of Brooklyn Street to Old Mill Road. The Letter of Interest (LOI) has been advertised.

PROJECTS IN DESIGN

U-5534D - TOWN OF LELAND - OLD FAYETTEVILLE ROAD MUP – This project is for design and construction of a ten foot (10') wide multi use path, separate but adjacent to Old Fayetteville Road, beginning at or around the corner of the Leland Town Hall Campus and ending at the driveway of the North Brunswick High School.

U-5534E - TOWN OF CAROLINA BEACH - ISLAND GREENWAY AND HARPER AVENUE – This project is for the design and construction of an off-road multi-use path that begins at Mike Chappell Park and winds along the existing cleared fire path and terminates at Greenville Avenue and the Harper Avenue bike lanes will consist of a bicycle boulevard on existing pavement on each side of Harper Avenue from Dow Road to Lake Park Boulevard. The Town desires to combine the project with the awarded 2014 STP-DA project.

U-5534H – HINTON AVE MULTI-USE PATH – This project consists of the construction of a 10' wide multi-use path along Hinton Avenue from Park Avenue to Greenville Avenue.

U-5534G –HOOKER ROAD MULTI-USE PATH - The project consist of the construction of a 10' wide multi-use path along Hooker Road from Wrightsville Avenue to Mallard Drive/Rose Ave intersection

U-5534K –LELAND MIDDLE SCHOOL SIDEWALK - The construction of 5 foot wide concrete sidewalk adjacent to Old Fayetteville Road from Ricefield Branch Rd to the Hwy 74/76 overpass after Glendale Drive with connections to Leland Middle School and the surrounding neighborhoods.

U-5534J –OLD FAYETTEVILLE LOOP ROAD PEDESTRIAN LOOP - The construction of 5 foot wide sidewalks in three locations: along Village Road from Town Hall Drive going southeast to the existing sidewalk in front of the apartment complex, along Town Hall Drive from Village Road NE to the sidewalk currently under construction by the new Town Hall, and along Old Fayetteville Road from the existing sidewalk in front of the apartment complex to Village Road NE

U-5534I –VILLAGE ROAD MULTI-USE PATH EXTENSION - The construction of a 10 foot wide asphalt multi-use path routed across Perry Ave, behind the library, out to Village Road, down Village Road ending on the western edge of the First Baptist Church property before the Sturgeon Creek Bridge

U-5527C NEW HANOVER COUNTY – MIDDLE SOUND GREENWAY – EXTENSION TO MIDDLE SOUND VILLAGE– This project is for the construction of a multi-use path along Middle Sound Loop Road from Oyster Lane to the Middle Sound Village driveway

U-5534F PARK AVENUE MULTI-USE PATH- The project consists of the construction of a 10' wide multi-use path along Park Avenue from Empie Park to Kerr Avenue.

U-5527B CITY OF WILMINGTON – 5th AVE INTERSECTION UPGRADES – This project is for the construction of high visibility crosswalks, curb ramps, and pedestrian activated signals on 5th Ave at the Dawson Street and Wooster Street intersections.

PROJECTS APPROVED FOR CONSTRUCTION

U-5534B - CITY OF WILMINGTON- HEIDI TRASK DRAWBRIDGE – This project consists of construction of a public walkway/pier underneath the Heidi Trask Drawbridge to provide for a safe crossing for cyclists and pedestrians across US 74 (Wrightsville Avenue) on the mainland side of the drawbridge in Wilmington.

U-5534C - WRIGHTSVILLE AVENUE/GREENVILLE AVENUE TO HINTON AVENUE – The project is for construction of intersection re-alignment improvements at the intersection of Wrightsville Avenue/Greenville Avenue and bike lanes and sidewalks along Greenville Avenue from Wrightsville Avenue to Hinton Avenue.

South 17th Street

This is a City of Wilmington project to construct bicycle and pedestrian improvements starting at the current terminus of the Cross-City Trail at John D. Barry Drive to Wade Park via Waltmoor and Bethel Streets. This project will include signalized crosswalks at South 17th Street and College Road.

Kerr Avenue Widening U-3338

Kerr Avenue Widening is an NCDOT project that is currently in design to widen Kerr Avenue from Randall Parkway to the MLK parkway. This project will incorporate bike lanes and sidewalks on both sides of the street, signalized crosswalks at Randall Parkway, Market Street/US 17BUS, and others. Construction is scheduled for 2015.