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## **WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda**

**TO:** WMPO Bicycle and Pedestrian Advisory Committee Members  
**FROM:** Suraiya Rashid  
**DATE:** January 15, 2016  
**SUBJECT:** January 21, 2016 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will be held on Thursday January 21, 2016 at 1 pm. The meeting will be held at 305 Chestnut Street in the 3<sup>rd</sup> Floor Conference Room.

The following is the agenda for the meeting:

- 1) Introductions
  - Introduction of Beth Doliboa, Associate Transportation Planner & WMPO BPC Secretary
  - Introduction of Adrienne Harrington, Transportation Demand Management & WMPO Vice-Chair
- 2) Approval of minutes from December 17, 2015
- 3) New Business
  - Sections Update Instructions [B. Doliboa]
  - Sections Activity
- 4) Old Business
  - WMPO BikePed Committee 2016 Work Plan Project Descriptions
- 5) Adjournment

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Wilmington Urban Area Metropolitan Planning Organization

City of Wilmington • Town of Carolina Beach • Town of Kure Beach • Town of Wrightsville Beach  
County of New Hanover • Town of Belville • Town of Leland • Town of Navassa • County of Brunswick  
County of Pender • Cape Fear Public Transportation Authority • North Carolina Department of Transportation

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**Attachments:**

- December 17, 2015 minutes
- Section Update Instructions
- Section Update Map
- 2016 WMPO BikePed Committee Work Plan
- WMPO 2016 Work Plan Project Descriptions
- WMPO Bicycle/Pedestrian Projects Update

Meeting Minutes  
Wilmington Urban Area Metropolitan Planning Organization  
Bicycle and Pedestrian Advisory Committee  
Date: December 17, 2015

**Members Present:**

Chris O’Keefe, Committee Chairman/NHC Planning and Inspections  
Carol Stein, Pender County  
Al Sharp, City of Wilmington  
Joe Boyd, Town of Belville  
Steve Whitney, Brunswick County  
Al Schroetel, Cape Fear Cyclist  
Trey Burke, Town of Navassa  
Karin Mills, City of Wilmington  
Suraiya Rashid, WMPO

**Additional Guests:**

Josh Lopez, WMPO  
Beth Doliboa, WMPO  
Bethel Paris, Cape Fear Cyclist

**1. Introductions**

**2. Approval of Minutes from November 19, 2015**

- Mr. Schroetel made a motion to amend the minutes as presented by replacing the last word in the “Announcement” section from “carousel” to “corral.” Mr. Schroetel provided the committee a background of the Terry Benjey Bicycling Foundation and their involvement in providing the City of Wilmington’s first bicycle corral. Mr. Sharp made the motion to approve the minutes for the October 15, 2015 meeting with the changes presented. Ms. Mills second the motion and it carried unanimously.

**3. New Business**

- 2016 Calendar – Ms. Rashid presented the committee with the proposed meeting schedule for the 2016 calendar year. Mr. Sharp discussed extending the allocated meeting time from one hour to one and a half hours. Mr. Whitney made the motion to approve the proposed 2016 meeting schedule. Ms. Stein second the motion and it carried unanimously.
- Annual River to Sea Bike Ride – Mr. Whitney brought discussion of the Annual River to Sea Bike Ride that is held in May. He suggested starting to plan for the event earlier due to time constraints in seeking partnership with local businesses.
- Work Plan - there was discussion among the committee to revise the current work plan to allow time for a focus group to evaluate “choke points” within the bicycle and pedestrian project development process. Suggestions included finding strategies that has worked in other jurisdictions that may be application to the WMPO Planning Area Boundary.

**4. Announcements**

- Cape Fear Cyclist – Mr. Schroetel discussed a bike ride scheduled through the River Lights Development on December 21<sup>st</sup>.

**5. Next meeting**

- January 21, 2015

**6. Adjournment**

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.

## Sections Update Instructions

1. Review the Section 1 Map: Using a marker decide which projects may need to have a higher priority in our project list or if a high priority project needs a lower ranking

- Keep in mind the current rankings:

High = 5

Medium = 14

Low = 25

- To move a project to a new section 1 project from that section must also come out

- Take roadway projects, parks, and schools into consideration

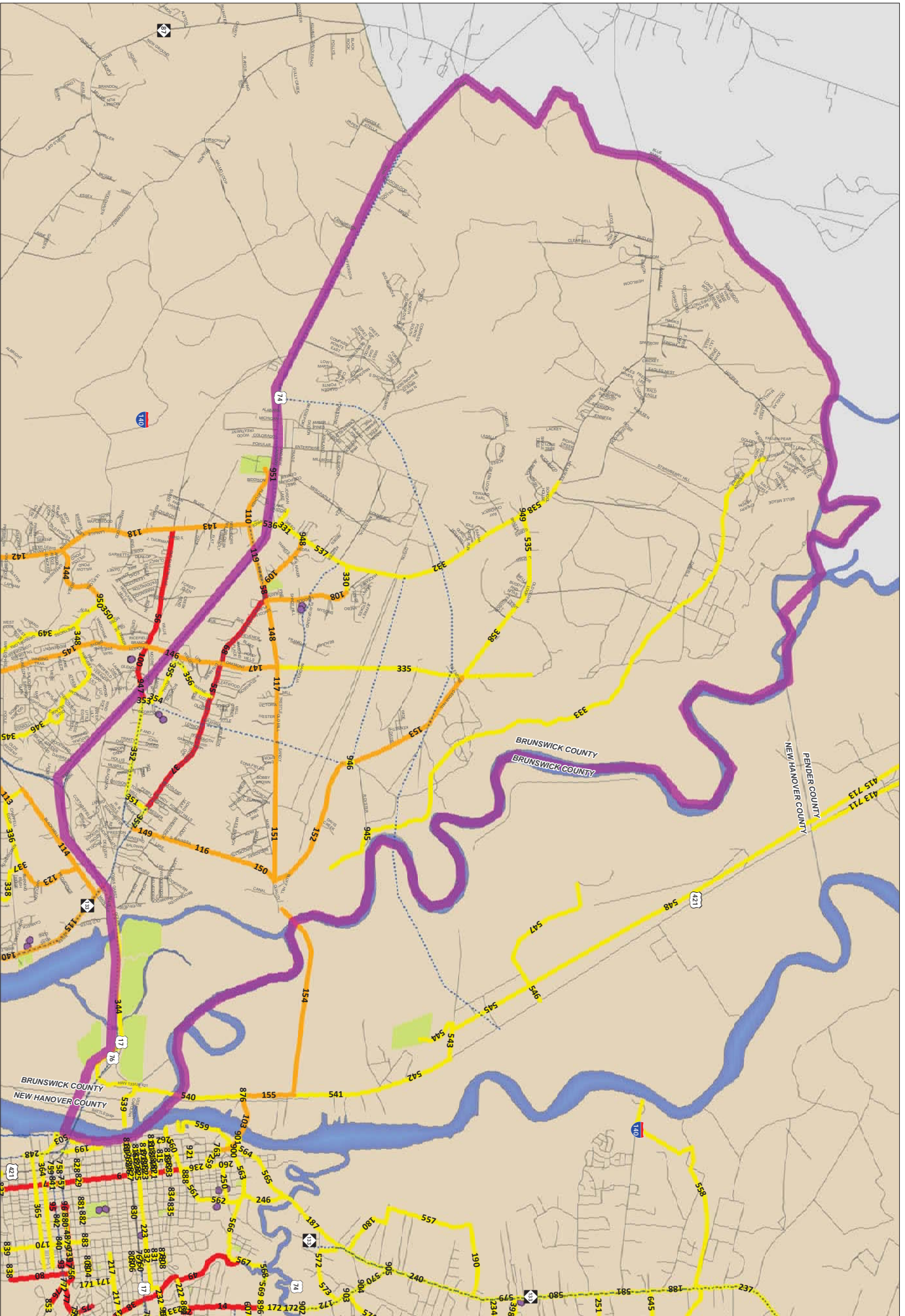
2. Define the section obstacles

- Are there any bridges or access controlled roadways?

- Only 1 or 2 per section

3. List new high/medium/low priorities

- Discuss which projects need a new ranking





# WILMINGTON URBAN AREA Metropolitan Planning Organization

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## MEMORANDUM

**TO:** WMPO Bicycle and Pedestrian Advisory Committee Members

**FROM:** Suraiya Rashid, Senior Transportation Planner

**DATE:** January 15, 2016

**SUBJECT:** **2016 WMPO BikePed Committee Work Plan – Revised 01/15/16**

### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR  
Public Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

The Wilmington Urban Area Bicycle and Pedestrian Advisory Committee (BikePed Committee) is responsible for providing recommendations to the WMPO Transportation Advisory Committee with regards to bicycle and pedestrian accommodations. A work plan outlines work tasks to be completed in order to address upcoming items of concern. The BikePed Committee Committee made suggestions revising the original workplan at their 12/17/15 meeting. These revisions are reflected in the updated workplan below:

January	<ul style="list-style-type: none"> <li>Sections Update</li> </ul>
February	<ul style="list-style-type: none"> <li>Sections Update</li> <li>WMPO 101</li> <li>Bike Month Preparation (to include RTSBR, IB2SD, B2WW)</li> </ul>
March	<ul style="list-style-type: none"> <li>Sections Update</li> <li>Bike Month Preparation</li> </ul>
April	<ul style="list-style-type: none"> <li>Sections Update</li> <li>BikePed Model Ordinance</li> <li>Bike Month Preparation</li> </ul>
May	<ul style="list-style-type: none"> <li>Sections Update</li> <li>BikePed Model Ordinance</li> <li>Bike Month Updates</li> </ul>
June	<ul style="list-style-type: none"> <li>Sections Update</li> <li>BikePed Model Ordinance</li> </ul>
July	No Meeting Scheduled
August	<ul style="list-style-type: none"> <li>Sections Update</li> </ul>
September	<ul style="list-style-type: none"> <li>Sections Update</li> <li>IW2SD Preparation</li> </ul>
October	<ul style="list-style-type: none"> <li>Sections Update</li> <li>IW2SD</li> </ul>
November	<ul style="list-style-type: none"> <li>Sections Update</li> <li>Elections</li> <li>BikePed Critical Obstacles Committee Convened</li> <li>Workplan Preparation</li> </ul>
December	<ul style="list-style-type: none"> <li>Workplan Finalization</li> <li>2017 Calendar Adoption</li> <li>Party</li> </ul>

Several items will also be added to the agenda or agenda packet on an as-needed basis to include (but not limited to):

- Legislative Updates
- Funding Source Updates
- NCDOT DBPT Updates
- Ongoing Planning Efforts
- WMPO BikePed Project Updates

Should time allow, the WMPO BikePed Committee will also address the following items through their work plan:

- Bicycle Friendly Community Applications
- Identification of non-geographic barriers
- BikePed Count Updates
- GIS Portals





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## WMPO 2016 Work Plan Project Descriptions

### 1) Section Updates

This activity will allow BikePed Committee to review the 950+ projects included in the Comprehensive Transportation Plan for (1) additions/deletions, (2) assigned priority, and (3) identification of critical obstacles. The WMPO Boundary will be divided into several geographic sections to allow for analysis to occur on one geographic area (or “section”) at a time per meeting.

### 2) WMPO 101

This presentation from WMPO staff will reiterate the roles & responsibilities of the WMPO as a whole and how the WMPO BikePed Committee supports those roles and responsibilities.

### 3) Bike Month Preparation

This collection of activities requires months of preparation, mostly through subcommittee work outside of the regular WMPO BikePed Committee meetings. Updates on milestones and work accomplished will be presented by subcommittees at WMPO BikePed Committee meetings.

### 4) BikePed Model Ordinances

This activity will allow the WMPO BikePed Committee to craft bicycle and pedestrian friendly model ordinances. The aim of this activity is to provide a tool for WMPO member jurisdictions to easily analyze and alter their local ordinances in a fashion that would strengthen the opportunities for inclusion of BikePed considerations through development activity.

### 5) IW2SD

This activity will be managed through subcommittee work outside of the regular WMPO BikePed Committee meetings. Updates on milestones and work accomplished will be presented by subcommittees at WMPO BikePed Committee meetings.

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6) BikePed Critical Obstacles

This activity will allow the WMPO BikePed Committee to further analyze critical obstacles identified during the Sections Activity, to research potential solutions, and to strategize on effective partnerships to overcome the critical obstacles to bicycle and pedestrian activity in our region.

# **WMPO Bicycle/Pedestrian Projects Update**

## **January 21, 2016**

### **FUNDED PROJECTS IN PRELIMINARY DESIGN**

**U-5534A - TOWN OF NAVASSA – MAIN STREET BICYCLE LANES** –This project will include planning, design, and construction of an additional 4 feet on either side of Main Street for bike lanes starting at the existing Navassa bike path east of Brooklyn Street to Old Mill Road. The Letter of Interest (LOI) has been advertised.

### **PROJECTS IN DESIGN**

**U-5534D - TOWN OF LELAND - OLD FAYETTEVILLE ROAD MUP** – This project is for design and construction of a ten foot (10') wide multi use path, separate but adjacent to Old Fayetteville Road, beginning at or around the corner of the Leland Town Hall Campus and ending at the driveway of the North Brunswick High School.

**U-5534E - TOWN OF CAROLINA BEACH - ISLAND GREENWAY AND HARPER AVENUE** – This project is for the design and construction of an off-road multi-use path that begins at Mike Chappell Park and winds along the existing cleared fire path and terminates at Greenville Avenue and the Harper Avenue bike lanes will consist of a bicycle boulevard on existing pavement on each side of Harper Avenue from Dow Road to Lake Park Boulevard. The Town desires to combine the project with the awarded 2014 STP-DA project.

**U-5534H – HINTON AVE MULTI-USE PATH** – This project consists of the construction of a 10' wide multi-use path along Hinton Avenue from Park Avenue to Greenville Avenue.

**U-5534G –HOOKER ROAD MULTI-USE PATH** - The project consist of the construction of a 10' wide multi-use path along Hooker Road from Wrightsville Avenue to Mallard Drive/Rose Ave intersection

**U-5534K –LELAND MIDDLE SCHOOL SIDEWALK** - The construction of 5 foot wide concrete sidewalk adjacent to Old Fayetteville Road from Ricefield Branch Rd to the Hwy 74/76 overpass after Glendale Drive with connections to Leland Middle School and the surrounding neighborhoods.

**U-5534J –OLD FAYETTEVILLE LOOP ROAD PEDESTRIAN LOOP** - The construction of 5 foot wide sidewalks in three locations: along Village Road from Town Hall Drive going southeast to the existing sidewalk in front of the apartment complex, along Town Hall Drive from Village Road NE to the sidewalk currently under construction by the new Town Hall, and along Old Fayetteville Road from the existing sidewalk in front of the apartment complex to Village Road NE

**U-5534I –VILLAGE ROAD MULTI-USE PATH EXTENSION** - The construction of a 10 foot wide asphalt multi-use path routed across Perry Ave, behind the library, out to Village Road, down

Village Road ending on the western edge of the First Baptist Church property before the Sturgeon Creek Bridge

**U-5527C NEW HANOVER COUNTY – MIDDLE SOUND GREENWAY – EXTENSION TO MIDDLE SOUND VILLAGE**– This project is for the construction of a multi-use path along Middle Sound Loop Road from Oyster Lane to the Middle Sound Village driveway

**U-5534F PARK AVENUE MULTI-USE PATH**- The project consists of the construction of a 10' wide multi-use path along Park Avenue from Empie Park to Kerr Avenue.

**U-5527B CITY OF WILMINGTON – 5<sup>th</sup> AVE INTERSECTION UPGRADES** – This project is for the construction of high visibility crosswalks, curb ramps, and pedestrian activated signals on 5th Ave at the Dawson Street and Wooster Street intersections.

**CITY OF WILMINGTON – MILITARY CUTOFF ROAD MULTI-USE PATH** – This project is for the design and construction of a 10-foot wide, asphalt multi-use path on Military Cutoff Road from Gordon Road to Eastwood Road.

**SHIPYARD BOULEVARD SIDEWALK**- Project Description: The construction of a sidewalk and bus pull-out along Shipyard Boulevard between Vance Street and Rutledge Drive. This will be a partnership between the City of Wilmington, Cape Fear Public Transportation Authority and Wilmington MPO.

#### **PROJECTS APPROVED FOR CONSTRUCTION**

**U-5534B - CITY OF WILMINGTON- HEIDI TRASK DRAWBRIDGE** – This project consists of construction of a public walkway/pier underneath the Heidi Trask Drawbridge to provide for a safe crossing for cyclists and pedestrians across US 74 (Wrightsville Avenue) on the mainland side of the drawbridge in Wilmington.

**U-5534C - WRIGHTSVILLE AVENUE/GREENVILLE AVENUE TO HINTON AVENUE** – The project is for construction of intersection re-alignment improvements at the intersection of Wrightsville Avenue/Greenville Avenue and bike lanes and sidewalks along Greenville Avenue from Wrightsville Avenue to Hinton Avenue.

#### **South 17th Street**

This is a City of Wilmington project to construct bicycle and pedestrian improvements starting at the current terminus of the Cross-City Trail at John D. Barry Drive to Wade Park via Waltmoor and Bethel Streets. This project will include signalized crosswalks at South 17th Street and College Road.

#### **Kerr Avenue Widening U-3338**

Kerr Avenue Widening is an NCDOT project that is currently in design to widen Kerr Avenue from Randall Parkway to the MLK parkway. This project will incorporate bike lanes and

sidewalks on both sides of the street, signalized crosswalks at Randall Parkway, Market Street/US 17BUS, and others. Construction is scheduled for 2015.