

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for March 13, 2016**

Members Present:

Mike Kozlosky, City of Wilmington	Allen Serkin, CFCOG
Don Bennett, City of Wilmington	Helen Bunch, Brunswick County
Ed Parvin, Town of Carolina Beach	Patrick Riddle, NCDOT
Zach Steffey, Town of Wrightsville Beach	Nancy Avery, Town of Kure Beach
Megan O'Hare, Pender County	Adam Snipes, NCDOT Planning Branch
Trey Burke, Town of Navassa	Stephanie Ayers, NC State Ports Authority
Robert Waring, Town of Leland	Megan Matheny, WAVE Transit
Athina Williams, Town of Belville	

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:03am.

2. Approval of Minutes

The minutes for the meeting February 10, 2016 were approved unanimously.

3. Presentation

a. Transportation Demand Management Activities Update, Adrienne Harrington, WMPO

Mr. Kozlosky told members that Ms. Harrington was unable to attend today's meeting and the presentation will be moved to next month's meeting.

b. Wilmington Urban Area MPO Organizational Survey Results, Josh Lopez, WMPO

Mr. Lopez gave a presentation on the WMPO's 2016 organizational survey results. He discussed the information provided in the survey and gave a quick overview of the SWOT Analysis results. A brief question/answer period followed.

Mr. Kozlosky told members that staff hosted a workshop/retreat with TAC members on March 4th. He stated that one of the objectives for the workshop was to obtain feedback on ways to improve the organization and help identify the strategic direction for the future. Mr. Kozlosky said the workshop included team building exercises that promoted a lot of great dialogue between Board members and staff. Over the next few weeks, staff will take the information provided by the members and conduct a PEST analysis to help identify the top 4 priorities for the organizations strategic plan. Mr. Kozlosky noted that the Board also expressed interest in a joint meeting with TCC members and they want to continue holding yearly retreats.

4. Consent Agenda

a. Resolution adopting STIP/MTIP Amendments (January and February)

b. Resolution adopting the STIP/MTIP Modifications (February)

c. Resolution adopting the FY 2017 Unified Planning Work Program

d. Resolution Certifying the Transportation Planning Process for the Wilmington Urban Area MPO

Mr. Kozlosky asked the items 4.a. be pulled for discussion. Mr. Bennett asked 4.b. be pulled for discussion.

Mr. Parvin made the motion to approve items c. and d. on the consent agenda and forward to the TAC for consideration. Ms. Bunch seconded to motion and it carried unanimously.

Mr. Kozlosky told members that he asked that the item be pulled because the TAC was not able to meet in February due to inclement weather; therefore, the February amendments cannot be adopted. Staff is requesting adoption of only the January amendments.

Ms. Avery made the motion to adopt the January STIP/MTIP amendments and forward to the TAC for consideration. Mr. Parvin seconded the motion and it carried unanimously.

Mr. Bennett withdrew his request to remove 4.b. from the consent agenda. Mr. Parvin made the motion to adopt the STIP/MTIP modifications for February and forward to the TAC for consideration. Ms. O'Hare seconded the motion and it carried unanimously.

5. Regular Agenda

a. Resolution amending the TCC adopted meeting calendar for the May meeting

Mr. Kozlosky told members that the meeting for May 11th creates a conflict with the NCAMPO Conference. Staff would request that the meeting date be changed to May 18th.

Ms. Williams made the motion to amend the TCC adopted meeting calendar for the May meeting. Mr. Riddle seconded the motion and it carried unanimously.

b. Resolution adopting the Pender County Collector Street Plan

Mr. Lopez told members that staff worked in coordination with Stantac and Pender County staff to create the Pender County Collector Street_Plan. He noted that after the WMPO boundary expansion in 2012, it was determined that the western portion of the County should be included in an updated collector street plan. Mr. Lopez noted that the Plan will go before the Pender County Commissioner on March 21st for consideration. Mr. Lopez told members the updated collector street plan can be found on the PenderCollector.com website.

Ms. O'Hare made the motion to adopt the Pender County Collector Street Plan and forward to the TAC for consideration. Mr. Snipes seconded the motion and it carried unanimously.

c. Resolution supporting the improvements to the Container Facility at the Port of Wilmington

Ms. Ayers told members the Port of Wilmington is working on channel improvements and expanding the turn-basins in order to accommodate larger ships. She noted that they are also purchasing new equipment to "work" the larger ships; and as part of that, they will need to make some terminal improvements. Ms. Ayers told members that the Port is asking the Federal Government to help partner with them on those terminal improvements by way of a TIGER and FAST LANE grant applications. She said members of their Board would appreciate support for their applications.

Mr. Kozlosky asked if the resolution should be amended to reflect support for the FAST LANE grant application. Ms. Ayers said that would be helpful in that the resolution could be included in both application packages.

Mr. Serkin made the motion to support the improvements to the Container Facility at the Port of Wilmington and include support for the FAST LANE grant application in the resolution. Mr. Riddle seconded the motion and it carried unanimously.

6. Discussion

a. Organizational Improvements

Mr. Kozlosky told members staff is working on the improvements to the organization as suggested from the survey and TAC members retreat.

b. Draft Local Input Points Assignment

Mr. Kozlosky told members that staff expects to receive the results from the Statewide Tier and Regional scores by the end of the week. Once received, Staff will bring the information to the TAC for discussion at the March meeting. The next step will be to bring a draft recommendation to the Board at their April meeting. Following the public input period required prior to adoption, staff will bring the final recommended regional project list to the TAC's May meeting for consideration. The final list must be submitted to the Department by the end of May.

7. Updates

Updates are included in the agenda packet.

8. Announcements

9. Adjournment

With no further items, the meeting was adjourned at 10:35am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**