

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for January 15, 2014**

Members Present:

Mike Kozlosky, Wilmington MPO
Robert Waring, Town of Leland
Helen Bunch, Brunswick County
Ashley Frank, Pender County
Allen Serkin, CFCOG
Stephanie Ayers, NC Ports
Albert Eby, WAVE Transit
Don Bennett, City of Wilmington
Adrienne Harrington, TDM Coordinator
Tony Wilson, Town of Wrightsville Beach
Julie Wilsey, Wilmington International Airport
Michelyn Alston, Town of Navassa
Karen Fussell, NCDOT Division 3
Nora McCann, NCDOT Transportation Planning Branch

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:03am.

2. Approval of Minutes

The minutes for the November 20, 2013 meeting were approved unanimously.

3. Presentation

a. Metropolitan Transportation Plan (MTP) Public Outreach Results

Ms. Windle gave a presentation on the MTP public outreach survey results. She told members staff received over 4,000 survey responses to the 16-question survey published as part of the MTP process. She noted that the survey results will be used to help identify needs and priorities around the region.

b. NCDOT Modal Presentation

Ms. Wilsey, Wilmington International Airport Deputy Director gave a presentation on the plans for the Airport in light of the new state funding process. She discussed the airport's current funding practices versus the STI process coming in 2015. Ms. Wilsey presented the list of projects to be submitted from the Airport in Prioritization 3.0.

4. New Business

a. Resolution supporting the Town of Belville's PARTF application for the Brunswick Riverwalk

Ms. Harrington told members that the Town of Belville is submitting a Parks and Recreation Trust Fund grant application for the Brunswick Riverwalk project. The total cost for Phase I of the park is \$321,794.00. It is a dollar for dollar match and the Town of Belville will provide the matching funds.

Mr. Serkin made the motion to support the Town of Belville's PARTF application for the Brunswick Riverwalk and forward to the TAC for consideration. Ms. Bunch seconded the motion and it carried unanimously.

b. Resolution adopting the River to Sea Bikeway Master Plan

Ms. Harrington told members that the draft River to Sea Bikeway Master Plan was developed jointly by the City of Wilmington and the Town of Wrightsville Beach. Having a master plan for projects has proven beneficial when applying for grants and other funding sources. As part of the plan, staff reviewed the existing bikeway facilities and created a list of proposed connections and facilities to complete the bike route. The committee also prioritized the projects into high, medium and low priority, which will aid in determining which portions of the project will be completed as funding becomes available.

Mr. Riddle made the motion to recommend adoption of the River to Sea Bikeway Master Plan and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

c. Resolution adopting the selected 2014 Surface Transportation Program Direct Attributable (STP-DA) Projects

Ms. Harrington told members that staff issued a call for projects in September of 2013 for 2014 STP-DA funding. She stated that the WMPO staff received eight STP-DA project applications.

Bicycle/Pedestrian Projects:

<u>Municipality</u>	<u>Project Name</u>	<u>Amount. Requested</u>	<u>Score / 115</u>
Leland	Old Fayetteville/ Village Road Pedestrian Loop	\$193,427	80.5
Leland	Village Road Multi-Use Path Extension	\$97,914	68.5
Wilmington	Hooker Road Multi-Use Path	\$812,647	55.75
Wilmington	Hinton Avenue Multi-Use Path	\$293,673	52.75
Leland	Leland Middle School Sidewalk	\$222,932	42.5
Carolina Beach	Island Greenway-Greenville Ave to Alabama Ave	\$445,188	41.75
Leland	Mallory Creek Multi-Use Path	\$464,121	16

Intersections Projects:

<u>Municipality</u>	<u>Project Name</u>	<u>Amount. Requested</u>	<u>Score / 48</u>
Wrightsville Beach	Causeway Dr, Waynick Blvd, N. Lumina Ave, Stone St.	\$233,600	23

Ms. Harrington said the WMPO staff recommended funding all the projects except the multi-use path at Mallory Creek, which was the lowest scoring project.

Mr. Riddle made the motion to recommend adoption of the selected STP-DA projects of Old Fayetteville/ Village Road Pedestrian Loop, Village Road Multi-Use Path Extension, Hooker Road Multi-Use Path, Hinton Avenue Multi-Use Path, Leland Middle School Sidewalk, Island Greenway-Greenville Ave to Alabama Ave, and Causeway Dr, Waynick Blvd, N. Lumina Ave, Stone St and forward to the TAC for consideration. Mr. Waring seconded the motion and it carried unanimously.

d. Resolution adopting the selected 2014 Transportation Alternatives (TA) Projects

Ms. Harrington told members TAP-DA funding allocation for 2014 is \$222,000. Three project applications were submitted.

<u>Municipality</u>	<u>Project Name</u>	<u>Amount Requested</u>	<u>Score / 130</u>
Wilmington	5th Avenue Intersection Upgrades	\$94,987	84.5
Leland	Old Fayetteville/ Village Road Pedestrian Loop	\$72,069	70.5
New Hanover County	Middle Sound Greenway - Extension to Middle Sound Village	\$90,000	51.57

Ms Harrington said that the WMPO staff's recommendation was to fund the 5th Avenue Intersection Upgrades and Middle Sound Greenway. Ms. Harrington noted that the Pedestrian Loop project from the Town of Leland will be funded through STP-DA.

Mr. Riddle made the motion to recommend adoption of the selected TAP-DA projects of 5th Avenue Intersection Upgrades and Middle Sound Greenway and forward to the TAC for consideration. Mr. Waring seconded the motion and it carried unanimously.

e. Resolution adopting the STIP/MTIP Amendments (December)

Mr. Riddle made the motion to adopt the STIP/MTIP Amendments (December) and forward to the TAC for consideration. Ms. Bunch seconded the motion and it carried unanimously.

f. Opening of the 30-day Public Comment Period on the 2014-2015 UPWP

Mr. Kozlosky told members the MPO is required per the Public Involvement Plan to conduct a 30-day public comment period prior to the adoption of the budget. He noted that the budget must be adopted by the end of March.

Ms. McCann made the motion to open the 30-day Public Comment Period on the 2014-2015 UPWP and forward to the TAC for consideration. Mr. Serkin seconded the motion and it carried unanimously.

g. Election of Officers

Mr. Waring nominated Mr. Kozlosky to serve as Chairman of the TCC. There were no other nominations. Ms. Bunch made the motion to close the nominations. Ms. Avery seconded the motion and it carried unanimously.

Mr. Serkin nominated Mr. Bennett to serve as Vice-Chair of the TCC. There were no other nominations. Mr. Serkin made the motion to close the nominations. Ms. Bunch seconded the motion and it carried unanimously.

5. Discussion

a. Section 5310 Funding

Ms. Rashid told members the Wilmington MPO receives a direct allocation for Section 5310 funding as a TMA. Section 5310 is funded by the FTA but the designated recipient of the funds must be declared. Staff has been working with the FTA and CFPTA on the process for receiving the allocation.

b. Wilmington MPO Local Input Point Methodology

Mr. Kozlosky told members staff presented a draft proposal for the Local Input Methodology at the December TAC meeting. After review by NCDOT, the draft methodology has been revised. Mr. Kozlosky said that the MPO staff was instructed to develop a mathematical equation for how we assign qualitative points.

Mr. Kozlosky stated that staff developed a local preference that includes quantitative analysis, as well as a qualitative analysis for the Local Preference points. The Local Preference includes reducing mean travel time, reducing conflict points, if the project includes multi-modal accommodations, adopted local support, and Prioritization 2.0 points. Mr. Kozlosky noted that the information for reducing conflict points and multi-modal accommodations will be derived from the adopted problem statement. He stated that staff wanted to use the scoring from Prioritization 2.0 for historical tracking. The top 20 projects in Local Preference would get 50 points, 21 through 50 would get 30 points, and then the low priority projects would receive 10 points. Staff is also proposing to utilize the SPOT score, consistency with plans and where projects are in the process.

Mr. Kozlosky told members that staff tried to normalize the scoring across all modes. This will allow us to assign 1500 points on the regional level, as well as the division level. The top scoring project will receive the highest number of points by the MPO. There is some flexibility in assigning these points. The TAC can decide to assign different points than how the matrix recommends, but there needs to be a description or narrative as to why the TAC decided to assign points in a different manner than it had been proposed by the matrix. A timeline has been prepared for Prioritization 3.0. Staff is presenting this in a draft at the January meeting and request adoption in February. We are also looking at submitting the projects beginning January 21st and that process will close February 27th. We will see the scores for the new and existing projects in May, in which the TAC will start to score the local input for projects.

Mr. Kozlosky noted that staff will conduct a public outreach process beginning in May and then likely finalize the points system in June. Staff will be bringing this back in February and requesting adoption.

6. Updates

Updates are included in the agenda packet.

7. Announcements

8. Adjournment

With no further items, the meeting was adjourned at 11:30am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**