

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Notes for October 14, 2015**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Suraiya Rashid, TDM Coordinator  
Ed Parvin, Town of Carolina Beach  
Ken Vafier, New Hanover County  
Robert Waring, Town of Leland  
Megan O'Hare, Pender County  
Trey Burke, Town of Navassa  
Helen Bunch, Brunswick County  
Julie Wilsey, Wilmington International Airport

Nancy Avery, Town of Kure Beach  
Don Bennett, City of Wilmington  
Allen Serkin, CFCOG  
Megan Matheny, WAVE Transit  
Zach Steffey, Town of Wrightsville Beach  
Adam Snipes, NCDOT Planning Branch  
Patrick Riddle, NCDOT Division 3  
Stephanie Ayers, NC State Ports Authority

**Others:**

Loretta Barren

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:00am.

**2. Approval of Minutes**

The minutes for the meeting September 16, 2015 were approved unanimously.

**3. Presentation**

**a. World Health Organization and Walkability Audit, Suzanne Black, AARP**

Mr. Kozlosky told members that Ms. Black was unable to attend today's meeting.

**4. Consent Agenda**

- a. Resolution authorizing the MPO to enter into the FY 15-16 Section 5303 Agreement between the City of Wilmington, Wilmington MPO and Cape Fear Public Transportation Authority**
- b. Resolution supporting amendments to the WMPO Bicycle/Pedestrian Advisory Committee Bylaws**
- c. Resolution supporting to dissolve the Cape Fear Crossing Work Group**
- d. Resolution supporting the Town of Carolina Beach's application for a NCDOT Bicycle and Pedestrian Grant to complete a Bicycle Plan**
- e. Resolution approving the Wilmington Urban Area MPO's Local Input Methodology for Prioritization 4.0**

Ms. Ayers made the motion to approve the items on the consent agenda and forward to the TAC for consideration. Ms. Avery seconded to motion and it carried unanimously.

**5. Regular Agenda**

**a. Resolution supporting the Aviation Project Submittals for Prioritization 4.0**

Ms. Rashid told members that staff worked closely with Wilmington International Airport to develop the list of projects for Prioritization 4.0.

Mr. Burke made the motion to support the Aviation Project submittals for Prioritization 4.0 and forward to the TAC for consideration. Mr. Parvin seconded the motion and it carried unanimously.

**b. Resolution supporting Public Transportation Project Submittals for Prioritization 4.0**

Ms. Rashid told members that staff worked closely with Cape Fear Public Transportation Authority staff to develop the list of projects for submittal for Prioritization 4.0. The list was also developed directly from the MTP. She noted that most of the projects are collections of requests of the installation of bus shelters and amenities at bus stops along specific routes.

Mr. Waring made the motion to support the Public Transportation Submittals for Prioritization 4.0 and forward to the TAC for consideration. Ms. Avery seconded the motion and it carried unanimously.

**c. Resolution supporting Rail Projects Submittals for Prioritization 4.0**

Ms. Rashid told members that staff worked closely with CSXT and NCDOT to develop the list of the rail projects for submittal for Prioritization 4.0.

Ms. Ayers made the motion to support the Rail Projects Submittals for Prioritization 4.0 and forward to the TAC for consideration. Ms. O'Hare seconded the motion and it carried unanimously.

**d. Resolution authorizing the MPO to enter into the Inter-local Agreement between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the Transit portion of the Wilmington Multi-modal Transportation Center**

Mr. Kozlosky told members that the City of Wilmington, NCDOT and Cape Fear Public Transportation Authority (CFPTA) passed resolutions in June indicating the desire to enter into a Memorandum of Understanding (MOU) to take certain steps toward the construction of the multi-modal transportation center. The agreement identifies each entity's responsibilities. Mr. Kozlosky told members that CFPTA has some concerns and staff will be meeting with them and the City to try to work through those concerns. Staff hopes to have the final agreement by the October 28<sup>th</sup> TAC meeting. He stated that the agreement does not include a funding scenario, however, when funding is identified, staff will come back with an additional agreement.

Ms. Matheny made the motion to support the resolution authorizing the MPO to enter into the Inter-local Agreement between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the Transit portion of the Wilmington Multi-modal Transportation Center and forward to the TAC for consideration. Mr. Bennett seconded the motion and it carried unanimously.

**6. Discussion**

**a. Mopeds on State/City Streets in the Region**

Mr. Kozlosky told members that staff will bring the item back to the October 28<sup>th</sup> TAC meeting agenda because Commissioner Barfield was not in attendance at the last TAC meeting.

**7. Updates**

Updates are included in the agenda packet.

**8. Announcements**

**9. Adjournment**

With no further items, the meeting was adjourned at 10:20am.