

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for November 18, 2015**

Members Present:

Mike Kozlosky, City of Wilmington
Suraiya Rashid, TDM Coordinator
Ken Vafier, New Hanover County
Megan O'Hare, Pender County
Trey Burke, Town of Navassa
Helen Bunch, Brunswick County
Whitney Pearse, Wilmington International Airport

Allen Serkin, CFCOG
Albert Eby, WAVE Transit
Zach Steffey, Town of Wrightsville Beach
Adam Snipes, NCDOT Planning Branch
Stephanie Ayers, NC State Ports Authority

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:01am.

2. Approval of Minutes

The minutes for the meeting October 14, 2015 were approved unanimously.

3. Presentation

a. CFPTA Program Update – Albert Eby

Mr. Albert Eby, Executive Director of Cape Fear Public Transportation Authority gave presentation on how the transit system operates. He also explained how Surface Transportation Program funds are used for operating the transit system. Mr. Eby reviewed their organizational structure and the funding challenges they face. A brief question/answer session followed.

4. Consent Agenda

a. Resolution adopting the 2016 Meeting Calendar

b. Resolution supporting the STP-DA project modification for the Town of Navassa

c. Resolution supporting the 2016 STP-DA Funding for the Cape Fear Public Transportation Authority

Ms. Bunch made the motion to approve the items on the consent agenda and forward to the TAC for consideration. Mr. Eby seconded to motion and it carried unanimously.

5. Regular Agenda

a. Resolution adopting Cape Fear Transportation 2040

Mr. Snipes made the motion to adopt the Cape Fear Transportation 2040 plan and forward to the TAC for consideration. Mr. Eby seconded the motion and it carried unanimously.

b. Resolution encouraging the North Carolina Department of Transportation to re-designate the Hampstead Bypass and Wilmington Bypass as the Wilmington Metro Bypass

Mr. Kozlosky said the resolution originated from the Citizen Advisory Committee. He told members that a member of the TAC is going to ask that the item be pulled from the TAC's agenda. Mr. Kozlosky suggested that the item be tabled.

Mr. Serkin made the motion to table the resolution. Ms. Avery seconded the motion and it carried unanimously.

c. **Resolution supporting action on laws and education for mopeds, golf carts and low-speed vehicles on state and city streets within the Wilmington Planning Area**

Mr. Kozlosky told members that the item was brought forward by Commissioner Barfield. He noted that there was significant discussion at the October TAC meeting and the Board directed staff to bring a resolution forward to them recommending possible action on current laws for these types of vehicles.

Mr. Lopez gave a presentation on the data staff compiled regarding mopeds, low-speed vehicles, and golf carts being prohibited on roadways with a speed limit of 45 mph and above. He reviewed information contained in the state's current legislation/laws and NCDOT's study entitled *Moped Crash Analysis and Enforcement Recommendations*.

A brief question/answer session followed. Members expressed concerns regarding the lack of access between jurisdictions for moped operators due to the speed limit restrictions. Members also were concerned about how bicyclists will be affected.

Mr. Eby made the motion to support action on laws and education for mopeds, golf carts and low-speed vehicles on state and city streets within the Wilmington MPO's Planning Area and include the concerns expressed by TCC members and forward to the TAC for consideration. Mr. Kozlosky seconded the motion and it carried unanimously.

d. **Resolution authorizing the MPO to enter into a Memorandum of Understanding between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the Transit portion of the Wilmington Multi-modal Transportation Center**

Mr. Kozlosky told members that the MPO, the City of Wilmington, NCDOT and Cape Fear Public Transportation Authority (CFPTA) passed resolutions in June indicating the desire to enter into a Memorandum of Understanding (MOU) for the transit portion of the multi-modal transportation center. This MOU outlines the responsibilities of each party associated with the development of that center. He said staff will be presenting the MOU to the TAC at their next meeting for consideration. WAVE will present it to their Board on November 19th and staff will take it to the Wilmington City Council at their January meeting.

Mr. Eby made the motion to support authorizing the MPO to enter into the MOU between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the transit portion of the Wilmington Multi-modal Transportation Center and forward to the TAC for consideration. Mr. Snipes seconded the motion and it carried unanimously.

6. Discussion

a. **DRAFT 2016-2017 Unified Planning Work Program**

Mr. Kozlosky told members that staff received a number of requests for special studies from New Hanover County, Pender County, the Town of Carolina Beach, WAVE and the Town of Leland. He noted that the WMPO has already committed \$100,000 toward the relocation of the rail feasibility study that is anticipated to begin at the beginning of the next fiscal-year. The draft UPWP for 2016-2017 includes the funding for the relocation of the rail, a design manual for the Town of Leland, and the Northern New Hanover County Collector Street Plan. Mr. Kozlosky stated that staff will work to

complete several of the requested special studies in-house. He said staff will bring the draft UPWP forward for public comment in January.

b. Organizational Improvements

- i. Customer Survey
- ii. Update Mission Statement
- iii. Update Strategic Business Plan

Mr. Kozlosky told members staff will be looking at improvements to the organization over the course of the next year. He said once the Metropolitan transportation plan is adopted, staff will begin working on a strategic business plan for the WMPO. He said the first step in the process will be conducting a customer-survey to assist in the development of the strategic business plan. Staff will also be updating the mission statement.

c. STIP/MTIP Project Modifications (November)

Mr. Kozlosky told members the modification does not require a 30-day public comment period and staff will bringing it back to this committee for consideration at the January meeting.

7. Updates

Updates are included in the agenda packet.

8. Announcements

9. Adjournment

With no further items, the meeting was adjourned at 11:20am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**