



WILMINGTON URBAN AREA Metropolitan Planning Organization

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WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda

TO: WMPO Bicycle and Pedestrian Advisory Committee Members
FROM: Adrienne Harrington
DATE: July 10, 2014
SUBJECT: July 17, 2014 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will be held on Thursday, July 17, 2014 at 1 pm. The meeting will be held at 305 Chestnut Street in the 4th Floor Conference Room.

The following is the agenda for the meeting:

- 1) Old Business
 - a. None
- 2) New Business
 - a. Presentation – A. Harrington, 45 minutes
 - i. BikePed Committee Bylaws Overview
 - ii. WMPO Organizational Chart
 - iii. FY15 Outlook and Work Plan
 - High, Medium, Low priority projects
 - Suitability map
 - Bicycle Friendly Community Designation
 - Watch For Me NC
 - Spring 2015 events
 - iv. Transportation Projects: From Planning to Construction
- 3) Other Discussion
 - a. Cape Fear Transportation 2040 Update – A. Harrington
- 4) Announcements [contact WMPO staff for more information]:
 - WMPO Transportation Advisory Committee, July 23rd at 3:30 pm
 - WMPO Technical Coordinating Committee, August 13th at 10:00 am.
- 5) Next Meetings
 - August 21, 2014 at 1PM
- 6) Adjournment

Minutes

In Attendance:

Tom Campbell, Carolina Beach	Joe Boyd, Belville
Trey Burke, Navassa	John Melia, CAC
Adrienne Harrington, WMPO	Chris O'Keefe, NHC
Steve Whitney, Brunswick County	John Townsend, NHC
Neil Brooks, Leland	Al Sharp, Kure Beach

A. Harrington presented some background information about the WMPO Bike/Ped Committee including the bylaws and the WMPO organizational chart. See attached presentation and copy of the bylaws.

The presentation also included information about the committee's tasks over the next year. We discussed the on-going project list, which is the same project list that will be included in the Comprehensive Transportation Plan (CTP). This is a list of over 900 projects identified by the WMPO Bike/Ped Committee in 2013. 147 of these projects will move on to the Metropolitan Transportation Plan (MTP). Once fiscal constraints have been applied, the projects that remain in the MTP will be the high priority projects, the projects that are in the list of 147 but not in the MTP will be the medium priority projects, and projects 148 - +900 will be the low priority projects.

Attached is a list of WMPO Bike/Ped Committee members including their TAC member appointment. Trey Burke (Navassa) needs official appointment, and there is a vacant position for Pender County and the City of Wilmington.

The group discussed the suitability map and re-establishing a subcommittee to complete this work. Chris O'Keefe, Tom Campbell, and Steve Whitney offered to serve on the subcommittee. A. Harrington will send out an email to invite others to join the subcommittee.

The City of Wilmington will need to reapply for Bicycle Friendly Community designation in the Spring 2015. A separate committee will be established to complete that task.

Previously, a Bicycle Friendly Business committee was formed with Karin Mills leading this initiative. A. Harrington will contact her regarding re-establishing this initiative. S. Whitney discussed a Bike While You Wait program that could compliment this initiative.

A Harrington provided information about STP-DA and TAP-DA funding opportunities and an update on projects that have been funded through these sources. Funding applications will be released mid-September, early applications are due mid-October, and final applications are due mid-November.

On the future WMPO Bike/Ped Committee agendas:

- 5 minutes will be allotted for Watch For Me NC
- 2 minutes will be allotted for Suitability Map
- 5 minutes will be allotted for the Cape Fear Transportation 2040 update
- A bicycle/pedestrian construction project update will be included as part of the agenda

A Harrington will check the account balance for the WMPO Bike/Ped Committee account and report back in August.

A Harrington will ask WMPO staff to prepare a presentation about development review and the process for asking developers to include bicycle and pedestrian facilities in their projects.

A Harrington provided a handout titled WMPO Role in Transportation Project Delivery: From Planning to Construction. This handout explains the process from transportation project planning to construction through the NCDOT process.

A Harrington provided an update on the Cape Fear Transportation 2040 plan. The WMPO Bike/Ped Committee developed a list of over 900 projects. Through 2 separate voting assignments, we prioritized those projects to a list of less than 150 for the plan. Next steps are to determine how fiscal constraints will impact that list.