



## WILMINGTON URBAN AREA Metropolitan Planning Organization

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### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR PUBLIC  
Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

### WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda

**TO:** WMPO Bicycle and Pedestrian Advisory Committee Members  
**FROM:** Adrienne Harrington  
**DATE:** September 10, 2014  
**SUBJECT:** September 18, 2014 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will be held on Thursday, September 18, 2014 from 1:00 pm – 3:00 pm. The meeting will be held at 305 Chestnut Street in the 4<sup>th</sup> Floor Conference Room.

The following is the agenda for the meeting:

- 1) Old Business [C. O'Keefe]
  - a. Development Review and Policy Guidance – A. Harrington, 5 min.
- 2) New Business [C. O'Keefe]
  - a. Watch For Me NC – A. Harrington, 20 minutes
  - b. STP-DA and TAP-DA Funding Opportunity – A. Harrington, 10 minutes
  - c. International Walk to School Day – A. Harrington, 15 minutes
  - d. East Coast Greenway Designations – A. Harrington, 10 minutes
- 3) Other Discussion [C. O'Keefe]
  - a. Cape Fear Transportation 2040 Update – A. Harrington – 5 minutes
  - b. Bicycle Friendly Business Update – A. Harrington, K. Mills, S. Whitney – 5 minutes
- 4) Announcements [contact WMPO staff for more information]:
  - WMPO Technical Coordinating Committee, October 15<sup>th</sup> at 10:00 am
  - WMPO Transportation Advisory Committee, October 29<sup>th</sup> at 3:00 pm
- 5) Next Meetings
  - WMPO Bike/Ped Suitability Map Subcommittee – September 23<sup>rd</sup> at 9:00, 305 Chestnut Street in the 4<sup>th</sup> Floor Conference Room
  - WMPO Bicycle and Pedestrian Advisory Committee, August 23<sup>rd</sup> at 9:00, 305 Chestnut Street in the 4<sup>th</sup> Floor Conference Room
- 6) Adjournment

## WMPO Bicycle and Pedestrian Advisory Committee Meeting Minutes September 18<sup>th</sup> Meeting

Please see attached presentation

1. Approval of August WMPO Bike Ped Minutes – motion by S. Whitney, second by T. Campbell, and it carried unanimously.
2. Old Business – A. Harrington reminded the Committee that assistance was available to those municipalities who wish to update their respective policies used in the development review process. The Committee was interested to learn about the River Lights development and the bicycle and pedestrian improvements that will happen with that development and along the River Road realignment project. A. Harrington will report on that at the next meeting. M. O'Hare suggested highlighting the developers who implement bicycle and pedestrian facilities in their plans. She used the example of the Trask development in Pender County with 2,000 to 3,000 houses being built. Highlighting these developers would bring them good publicity.
3. New Business
  - a. Watch For Me NC – A. Harrington provided information about the Watch For Me NC campaign. New Hanover County has been designated a WFMNC community. 8 entities have received banners, sandwich boards, bike lights, reflective arm bands, bumper stickers, rack cards, and posters. A. Harrington asked the committee to contact her if there are any community events where these materials could be displayed. She also offered these materials to Brunswick and Pender County. S. Whitney said the Coastal Land Trust is having an event in early October. He offered to contact Christy Dixon to see if she would be interested in displaying materials. A. Harrington will send out the WFMNC files.
  - b. STP-DA and TAP-DA Funding Opportunity – A. Harrington gave an overview of the STP-DA and TAP-DA funding opportunity that became available on Sept. 15<sup>th</sup>. She reminded the committee that a 20% match was required along with a resolution of support from your respective jurisdiction. There was also a discussion about the reimbursement process. A. Harrington and M. O'Hare informed the group that the jurisdiction will need to fund 100% of the project and upon completion will be reimbursed 80%. This has been an issue in the past when jurisdictions did not have 100% of the costs allocated. A. Harrington will provide more information to M. O'Hare regarding when the funds need to be available in the account – in other words, how often to contractors bill throughout the design, permitting, and construction process?
  - c. International Walk to School Day – A. Harrington informed the Committee of the schools participating in IWTSD: Forest Hills, Ogden, Carolina Beach, Wrightsville Beach, and possibly Holly Tree and Bradley Creek. M. O'Hare was interested in getting involved, if not this year then next year. A. Harrington will send M. O'Hare Julia Histed, Safe Kids Cape Fear Coordinator, contact information

- d. East Coast Greenway Designations – A. Harrington informed the Committee of future ECG designations, including Rose Ave & Hurst Drive, Randall Parkway, and Shipyard & Independence. There will be an ECG meeting at the beginning of November when these designations will be made. B. Paris and A. Harrington will be submitting applications for designation.
4. Other Business
- a. Cape Fear Transportation 2040 Update – A. Harrington informed the Committee that TAC approved the bicycle and pedestrian project list on 9/17/14. TAC will likely see the prioritized list with the fiscal constraint applied in December or January. Once TAC approves the final list, it will be presented to the WMPO Bike/Ped Committee, then go out for public comment. A question was raised about roadway projects and their inclusion of bicycle and pedestrian accommodations. A. Harrington informed the Committee that there are bicycle and pedestrian accommodations in the roadway project descriptions. She will present the Committee with those descriptions at the next meeting.
  - b. Bicycle Friendly Business Update – A. Harrington informed the Committee that the WMPO will not be able to house or manage the Bicycle Friendly Business program due to available staff time. The WMPO can support the program, and possibly assist with the design of a simple logo. A. Harrington suggested Cape Fear Cyclists house the program. K. Mills expressed a desire for the program to come from official jurisdictions. A. Schroetel and Cape Fear Cyclists will meet with K. Mills and S. Whitney to discuss further. A. Harrington also provided information about local Bicycle Friendly Businesses that are not affiliated with the League of American Bicyclists' Bicycle Friendly Business. She included sample logos that illustrate the concept without using the name 'Bicycle Friendly Business'.
  - c. Heide Trask Drawbridge Plates – C. O'Keefe presented the Committee with information about NCDOT potentially installing surface cover plates along Heide Trask Drawbridge. These would be a few feet wide and serve as a flat surface bike lane on top of the grated plates that currently exist on the bridge. These grated plates have created issues with cyclist in the past and there is a need for a flat surface for safe cycling. This would be a \$50,000 safety project. To encourage this project, support is needed. A. Schroetel agreed to draw a letter of support from Cape Fear Cyclists. K. Ryan agreed to develop a resolution of support from Wrightsville Beach. The WMPO Bike Ped Committee will also submit a letter of support.
  - d. Reporting Systems – Discussion began about how to report a problem along a roadway or trail. M. O'Hare provided information about contacting NCDOT to report issues, as those reports are logged and watched until it is warranted for improvement from NCDOT. M. O'Hare agreed to look into this further and send out information to the Committee about how to report maintenance issues.
  - e. Active Places Technical Assistance – M. O'Hare informed the Committee that Pender County will be applying for technical assistance in partnership with

New Hanover County for help to include funding mechanisms to change policies to include projects in NCDOT right-of-way.

- f. Other: The Committee agreed to circulate two letters/resolutions of support – one for the cover plates on the Heide Trask Bridge, and one for Pender County's Active Places Technical Assistance application. The Committee agreed that these did not need to be brought before the Committee before submitting to the respective jurisdictions. C. O'Keefe asked for a motion to develop the letters/resolutions of support and send directly to the necessary people. A. Sharp made a motion. M. Hogan seconded the motion, and it carried unanimously.

# WMPO BikePed Committee Meeting

Thursday September 18th, 2014

# Agenda

- Development Review & Policy Guidance
- Watch For Me NC
- STP-DA and TAP-DA Funding Opportunity
- International Walk to School Day
- East Coast Greenway Designations
- Cape Fear Transportation 2040 Update
- Bicycle Friendly Business Update

# Watch For Me NC

Bumper Stickers, Posters, Rack Cards, Banners, Bike Lights, Arm Bands, Sandwich Boards, Videos, and Radio Ads

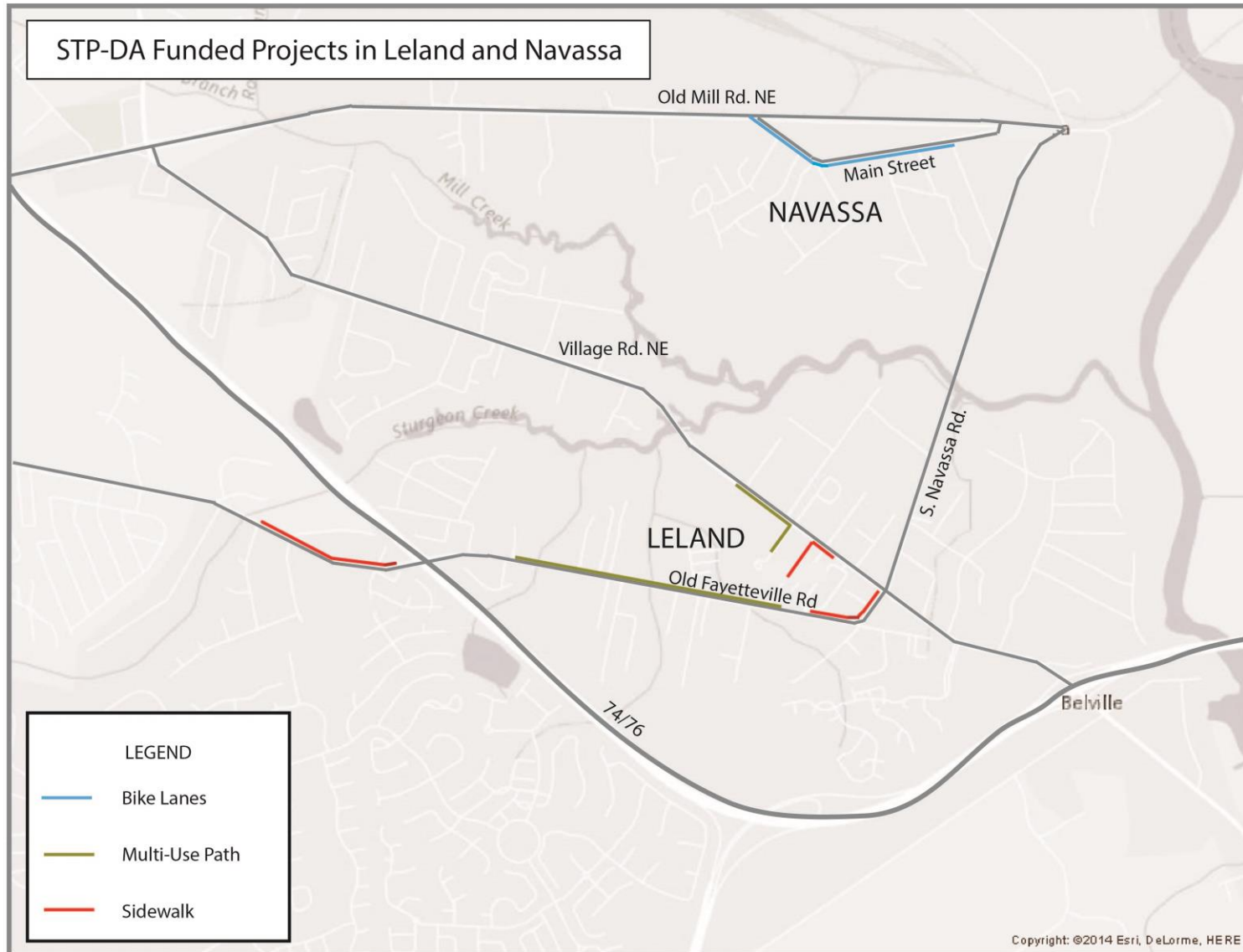


# STP-DA and TAP-DA Funding Opportunities

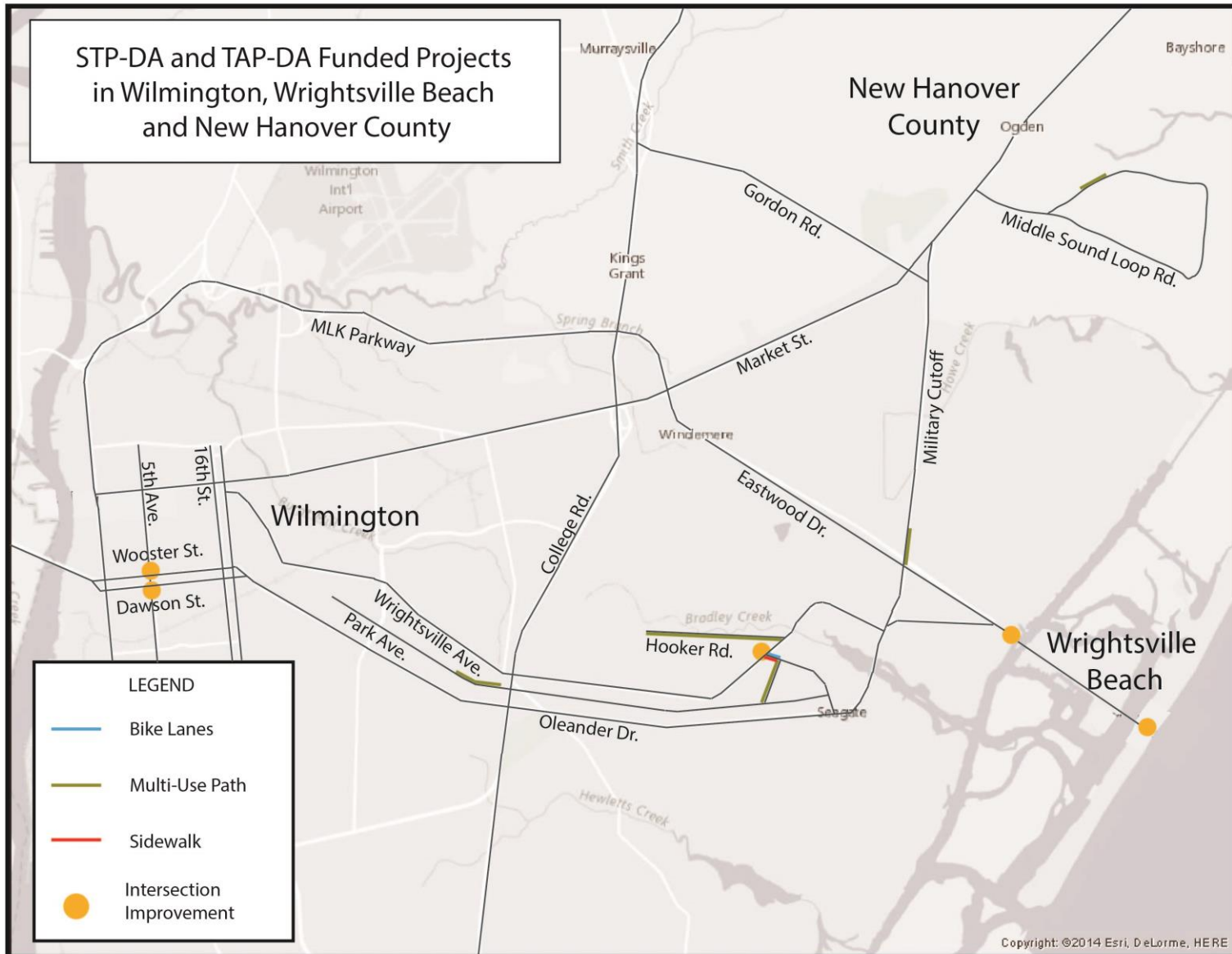
- Applications released September 15, pre-applications due mid-October, final applications due mid-November
- Competitive process
- Required 20% match
- STP-DA Funds
  - \$2.762 Million
  - 4 buckets
    - Bike/Ped — 50%
    - Intersections — 15%
    - Roadway — 15%
    - Transit — 20%
- TAP-DA Funds
  - \$222,151
  - Funds same projects as STP-DA bike/ped bucket



## STP-DA Funded Projects in Leland and Navassa



STP-DA and TAP-DA Funded Projects  
in Wilmington, Wrightsville Beach  
and New Hanover County



STP-DA Funded Projects  
in Carolina Beach



# International Walk to School Day

Wednesday October 8th

Schools Registered

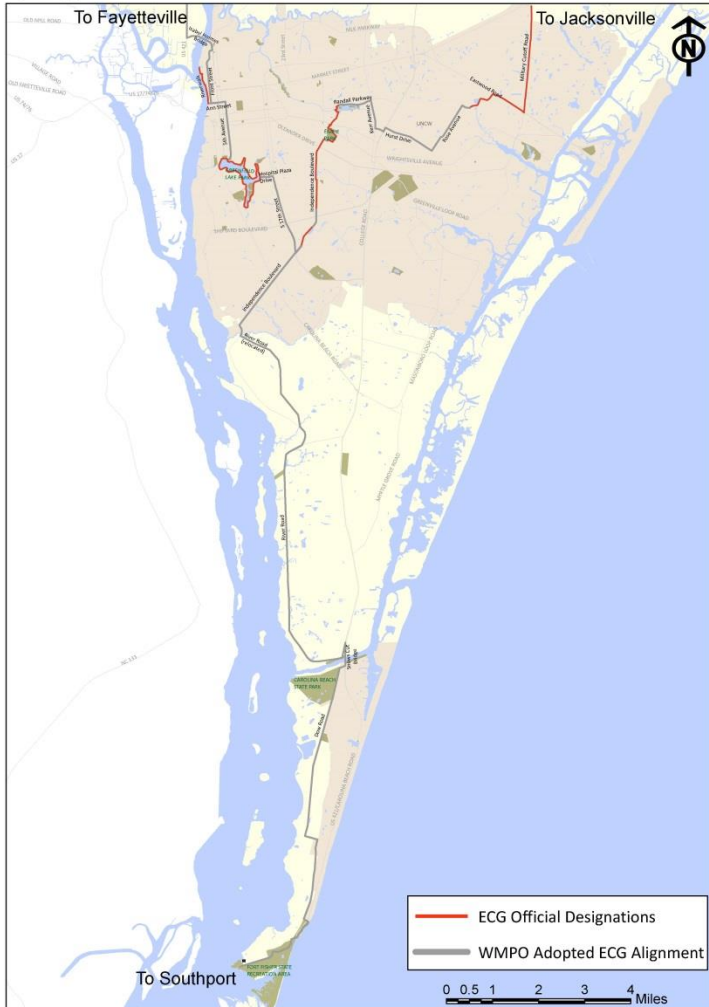
- Forest Hills Elementary
- Ogden Elementary
- Bradley Creek
- Carolina Beach Elementary

Bus drop off, give aways, school assembly

# East Coast Greenway Designations



## Existing East Coast Greenway Designations



In November, the following locations will be submitted for official designation:

- Hurst Drive & portions of Rose Ave
- Randall Parkway
- Shipyard Blvd & Independence Blvd

# Bicycle Friendly Business

League of American Bicyclists Bicycle Friendly Business logos:



Other ideas:





The top half of the slide features an abstract background composed of numerous thin, vertical lines in various shades of blue and grey, creating a textured, rain-like effect. A solid dark blue horizontal band spans the width of the slide, serving as a background for the text.

# Questions?

Thank you!