

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: December 17, 2015

Members Present:

Chris O’Keefe, Committee Chairman/NHC Planning and Inspections
Carol Stein, Pender County
Al Sharp, City of Wilmington
Joe Boyd, Town of Belville
Steve Whitney, Brunswick County
Al Schroetel, Cape Fear Cyclist
Trey Burke, Town of Navassa
Karin Mills, City of Wilmington
Suraiya Rashid, WMPO

Additional Guests:

Josh Lopez, WMPO
Beth Doliboa, WMPO
Bethel Paris, Cape Fear Cyclist

1. Introductions

2. Approval of Minutes from November 19, 2015

- Mr. Schroetel made a motion to amend the minutes as presented by replacing the last word in the “Announcement” section from “carousel” to “corral.” Mr. Schroetel provided the committee a background of the Terry Benjey Bicycling Foundation and their involvement in providing the City of Wilmington’s first bicycle corral. Mr. Sharp made the motion to approve the minutes for the October 15, 2015 meeting with the changes presented. Ms. Mills second the motion and it carried unanimously.

3. New Business

- 2016 Calendar – Ms. Rashid presented the committee with the proposed meeting schedule for the 2016 calendar year. Mr. Sharp discussed extending the allocated meeting time from one hour to one and a half hours. Mr. Whitney made the motion to approve the proposed 2016 meeting schedule. Ms. Stein second the motion and it carried unanimously.
- Annual River to Sea Bike Ride – Mr. Whitney brought discussion of the Annual River to Sea Bike Ride that is held in May. He suggested starting to plan for the event earlier due to time constraints in seeking partnership with local businesses.
- Work Plan - there was discussion among the committee to revise the current work plan to allow time for a focus group to evaluate “choke points” within the bicycle and pedestrian project development process. Suggestions included finding strategies that has worked in other jurisdictions that may be application to the WMPO Planning Area Boundary.

4. Announcements

- Cape Fear Cyclist – Mr. Schroetel discussed a bike ride scheduled through the River Lights Development on December 21st.

5. Next meeting

- January 21, 2015

6. Adjournment

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.