

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Notes for August 13, 2014**

Members Present:

Don Bennett, City of Wilmington	Trey Burke, Town of Navassa
Helen Bunch, Brunswick County	Patrick Riddle, NCDOT Division 3
Adrienne Harrington, TDM Coordinator	Robert Waring, Town of Leland
Karyn Crichton, New Hanover County	Allen Serkin, Cape Fear COG
Ed Parvin, Town of Carolina Beach	Ashley Frank, Pender County
Megan Matheny, WAVE Transit	Nancy Avery, Town of Kure Beach
Stephanie Ayers, NC Ports	Zach Steffey, Town of Wrightsville Beach
Nora McCann, NCDOT Transportation Planning Branch	

Others Present:

Corey Knight, WMPO
Coke Gray, NCDOT

1. Call to Order

Mr. Bennett called the meeting to order at 10:07 am.

2. Approval of Minutes

The minutes for the July 9, 2014 meeting were approved unanimously.

3. Presentation

a. WMPO Role in Transportation Project Delivery

Ms. Harrington gave a presentation on the WMPO's role in the Transportation Project Delivery process from planning to construction. She explained the process used in taking projects forward from the planning stage to final construction.

4. Consent Agenda

- a. Resolution approving the STIP/MTIP Amendments (June and July)**
- b. Resolution approving STIP/MTIP Modifications (June)**
- c. Resolution providing comments on Performance Measures for MAP-21**
- d. Resolution supporting the Shipyard sidewalk and bus pull-out for 2013 STP-DA funding**
- e. Resolution supporting the City of Wilmington's Transportation Infrastructure (Streets and Sidewalks) Bond Initiative**

Mr. Burke requested that Item d (Resolution supporting the Shipyard sidewalk and bus pull-out for 2013 STP-DA funding) be pulled for discussion.

Ms. Avery made the motion to approve the consent agenda excluding Item d. and forward to the TAC for consideration. Ms. Harrington seconded the motion and it carried unanimously

Mr. Burke asked why the Shipyard sidewalk and bus pull-out for 2013 STP-DA funding was being handled differently. Ms. Rashid told members that the funding for the project will be coming from

Cape Fear Public Transportation Authority's STP-DA funding allocation. A portion of their FY 2013 STP-DA funds remained unspent and they determined that the project would offer a solution in separating truck traffic and bus/pedestrian traffic. She noted that Item d. is a resolution supporting the project.

Ms. Ayers made the motion to approve Item d. on the consent agenda and forward to the TAC for consideration. Ms. McCann seconded the motion and it carried unanimously.

5. Regular Agenda

a. Resolution adopting the Final Local Input Methodology Ranking and Scoring for Prioritization 3.0

Ms. Rashid reviewed the final list of projects selected through the local input methodology ranking and scoring process for Prioritization 3.0. She told members staff has not yet received any public comments regarding the project ranking.

Mr. Parvin made the motion to adopt the final local input methodology ranking and scoring for Prioritization 3.0 and forward to the TAC for consideration. Mr. Waring seconded the motion and it unanimously.

b. Resolution supporting the utilization of funds from the UPWP to complete an update to the US 17 Business Corridor Study

Ms. Rashid told members there has been discussion locally at the City of Wilmington regarding the desire to complete a Market Street road diet from 17th Street to Colonial Drive. The project will change that section of Market Street from 4 lanes to 2 lanes with a two-way left turn lane and bicycle lanes. The City of Wilmington is requesting an update to the last study done in 2007. The cost of the study will be \$30,000 and the City will contribute \$15,000. They are requesting that the MPO provide the remaining \$15,000 match.

Ms. McCann made the motion to support the utilization of funds from the UPWP to complete an update to the US 17 Business Corridor Study and forward to the TAC for consideration. Mr. Riddle seconded the motion and it carried unanimously.

c. Resolution supporting the utilization of funds from the UPWP to complete an update to the Coastal Pender Collector Street Plan

Ms. Rashid told members Pender County requested that the MPO contribute matching funds to update the Coastal Pender Collector Street Plan. The MPO match will be \$30,000. Ms. Frank noted that the boundary discussed in the collector street plan expands further north. She suggested removing the reference to exact description of the expanded area in paragraph 4. Mr. Serkin asked if the update to the collector street plan will include US Hwy 421, not just the Coastal Pender areas. Ms. Frank said yes, it will include all of Pender County within the MPO boundary. Ms. Rashid suggested that paragraph 4 in the resolution state that in 2012 the Wilmington MPO's planning area boundary was expanded and the study will include the expanded areas within WMPO boundary.

Ms. Frank made the motion to support the utilization of funds from the UPWP to complete an update to the Pender Collector Street Plan to include all of Pender County within the MPO boundary. Mr. Serkin seconded the motion and it carried unanimously.

d. Resolution Amending the FY 2014-2015 Unified Planning Work Program

Ms. Rashid told members the resolution requests the amendment of the FY 2014-2015 UPWP to increase the special studies line item to complete the US17 Business Corridor Study Update and the update of the Coastal Pender Collector Street Plan for a total of \$45,000.

Mr. Riddle made the motion to amend the FY 2014-2015 Unified Planning Work Program and forward to the TAC for consideration. Ms. Bunch seconded the motion and it carried unanimously.

e. Resolution supporting the removal of the US 17 Designation from the Wilmington Bypass and applying the designation to certain streets in New Hanover County and City of Wilmington

Ms. Rashid told members NCDOT proposed the removal of the US 17 designation from the Wilmington Bypass. They are requesting to change the designation of US 17 beginning at milepost 15.80 near Market Street (US 17 Business) and to run along Market Street (US 17 Business) to milepost 8.931 at SR 1409 (Military Cutoff Road), then US 17 shall run concurrent with SR 1409 between milepost 0.000 at Market Street and milepost 2.609 at US 17 (Eastwood Road) then along US 76 (Oleander Drive/Wooster Street/Dawson Street/Andrew Jackson Highway) between milepost 8.601 at US 74 (Eastwood Road) and milepost 0.000 Brunswick CL. US 76 between New Hanover CL MP 15.467 and MP 14.804.

Mr. Gray told members Military Cutoff is one of the biggest routes in New Hanover County that does not have primary designation. He said the change will provide potential for additional funding in the future for Military Cutoff Road. Ms. Rashid noted that the US designation will allow access to more funding sources and the designation will get more attention from an economic development perspective.

Ms. McCann made the motion to support the removal of the US 17 Designation from the Wilmington Bypass and applying the designation to certain streets in New Hanover County and City of Wilmington and forward to the TAC for consideration. Ms. Crichton seconded the motion and it carried unanimously.

6. Discussion

a. STIP/MTIP Modification (August)

Ms. Rashid told members the modification is to change the timeline for the Military Cutoff Road planning and environmental design from FY17 to FY18. The item will be included on the September meeting agenda.

7. Updates

Updates are included in the agenda packet.

8. Announcements

9. Adjournment

With no further items, the meeting was adjourned at 11:15am.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.