



## WILMINGTON URBAN AREA Metropolitan Planning Organization

### Citizen Advisory Committee December 17, 2014, Meeting Notes

#### Members:

City of  
WILMINGTON  
Lead Planning Agency

Town of  
CAROLINA BEACH

Town of  
KURE BEACH

Town of  
WRIGHTSVILLE  
BEACH

NEW HANOVER  
County

Town of  
BELVILLE

Town of  
LELAND

Town of  
NAVASSA

BRUNSWICK  
County

PENDER  
County

CAPE FEAR  
Public Transportation  
Authority

North Carolina  
BOARD OF  
TRANSPORTATION

#### Members in attendance:

Howard Loving  
John Ellen  
Steve Stanton  
David Hollis

Terry Obrock  
Stuart Smith  
Earnest Mooring  
John Melia

Jim Smith  
Al Freimark  
Scott Cromartie  
Eric Coffey

Others in attendance: Suraiya Rashid, Sr. Transportation Planner, Adrienne Harrington, Transportation Planner, Bethany Windle, Transportation Planner, Megan Matheny, WAVE Transit and Bill McDow, Transportation Planner

#### Call to Order and Update on the Draft STIP

Mr. Loving called the meeting to order and asked Ms. Rashid to give an update on the Draft STIP, which was released Dec. 4. Ms. Rashid highlighted the local projects that were funded in the STIP. Several Roadway and Bike and Ped projects were included in the STIP. The STIP includes the projects funded in the State Transportation Budget from 2015-2025 and the amount of funding available for each phase of a project.

#### Approval of Minutes

Mr. Loving asked the members to review the minutes. The minutes were approved as submitted.

#### Update on MTP 2040 Plan Schedule and Fiscal Analysis of Projects

Mr. Loving asked Ms. Rashid to provide an update on the schedule. Ms. Rashid discussed the CAC schedule. Ms. Rashid reviewed the schedule, and discussed CAC responsibilities for presenting information on the plan, receiving feedback from the municipalities and participating in the public outreach meetings. Mr. Loving and Ms. Rashid emphasized the importance of the February 2015 meeting and having CAC members invite their municipal leaders to attend the public outreach meetings and provide feedback on the Draft 2040 Plan. CAC members will work with Staff to develop media contacts, and prepare bullets and talking points for the February municipal briefings. Mr. Loving emphasized the importance for each CAC member to succinctly tell their municipal board 'Who we are', 'What we represent', and 'Inviting the Board Members to participate in the process for the 2040 Plan'.

Mr. Loving asked Ms. Rashid to describe the process for the Fiscal Analysis of Projects. She explained the color code for the spreadsheets, how the cost analyses were derived and how the cost analyses may differ from the state's cost analyses. Local cost analyses were verified by the WMPO's consultant and may be more conservative than the state's analysis. Ms. Rashid and Mr. Loving addressed questions regarding the process.

### **Review of Mode-Specific Project Lists**

Staff presented the Mode-specific Projects List to the CAC. The CAC reviewed the spreadsheets for each mode and made revisions to the spreadsheets. For modes that had estimated project costs greater than the available funding, the CAC evaluated the list of projects, and made recommendations for which projects should be funded above the 'red line' list of fiscally constrained projects, funded with alternative funding or remain unfunded. The Aviation Mode projects list was fully funded, [estimated project costs = 85 million and available funding = 198 million], therefore, no changes were necessary. The CAC provided recommendations and feedback for the Roadway, Bicycle and Pedestrian, Railroad/Freight, Ferry and Mass Transit mode specific project lists. Mr. Freimark emphasized the need to divide large projects, such as the Hampstead Bypass, into phases, which would fund Land acquisition, Engineering and Construction separately. Currently, projects are requested with the total cost of these three phases. Staff will take the CAC recommendations and feedback for each mode and issue revised spreadsheets. CAC recommended that changes to the Ferry Mode specific project list be referred back to the Ferry subcommittee.

### **Discussion of Next Steps**

The CAC discussed next steps and the proposed 2015 meeting schedule.

### **Action Items and Next Steps**

- CAC is encouraged to attend TAC workshop.
- CAC will provide comments and feedback on the mode specific project lists by Dec. 29<sup>th</sup>.
- Staff will compile CAC revisions and feedback for the Mode Specific Projects Lists and issue revised lists.

**Next Meeting Date:** February 11, 2015 at 3 PM