

**Meeting Minutes**  
**Wilmington Urban Area Metropolitan Planning Organization**  
**Transportation Advisory Committee**  
**Date: March 27, 2013**

**Members Present:**

Laura Padgett, Chair, City of Wilmington  
Pat Batleman, Town of Leland  
Bill Sisson, Town of Wrightsville Beach  
Joe Breault, Town of Belville  
Frank Williams, Brunswick County  
Jonathan Barfield, Cape Fear Public Transportation Authority

**Staff Present:**

Mike Kozlosky, Executive Director  
Tara Murphy, Associate Transportation Planner  
Suraiya Rashid, Associate Transportation Planner

**1. Call to Order**

Ms. Padgett called the meeting to order at 4:12. She told members because we don't have a quorum present, the items on the agenda that require official action will not be discussed.

**2. Ethics Statement**

Ms. Padgett read the conflict of interest statement and asked if members had any conflicts of interest with respect to the matters on the meeting agenda. There were no conflicts of interest reported.

**3. Approval of Minutes:**

No action taken.

**4. Public Comment Period**

Mr. Andy Koeppel addressed members regarding the Wrightsville Beach Community Transportation Plan. He told members that he would like to encourage the Town of Wrightsville Beach to address the need for the plan to support public transportation.

**5. Old Business**

No items

**6. New Business**

No action taken.

**7. Discussion**

**a. Outreach and Coordination – Resurfacing Projects**

Mr. Kozlosky told members he received several complaints from citizens due to problems with traffic delays encountered during the recent resurfacing of Market Street. He noted that the complaints centered on not receiving notification that the work was taking place. He invited Mr. Chad Kimes and Mr. Al Edgerton from Division 3 to give a presentation on the Department's resurfacing program and discuss ways to better coordinate notifying the public about upcoming resurfacing projects.

Mr. Kimes presentation gave a snapshot of what takes place during a typical resurfacing project. He discussed the time restrictions that are included in each project contract. He also noted that other types of restrictions include temperature range, wet weather, phasing by the contractors and availability of asphalt. Additional limitations for project work include events, festivals and holidays. Mr. Kimes noted that going forward the resident engineers will be sending a list of resurfacing locations each week.

Mr. Kozlosky told members it's important to understand that these schedules can change at any given moment due to unforeseen issues such as weather. He noted that after the Market Street resurfacing project, signs went up along Eastwood Road to notify drivers of that upcoming project. Ms Padgett told members she would encourage the use of the variable message signs, especially if they are used far enough in advance that people will have the opportunity to change their route.

Mr. Edgerton told members the Department is currently updating their 5-year plan. It includes primary and secondary routes for resurfacing projects. He invited members to review plans and give input on lane closure restrictions they feel should be put in place before the contract is let.

## **8. Updates**

### **a. Crossing over the Cape Fear River Work Group**

Ms. Padgett told members the first meeting of the work group was held on March 18<sup>th</sup>. Mr. Sisson reported that the work group made it clear that they wanted to be involved and that they expected to represent the MPO as far as having input is concerned.

### **b. STP-DA Project Submittals**

Mr. Kozlosky told members staff received 11 projects submittals. They received four submittals from the City of Wilmington, four from Town of Leland, one from Town of Navassa, and two from the Town of Carolina Beach. Staff is currently reviewing the proposals.

### **c. Project Updates**

Project updates for the Wilmington MPO/City of Wilmington, CFPTA and NCDOT are included in the agenda packet.

## **9. Announcements**

## **10. Adjournment**

With no further business, the meeting was adjourned at 4:45 PM

Respectfully submitted  
Mike Kozlosky  
Executive Director  
Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**