

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Transportation Advisory Committee
Date: January Meeting held on February 6, 2014

Members Present:

Laura Padgett, Chair, City of Wilmington
Frank Williams, Brunswick County
Earl Sheridan, City of Wilmington
Eulis Willis, Town of Navassa
Joe Breault, Town of Belville
Pat Batleman, Town of Leland
Gary Doetsch, Town of Carolina Beach
David Williams, Pender County

Staff Present:

Mike Kozlosky, Executive Director

1. Call to Order

Ms. Padgett called the meeting to order at 4:00pm.

2. Conflict of Interest Reminder

Ms. Padgett asked if any members had a conflict of interest with any items on the meeting agenda. No members reported having a conflict of interest.

3. Approval of Minutes

Ms. Batleman noted that her name was misspelled on Page 3. With that correction, the minutes for the December 11th meeting were approved unanimously.

4. Public Comment Period

No one requested to speak during the Public Comment Period.

5. Presentation

a. MTP Public Outreach Results

Ms. Windle gave a presentation on the MTP public outreach survey results. She told members staff received over 4,000 survey responses to the 16-question survey published as part of the MTP process. She noted that the survey results will be used to help identify needs and priorities around the region.

b. NCDOT Modal Presentation

Ms. Wilsey, Wilmington International Airport Deputy Director gave a presentation on the plans for the Airport in light of the new state funding process. She discussed the Airport's current funding practices versus the STI process coming in 2015. Ms. Wilsey presented the list of projects to be submitted from the Airport in Prioritization 3.0.

6. New Business

a. Resolution supporting the Town of Belville’s PARTF application for the Brunswick Riverwalk

Mr. Kozlosky told members that the PARTF application deadline was January 31st. Due to the necessity of rescheduling the January 26th meeting to February 6th as the result of the inclement weather, he suggested pulling the resolution from the agenda.

Mr. Breault made the motion to pull the resolution supporting the Town of Belville’s PARTF application for the Brunswick Riverwalk from the TAC agenda. Mr. Frank Williams seconded the motion and it carried unanimously.

b. Resolution adopting the River to Sea Bikeway Master Plan

Ms. Padgett told members the Wilmington City Council passed the River to Sea Bikeway Master Plan at their last meeting. Mr. Kozlosky stated that City Council recommended that staff go back and re-evaluate the intersection of 5th Avenue and Ann Street, as well as, see what could be done to the intersection at 3rd Street and Ann Street. He stated that staff will be evaluating improvements for the intersections as requested by the Wilmington City Council; but, he would encourage TAC members to adopt the Master Plan. He noted that by adopting the plan, it will give staff the ability to affirm that the project has been included in a master plan on grant applications when working to secure funding for improvements on the River to Sea Bikeway.

Ms. Padgett made the motion to adopt the River to Sea Bikeway Master Plan and include the request that staff work on the intersection improvements at 5th Avenue and Ann Street and 3rd Street and Ann Street. Mr. Frank Williams seconded the motion and it carried unanimously.

c. Resolution adopting the selected 2014 Surface Transportation Program Direct Attributable (STP-DA) Projects

Ms. Harrington told members that staff issued a call for projects in September of 2013 for the 2014 STP-DA funding. She stated that the WMPO received eight STP-DA project applications.

Bicycle/Pedestrian Projects:

<u>Municipality</u>	<u>Project Name</u>	<u>Amount. Requested</u>	<u>Score / 115</u>
Leland	Old Fayetteville/ Village Road Pedestrian Loop	\$193,427	80.5
Leland	Village Road Multi-Use Path Extension	\$97,914	68.5
Wilmington	Hooker Road Multi-Use Path	\$812,647	55.75
Wilmington	Hinton Avenue Multi-Use Path	\$293,673	52.75
Leland	Leland Middle School Sidewalk	\$222,932	42.5
Carolina Beach	Island Greenway-Greenville Ave to Alabama Ave	\$445,188	41.75
Leland	Mallory Creek Multi-Use Path	\$464,121	16

Intersections Projects:

<u>Municipality</u>	<u>Project Name</u>	<u>Amount. Requested</u>	<u>Score / 48</u>
Wrightsville Beach	Causeway Dr, Waynick Blvd, N. Lumina Ave, Stone St.	\$233,600	23

Ms. Harrington said the WMPO staff recommended funding all the projects except the multi-use path at Mallory Creek, which was the lowest scoring project.

Dr. Sheridan made the motion to adopt of the selected STP-DA bicycle/pedestrian projects of Old Fayetteville/ Village Road Pedestrian Loop, Village Road Multi-Use Path Extension, Hooker Road Multi-Use Path, Hinton Avenue Multi-Use Path, Leland Middle School Sidewalk, Island Greenway-Greenville Ave to Alabama Ave, and the Causeway Dr, Waynick Blvd, N. Lumina Ave, Stone St. intersection project. Mr. Frank Williams seconded the motion and it carried unanimously.

d. Resolution adopting the selected 2014 Transportation Alternatives (TA) Projects

Ms. Harrington told members TAP-DA funding allocation for 2014 is \$222,000. Three project applications were submitted.

<u>Municipality</u>	<u>Project Name</u>	<u>Amount</u>	
		<u>Requested</u>	<u>Score / 130</u>
Wilmington	5th Avenue Intersection Upgrades	\$94,987	84.5
Leland	Old Fayetteville/ Village Road Pedestrian Loop	\$72,069	70.5
New Hanover County	Middle Sound Greenway - Extension to Middle Sound Village	\$90,000	51.57

Ms Harrington said that the WMPO staff's recommendation was to fund the 5th Avenue Intersection Upgrades and Middle Sound Greenway. She noted that the Pedestrian Loop project from the Town of Leland will be funded through STP-DA.

Ms. Batleman made the motion to adoption of the selected TAP-DA projects of 5th Avenue Intersection Upgrades and Middle Sound Greenway. Mr. Frank Williams seconded the motion and it carried unanimously.

e. Resolution adopting the STIP/MTIP Amendments (December)

Mr. Kozlosky told members that no comments were received during the 30-day public comment period for the STIP/MTIP Amendments.

Dr. Sheridan made the motion to adopt the STIP/MTIP Amendments. Ms. Batleman seconded the motion and it carried unanimously.

f. Opening of the 30-day Public Comment Period on the 2014-2015 UPWP

Mr. Frank Williams made the motion to open the 30-day public comment period on the 2014-2015 UPWP. Dr. Sheridan seconded the motion and it carried unanimously.

g. Appointment to the Crossing the Cape Fear Work Group

Mr. Kozlosky told members a new sub-committee member appointment is needed to take Mr. Bill Sisson's place on the Crossing the Cape Fear Work Group. Mr. Breault told members he thought the new member should represent the beach communities. Mr. Doetsch told members he would be willing to serve as a member on the committee.

Dr. Sheridan made the motion to appoint Mr. Doetsch as a representative to the Crossing the Cape Fear Work Group. Mr. David Williams seconded the motion and it carried unanimously.

h. Election of Officers

Ms. Batleman nominated Ms. Padgett to serve a Chair of the TAC. Mr. Frank Williams made the motion to close the nominations. Mr. Doetsch seconded the motion and it carried unanimously. Mr. Frank Williams made the motion to elect Ms. Padgett as chair of the TAC. Mr. Doetsch seconded the motion and it carried unanimously.

Mr. Frank Williams nominated Ms. Batleman as Vice-chair of the TAC. Mr. Willis made the motion to close the nominations. Mr. David Williams seconded the motion and it carried unanimously. Mr. Frank Williams made the motion to elect Ms. Batleman as Vice-chair of the TAC. Mr. David Williams seconded the motion and it carried unanimously.

7. Discussion

a. Section 5310 Funding

Ms. Rashid told members the Wilmington MPO receives a direct allocation for Section 5310 funding as a TMA in the amount \$188,476 annually. Section 5310 is funded by the FTA and a designated recipient of the funds must be declared. Staff has been working with the FTA and CFPTA on the process for receiving the allocation and anticipate coming back with a recommendation to the TAC in February or March.

b. Wilmington MPO Local Input Point Methodology

Mr. Kozlosky told members after reviewing the WMPO's draft methodology for the local input point allocation process, NCDOT instructed staff to develop a mathematical equation for how we assign qualitative points.

Mr. Kozlosky said in following that recommendation, staff developed a local preference that includes quantitative analysis, as well as a qualitative analysis for the Local Preference points. The Local Preference includes reducing mean travel time, reducing conflict points, if the project includes multi-modal accommodations, adopted local support, and Prioritization 2.0 points. Mr. Kozlosky noted that the information for reducing conflict points and multi-modal accommodations will be derived from the adopted problem statement. He stated that staff wanted to use the scoring from Prioritization 2.0 for historical tracking. The top 20 projects in Local Preference would get 50 points, 21 through 50 would get 30 points, and then the low priority projects would receive 10 points. Staff is also proposing to utilize the SPOT score, consistency with plans and where projects are in the development process.

Mr. Kozlosky told members that staff tried to normalize the scoring across all modes. This will allow us to assign 1500 points on the regional level, as well as the division level. The top scoring project will receive the highest number of points by the MPO. There is some flexibility in assigning these points. Mr. Kozlosky stated that the TAC can decide to assign different points than how the matrix recommends, but there will need to be a description or narrative as to why the TAC decided to assign points in a different manner than it had been proposed by the matrix.

Mr. Kozlosky told members that staff will bring the draft methodology approved by the Department to the February meeting for adoption. Project submittals began January 21st and that process will close February 27th. The TAC will start to score new and existing projects in May. Staff will also conduct a public outreach process beginning in May and then likely finalize the points in June for submittal in July.

Ms. Padgett asked Mr. Kozlosky to provide TAC members with copy of the Division's methodology to be used in assigning their points allocation in an effort to keep this as a cooperative process. Mr. Riddle noted that the Division is currently reviewing their methodology and will be glad to provide a copy when finalized.

8. Updates

Project updates for the Cape Fear River Work Group, the Wilmington MPO, CFPTA and NCDOT Division and Planning Branch are included in the agenda packet.

9. Announcements

a. NCDOT Division 3 STI Public Meeting

Ms. Padgett told Mr. Riddle that she is concerned that the Division 3 STI Public Meeting on February 10th is being held at the Division 3 Offices in Castle Hayne. She noted that she feels the meeting location will be cutting out the biggest concentration of population in the Division because of the distance to the meeting, as well as the difficulty in locating the Division office. She suggested holding an additional public meeting further south.

b. Ferry Tolling Hearing – Southport – February 13th

Mr. Kozlosky told members the correct meeting date is February 18th

c. Wilmington MPO Bike/Ped Committee meeting – February 20th

Mr. Frank Williams told members he would like to take the opportunity to thank the Division 3 staff for all their efforts and hard work during last week's ice storm.

Mr. Kozlosky introduced Brittany Strait, the new WMPO Staff Accountant.

10. Adjournment

With no further business, the meeting was adjourned at 5:15 PM

Respectfully submitted

Mike Kozlosky

Executive Director

Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**