

**Meeting Minutes**  
**Wilmington Urban Area Metropolitan Planning Organization**  
**Transportation Advisory Committee**  
**Date: June 29, 2016**

**Members Present:**

Gary Doetsch, Town of Carolina Beach  
Frank Williams, Brunswick County  
Pat Batleman, Town of Leland  
Joe Breault, Town of Belville  
Eulis Willis, Town of Navassa  
David Piepmeyer, Pender County  
Emilie Swearingen, Town of Kure Beach  
Skip Watkins, New Hanover County  
Charlie Rivenbark, City of Wilmington

**Staff Present:**

Mike Kozlosky, Executive Director

**1. Call to Order**

Mr. Doetsch called the meeting to order at 3:00pm.

**2. Conflict of Interest Reminder**

Mr. Doetsch asked if any members had a conflict of interest with any items on the meeting agenda. No members reported having a conflict of interest.

**3. Approval of Agenda**

Mr. Williams made the motion to approve the agenda for today's meeting. Mr. Piepmeyer seconded the motion and it carried unanimously.

**4. Approval of Minutes**

The minutes for the March 14, 2016 workshop meeting and the May 25, 2016 regular meeting were approved unanimously.

**5. Public Comment Period**

No one wished to speak during the Public Comment Period.

**6. Presentation**

**a. Economic Impacts of Airports in NC and the Wilmington region- Julie Wilsey, Airport Director for the Wilmington International Airport**

Ms. Wilsey, Director of the Wilmington International Airport gave a presentation on the economic impacts of airports in North Carolina and how they servet the Wilmington region. A brief question/answer period followed.

**7. Consent Agenda**

**b. Resolution approving the STIP/MTIP Amendments (April and May)**

**c. Resolution approving the STIP/MTIP Administrative Modifications (May)**

- d. Opening of the 30-day public comment period for STIP/MTIP Amendments (June)**
- e. Resolution authorizing the deletion of U-5534R (Doral Drive sidewalk) and returning the funding to the STP-DA program**

Ms. Batleman made the motion to approve consent agenda. Mr. Breault seconded the motion and it carried unanimously.

## **8. Regular Agenda**

### **a. Resolution approving point sharing for the Local Input Point Assignment**

Ms. Motsinger told members that NCDOT allows point sharing to occur between MPOs and RPOs if mutually agreed upon between both organizations. She said the Cape Fear RPO expressed a desire to share points with the Wilmington MPO. The resolution supports the transfer of points from the RPO to the MPO.

Mr. Watkins made the motion to approve point sharing for the Local Regional Point Assignment. Mr. Williams seconded the motion and it carried unanimously.

## **9. Resolution approving the Wilmington Urban Area MPO's Regional Local Input Point Assignment**

Ms. Motsinger reviewed the process involved for the local point assignment. She noted that the MPO will allocate 1,500 points at the Regional tier and 1,500 points at the Division tier. Using the adopted Local Input Methodology for Prioritization 4.0, projects were reviewed and assigned a draft ranking and scoring. Ms. Motsinger noted that only the Regional tier point assignment was in the TAC's packet for consideration at this month's meeting and that the Division tier point assignment would come at a future date.

Ms. Motsinger told members that last month TAC members opened the public comment period for the Regional Local Point Assignment. During that time, staff received comments from the Pender County Planning Department director regarding the P 4.0 preliminary scores and data. They requested that the WMPO coordinate with Division 2 and 3 and the RPO regarding point sharing for the Hampstead Bypass.

Ms. Motsinger stated that if RPO decides to donate 89 points to the MPO, those points will be allocated to the US 74/US 76 project, contingent upon the approval and donation of the points.

Ms. Motsinger told members that staff also did a preliminary analysis based on consulting with all the MPOs, RPOs and Divisions in Region B asking how they anticipate allocating their local points. Based on staff's preliminary analysis, the proposed Regional Local Point Assignment would allow for several WMPO projects to receive funding in the Regional Tier. The projects include: intersection improvement at Market Street and New Center Drive, Route 201 Transit Amenities, Front Street widening, Intersection improvements at Castle Hayne Road and N 23<sup>rd</sup> Street, and partial funding for a section of the Hampstead Bypass. She noted that the analysis was very preliminary and that the results could change.

Mr. Piepmeyer told members that the Pender County Commissioners would like to have 100% funding for the Hampstead Bypass, but the partial funding will show further commitment to the bypass project. It will allow land to be purchased and help move the Northern portion forward.

Mr. Watkins said from a regional prospective, the Northern portion will help take some of the pressure off US 17. Mr. Piepmeyer told members that it will also offer an option for beach evacuation to I-40 and for a more direct route between Sunny Point and Camp Lejeune.

Mr. Williams made the motion to approve the Wilmington Urban Area MPO's Regional Local Point Assignment. Mr. Breault seconded the motion and it carried with 8 members voting in favor. Ms. Batleman voted against the motion.

## **10. Discussion**

### **a. Wilmington Downtown Greenway Phase I**

Ms. Motsinger told members that staff is working with the City of Wilmington and NCDOT Rail Division to develop a master plan for the inactive rail corridor between 3<sup>rd</sup> and McCrae Streets. Thanks to Senator Lee, Senate Bill 174 allows the City and NCDOT to enter into a lease agreement for that portion of rail right-of-way. Staff will be working to create a master plan for the project.

Mr. Kozlosky told members that staff wanted to make TAC members aware that the master plan will be completed "in-house" and staff will be assisting the City of Wilmington in that effort.

### **b. Strategic Business Plan Development – Possible Meeting on July 13<sup>th</sup> from 2 to 4pm**

Mr. Kozlosky told members that during discussions with the Chair and Vice-chair regarding the development of the strategic business plan, it was suggested that members hold a worksession to continue that work. He suggested meeting on July 13<sup>th</sup> from 2 to 4pm.

Following a brief discussion, Mr. Piepmeyer made the motion to amend the meeting calendar to add the July 13<sup>th</sup> meeting. Ms. Swearingen seconded the motion and it carried unanimously.

### **c. Cape Fear Public Transportation Funding**

Mr. Kozlosky told members that staff is seeking direction from the Board on how to proceed regarding the funding request from Cape Fear Public Transportation Authority (CFPTA). He said CFPTA believe this will be a one-time infusion to replace some of the Rural General Public (RGP) funding that was lost because of the county was designated as urban rather than rural.

Mr. Williams asked what is the current percentage of STP-DA money that goes to mass transit. Mr. Kozlosky told members that the modal target investment strategy for mass transportation is 20%, which equates to \$459,000. However the Authority only requested \$350,000, so there is sufficient capacity in the STP-DA program to cover this request.

Following a brief discussion, Mr. Watkins made the motion to request that staff bring a resolution of support for the allocation of additional funds to CFPTA to the next meeting. Ms. Swearingen seconded the motion and it carried unanimously

## **11. Updates**

Project updates for the Crossing over the Cape Fear River Work Group, Wilmington MPO, Rail Re-alignment Task Force, CFPTA. NCDOT Division and NCDOT Planning Branch are included in the agenda packet.

### **Closed Session:**

Mr. Doetsch made a motion to waive the rules and enter into a closed session pursuant to the provisions of GS §143-318.11(a)(3) in order to consult with Attorney Matt Nichols regarding the following legal matters: Jamestown Pender, LP v. North Carolina Department Of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 14CVS528 filed in Pender County, North Carolina; Noelle Holdings, LLC v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 14CVS1036 filed in Pender County, North Carolina; Hanpen Land Co. LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 433 filed in Pender County, North Carolina; Buyers Brokers & Consultants v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 494 filed in Pender County, North Carolina, Hanpen Land Co. LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 1579 filed in New Hanover County, North Carolina, Earnest Bryant Jr. and Rose Bryant v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15CVS554 filed in Pender County, North Carolina, Gerald Dean Hardison Jr. and Hardinson Rentals LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15CVS 0624 filed in Pender County, North Carolina, Charles E. Bryant v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 0556 filed in Pender County, North Carolina, Martin J. Evans and Francesca M. Evans v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 0557 filed in Pender County, North Carolina, Roger A. Wood and Barbara K. Wood v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 1923 filed in New Hanover County, North Carolina, Stephen Gale and Marilyn J. Gale, Trustees of the Steve Gale and Marilyn Gale Revocable Living Trust and Steven and wife Marilyn J. Gale in their individual capacities v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 1562 filed in New Hanover County, North Carolina, Norma C. Moore v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 0555 filed in Pender County, North Carolina and C. Robert Stroud, Jr. v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CVS 2046 filed in New Hanover County, North Carolina; Gregory and Christina Beck v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15CV000694 filed in Pender County, North Carolina; Patrick Adams, v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CV 000788 filed in Pender County, North Carolina; Elaine Spiller Brown v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CV 000790 filed in Pender County, North Carolina, and Loftin A. McCullen, Sr. v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CV 000844 filed in Pender County, North Carolina.

Mr. Rivenbark seconded the motion and it carried unanimously.

**Post Closed Session:**

Mr. Doetsch stated that no action was taken other than to provide directions to Attorney Matt Nichols regarding the MPO's responses to the legal matters of Jamestown Pender, LP v. North Carolina Department Of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Noelle Holdings, LLC v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Hanpen Land Co. LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization; Buyers Brokers & Consultants v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Hanpen Land Co. LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Earnest Bryant Jr. and Rose Bryant v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Gerald Dean Hardison Jr. and Hardinson Rentals LLC v North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Charles E. Bryant v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Martin J. Evans and Francesca M. Evans v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Roger A. Wood and Barbara K. Wood v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Stephen Gale and Marilyn J. Gale, Trustees of the Steve Gale and Marilyn Gale Revocable Living Trust and Steven and wife Marilyn J. Gale in their individual capacities v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Norma C. Moore v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, and C. Robert Stroud, Jr. v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization; Gregory and Christina Beck v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Patrick Adams, v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, Elaine Spiller Brown v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, and Loftin A. McCullen, Sr. v. North Carolina Department of Transportation and Wilmington Urban Area Metropolitan Planning Organization, 15 CV 000844 filed in Pender County, North Carolina.

**12. Adjournment**

With no further business, the meeting was adjourned at 4:10pm

Respectfully submitted

Mike Kozlosky

Executive Director

Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**