

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Transportation Advisory Committee
Date: November 18, 2015

Members Present:

Laura Padgett, Chair, City of Wilmington
Pat Batleman, Town of Leland
Frank Williams, Brunswick County
Gary Doetsch, Town of Carolina Beach
Skip Watkins, New Hanover County
Hank Miller, Town of Wrightsville Beach
Earl Sheridan, City of Wilmington
Eulis Willis, Town of Navassa
David Piepmeyer, Pender County
Jonathon Barfield, Cape Fear Public Transportation Authority

Staff Present:

Mike Kozlosky, Executive Director

1. Call to Order

Ms. Padgett called the meeting to order at 3:01pm.

2. Conflict of Interest Reminder

Ms. Padgett asked if any members had a conflict of interest with any items on the meeting agenda. No members reported having a conflict of interest.

Mr. Piepmeyer made the motion to table item 7.b., Resolution encouraging the North Carolina Department of Transportation to re-designate the Hampstead Bypass and Wilmington Bypass as the Wilmington Metro Bypass. He told members that the Pender County Commissioners will need to review the item in order to determine their position on the re-designation. Mr. Williams seconded the motion and it carried unanimously.

3. Approval of Minutes

The minutes for the October 28, 2015 meeting were approved unanimously.

4. Public Comment Period

Mr. Andy Koeppel addressed members regarding item 7.b. He said the conceptual idea of having the name Wilmington Metro Bypass is excellent. It's important for a highway to have a unified name. He suggested that the designation as I-140 should also be considered as part of the name when this item comes back to the TAC for consideration.

5. Presentations

a. CFPTA Program Update – Albert Eby

Mr. Albert Eby, Executive Director of Cape Fear Public Transportation Authority gave presentation on how the transit system operates. He also explained how Surface Transportation Program funds are used for operating the transit system. Mr. Eby reviewed their organizational structure and the funding challenges they face. A brief question/answer session followed.

b. Recognition of Wilmington MPO Chair Laura Padgett

Ms. Batleman presented Ms. Padgett with flowers and a plaque in thanks for her many years of dedicated service as a member and chair of the Transportation Advisory Committee.

c. Recognition of the Citizen Advisory Committee Members

Ms. Padgett recognized the members of the Citizen Advisory Committee for their contributions in creating the Cape Fear Transportation 2040 Plan. She presented each member in attendance with a plaque and thanked them for their efforts and hard work in developing the plan.

6. Consent Agenda

a. Resolution adopting the 2016 Meeting Calendar

b. Resolution supporting the STP-DA project modification for the Town of Navassa

c. Resolution supporting the 2016 STP-DA Funding for the Cape Fear Public Transportation Authority

Mr. Doetsch made the motion to approve the items on the consent agenda. Mr. Willis seconded the motion and it carried unanimously.

7. Regular Agenda

a. Resolution adopting Cape Fear Transportation 2040

Mr. Williams made the motion to adopt the Cape Fear Transportation 2040 Plan. Mr. Barfield seconded the motion and it carried unanimously.

Ms. Padgett told members she sent a memo to the Metropolitan Mayors Coalition regarding some things coming down the road that are disturbing to her in terms of community input on transportation planning efforts. She said she hopes the memo will generate conversations and coordinated action by them to work with the Governor, the General Assembly and the NCDOT to create a transportation planning process that restores the authority and abilities of the MPOs and the communities they represent.

b. Resolution encouraging the North Carolina Department of Transportation to re-designate the Hampstead Bypass and Wilmington Bypass as the Wilmington Metro Bypass

Tabled.

c. Resolution supporting action on laws and education for mopeds, golf carts and low-speed vehicles on state and city streets with the Wilmington Planning Area

Mr. Lopez gave a presentation on the data staff compiled regarding mopeds, low-speed vehicles, and golf carts being prohibited on roadways with a speed limit of 45 mph and above. He reviewed information contained in the state's current legislation/laws and NCDOT's study entitled *Moped Crash Analysis and Enforcement Recommendations*.

Mr. Lopez told members that TCC members had concerns regarding the lack of access between jurisdictions for moped operators due to the speed limit restrictions. Members also were concerned about how bicyclists will be affected.

A brief question/answer session followed the presentation.

Mr. Willis told members he was concerned about the lack of access to roadways for mopeds and bicyclists due to the 45 mph speed limit restrictions in his jurisdictions.

Mr. Barfield told members he would like to see more efforts given to educating moped operators and bicyclists traveling on roads and highways in our state.

Mr. Barfield made the motion to support action on laws and education for mopeds, golf carts and low-speed vehicles on state and city streets with the Wilmington Planning Area. Mr. Watkins seconded the motion and it carried with 9 members voting in favor and Mr. Willis voted in opposition.

d. Resolution authorizing the MPO to enter into a Memorandum of Understanding (MOU) between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the Transit portion of the Wilmington Multi-modal Transportation Center

Ms. Padgett made the motion to support authorizing the MPO to enter into the MOU between the City of Wilmington, Cape Fear Public Transportation Authority, NCDOT and Wilmington Urban Area MPO for the transit portion of the Wilmington Multi-modal Transportation Center. Dr. Sheridan seconded the motion.

Mr. Kozlosky told members that the MPO, the City of Wilmington, NCDOT and Cape Fear Public Transportation Authority (CFPTA) passed resolutions in June indicating the desire to enter into a Memorandum of Understanding (MOU) for the transit portion of the Wilmington Multi-modal Transportation Center. The MOU outlines the responsibilities of each party associated with the development of the Multi-modal Center. He told members that the MOU will go before the CFPTA Board tomorrow and the Wilmington City Council at their January meeting and then to NCDOT for consideration.

Ms. Padgett called for a vote on the motion; and, it carried unanimously.

8. Discussion

a. DRAFT 2016-2017 Unified Planning Work Program

Mr. Kozlosky told members staff completed the draft UPWP for 2016-2017 and will bring it to the January meeting to open the 30-day public comment period. He noted that the draft UPWP includes funding for a feasibility study on the re-alignment of the rail line, a design manual for the Town of Leland, and the Northern New Hanover County Collector Street Plan. The UPWP also includes additional STP-DA funds programed for planning activities.

Mr. Kozlosky told members that during the budget process, staff received additional requests for special studies from New Hanover County, Pender County, the Town of Carolina Beach, WAVE and the Town of Leland. He said staff will work to complete several of those special studies in-house.

b. Organizational Improvements

- i. Customer Survey
- ii. Update Mission Statement
- iii. Update Strategic Business Plan

Mr. Kozlosky told members staff will be looking at improvements to the organization over the course of the next year. He said since the Metropolitan Transportation Plan is adopted, staff will begin working on a strategic business plan for the WMPO. He said the first step in the process will be conducting a customer-survey to assist in the development of the strategic business plan. Staff will also be updating the mission statement.

A general discussion followed regarding the customer survey and identifying customers who will be polled for information. Consensus of the group was that the customers should be the TAC members and the Boards they serve. It was also suggested that staff bring a draft survey to the board for review.

c. STIP/MTIP Project Modifications (November)

Mr. Kozlosky told members the modification is for information purposes only and does not require a 30-day public comment period. Staff will bring it back to this committee for consideration at the January meeting.

9. Updates

Project updates for the Crossing over the Cape Fear River Work Group, Wilmington MPO, CFPTA and NCDOT Division are included in the agenda packet.

10. Adjournment

With no further business, the meeting was adjourned at 4:40pm

Respectfully submitted
Mike Kozlosky
Executive Director
Wilmington Urban Area Metropolitan Planning Organization

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**