

**Wilmington Urban Area  
Technical Coordinating Committee  
Meeting Minutes for July 13, 2016**

**Members Present:**

Mike Kozlosky, City of Wilmington  
Ed Parvin, Town of Carolina Beach  
Adrienne Harrington, TDM  
Megan O'Hare, Pender County  
Robert Waring, Town of Leland  
Ken Vafier, New Hanover County  
Athina Williams, Town of Belville  
Allen Serkin, Cape Fear Council of Government

Nancy Avery, Town of Kure Beach  
Stephanie Ayers, NC Ports  
Albert Eby, CFPTA  
Tray Burke, Town of Navassa  
Zach Steffey, Town of Wrightsville Beach  
Behshad Norowzi, NCDOT Planning Branch

**1. Call to Order**

Mr. Kozlosky called the meeting to order at 10:02am.

**2. Approval of Agenda**

With no changes to the meeting agenda, Mr. Parvin made the motion to approve the agenda. Mr. Waring seconded the motion and it carried unanimously.

**3. Approval of Minutes**

The minutes for the June 15, 2016 meeting were approved unanimously.

**4. Presentations**

**a. Wilmington Urban Area MPO's New Website, Brittany Strait, WMPO**

Ms. Strait gave a presentation on the new WMPO website. She reviewed the final updates made to the website since the last meeting. A brief question and answer period followed.

**b. Wilmington Urban Area MPO's Project Database, Josh Lopez, WMPO**

Mr. Lopez gave a presentation on the MPO Project Database. He told members that the database will offer comprehensive, concise information for projects within the Wilmington Urban Area planning boundary. He noted that the database will also allow users to generate project reports. A question and answer period followed.

**c. Watch for Me, NC Initiative, Adrienne Harrington, WMPO**

Ms. Harrington gave a presentation on the Watch for Me, NC campaign. She told members that NCDOT began the program in 2012. New Hanover County was approved to participate safety in the campaign in 2014 and again in 2016. Ms. Harrington noted that this year's campaign focuses on outreach/education and enforcement. A brief question and answer period followed the presentation.

**5. Consent Agenda**

**a. Opening of the 30-day Public Comment Period for STIP/MTIP Amendments (July)**

**b. Resolution supporting additional funding for the Cape Fear Public Transportation Authority in the amount of \$75,000**

Ms. Williams made the motion to approve the consent agenda and forward to the TAC for consideration. Ms. Avery seconded to motion and it carried unanimously.

## **6. Regular Agenda**

### **a. Resolution supporting an amendment to the FY 2017 UPWP for the Cape Fear Public Transportation Authority Short Range Transit Plan**

Mr. Kozlosky told members that FTA requires that the Cape Fear Public Transportation Authority (CFPTA) Short Range Transit Plan must be included in the UPWP. He noted that CFPTA is proposing to fund half of their Short Range Transit Plan in this fiscal year, and the other half in the next fiscal year.

Ms. Harrington made the motion to support the resolution amending the FY 2017 UPWP to include the Cape Fear Public Transportation Authority Short Range Transit Plan and forward to the TAC for consideration. Mr. Riddle seconded the motion and it carried unanimously.

## **7. Discussion**

### **a. Surface Transportation Block Grant Program (STBGP) modal targets**

Mr. Kozlosky told members that NCDOT's "FAST Act" was passed and the STP-DA and the TAP-DA programs were combined into one program at the Federal level. The new program is the Surface Transportation Block Grant Program (STBGP). With the shift from STP-DA and TAP-DA to STBGP, staff is seeking direction on the modal target investment strategies for FY 2017.

Mr. Lowe told members that the Surface Transportation Block Grant Program began in December of 2015. He noted that the transition to the new STBGP from the STP-DA and TAP-DA programs will be a good opportunity to evaluate the modal targets for the upcoming year. Mr. Lowe told members that staff reviewed the historical data from the TAP-DA and STP-DA programs in order to develop modal target funding allocation for the STBGP. Mr. Lowe reviewed staff's recommended changes to the modal targets and asked if members wished to propose changes to staff's recommendations.

Following a question/answer and general discussion period, consensus of the committee was to support staff's recommendations and forward the proposed modal target allocation changes to the TAC for consideration.

### **b. UNCW Bike Share Program**

Ms. Harrington told members that UNCW recently released a Request for Proposals (RFP) for a Bike Share program on their campus. They selected a vendor for the program and are currently in contract negotiations with that vendor. Ms. Harrington explained how UNCW's program will operate and how users can access data to rent and return bikes. She also discussed opportunities available to expand the program out to other jurisdictions or entities that may be interested in starting a bike share program.

A lengthy question/answer period followed. Members express concerns regarding costs that may be associated with the program and how expanding UNCW's Bike Share Program would affect the programs already in place in some of the communities within the WMPO.

Mr. Kozlosky told members that staff is seeking direction from members on conducting a feasibility planning study as the first step in determining if this is a viable option for the area. Following the discussion, consensus was that staff move the item forward to the TAC for discussion/consideration and acknowledge concerns voiced by the TCC.

**7. Updates**

Updates are included in the agenda packet.

**8. Announcements**

**9. Adjournment**

With no further items, the meeting was adjourned at 11:35am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**