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WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda

TO: WMPO Bicycle and Pedestrian Advisory Committee Members
FROM: Beth Doliboa
DATE: August 19, 2016
SUBJECT: August 25, 2016 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will take place on Thursday, August 25, 2016 at 3 pm. The meeting will be held at the LSC Conference Room at City Hall.

The following is the agenda for the meeting:

- 1) Introductions
- 2) Approval of minutes from June 23, 2016
- 3) New Business
 - Section 5 Updates
 - Resolution supporting WMPO BikePed Committee Bylaws Revisions
- 4) Discussion
 - UNCW Bike Share Program
 - Watch for ME NC
- 5) Announcements
 - Cape Fear Cyclists
- 6) Adjournment

Attachments:

- June 23, 2016 meeting minutes
- Section 5 Map
- Section 5 Project List
- Revised WMPO BikePed Committee Bylaws
- Resolution supporting Revised WMPO BikePed Committee Bylaws
- BikePed Project Updates

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: June 23, 2016

Members Present:

Chris O'Keefe, Cape Fear Public Transportation Authority
Al Sharp, City of Wilmington
Steve Whitney, Brunswick County
Shawn Spencer, New Hanover County
Tom Campbell, Town of Carolina Beach
Carol Stein, Pender County
Joe Boyd, Town of Belville
Neil Brooks, Town of Leland
Karin Mills, City of Wilmington
Matt Hogan, NC Board of Transportation

Additional Guests:

Beth Doliboa, WMPO
Adrienne Harrington, WMPO
Patrick Riddle, NCDOT
Bethel Paris, East Coast Greenway
Lisa Riegel, BikeWalkNC
John Townsend, NHC Planning
Bastian Schroeder, Kittelson & Associates, Inc.

1. Call to order

C. O'Keefe called meeting to order at 3:07pm.

2. Approval of Minutes from May 26, 2016

S. Whitney made motion to approve the minutes for May 26, 2016 motion seconded by T. Campbell and it carried unanimously.

3. New Business

- Section 6 and 7 Update: The committee discussed the projects along Kerr Ave and the funding sources associated with the projects. Due to the secured funding of the City of Wilmington Transportation Bond the removal of projects 89 and 253 were suggested. Project 83, Delaney Ave was proposed for removal as result of the parallel high priority facilities along 17th Ave. There was discussion of adding projects along Canterbury Rd off of Independence Blvd and resulted in the decision to leave the neighborhood as is, due to the fact that the roads are already low volume and are listed on the Bike Suitability Map. The rerouting of project 257, Glen Meade Rd to Savannah Ct was proposed, A. Harrington stated that she would further investigate who maintains the area to verify if rerouting is an option. The addition of a project on Gillette Dr to connect the road to the Cross City Trail along Independence Blvd was proposed. The committee discussed project 568, Love Grove and its need to be moved to high priority to emphasize the need for bikeped facilities, discussion concluded in leaving the project as is following a project update at the next meeting. Front St and Burnett Blvd were discussed for additional bikeped facilities, U-5734 was discussed and A. Harrington reminded the committee of plans to direct bicycle traffic to 5th Ave to avoid freight traffic. Projects 85, 86, 87 were also suggested for removal whereas funding is secured through

the Transportation Bond. C. O'Keefe reminded the committee that this is the first round of section edits and that there will be an opportunity to add/edit/remove projects before the next MTP is adopted.

- Bike to Work Week Presentation: A. Harrington did a presentation on the results of the 2016 Bike to Work Week. The goals for number of participants were met with 254 participants. The employer challenge winners were New Hanover Regional Medical Center and Bike Cycles. A. Harrington discussed lessons learned and ideas for the next year's Bike to Work Week.
- BikeWalk NC Presentation: Lisa Riegel, Executive Director of BikeWalkNC presented on the organizations goals and missions discussing policies they support, their partners, and their role in advocating biking in the state of North Carolina.

5. Announcements

A. Harrington informed the committee that the WMPO recently updated the Cross City Trail, River to Sea and the Bike Suitability Maps, and will have a distribution list for the August BPC meeting.

6. Next meeting

- August 25, 2016

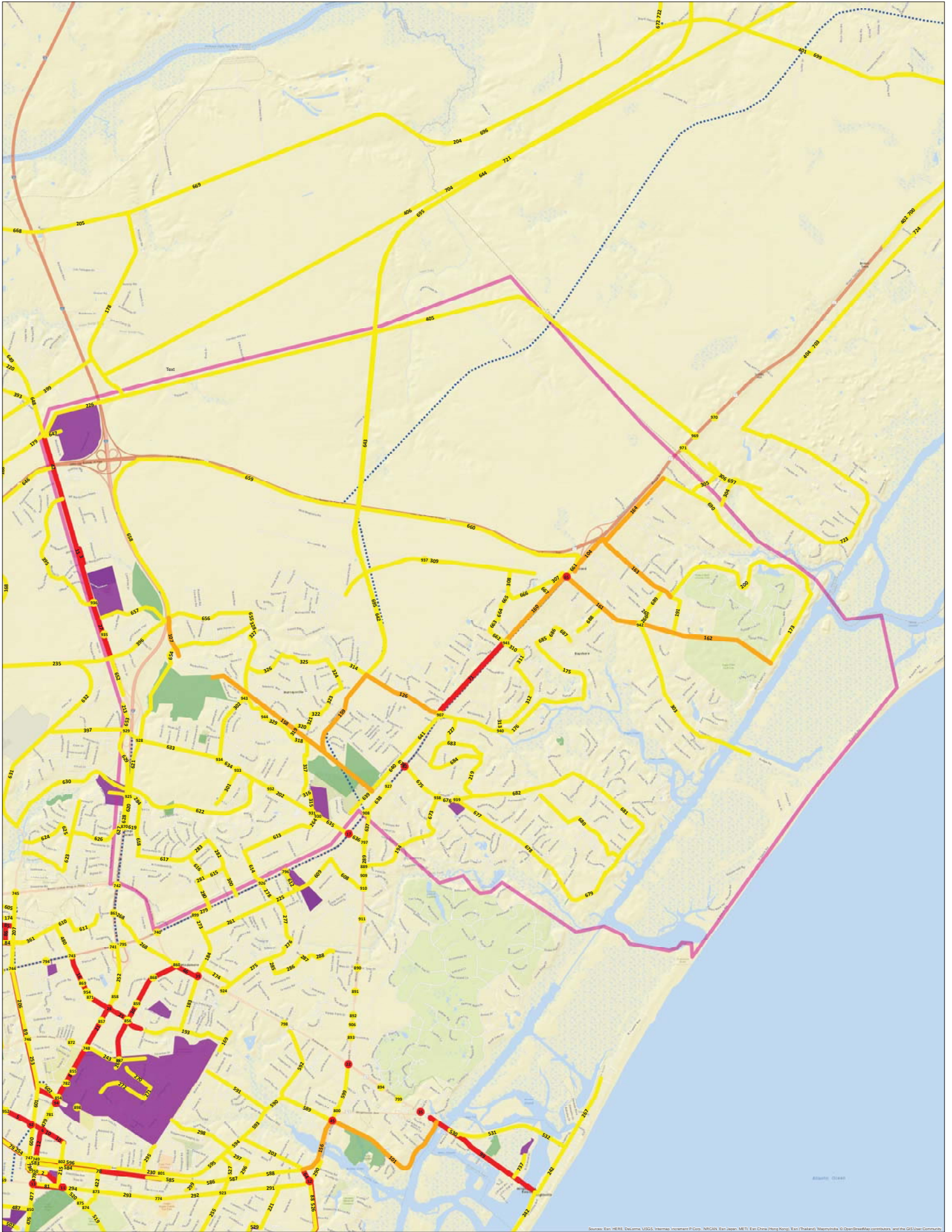
7. Adjournment

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS
RECORD.



SECTION 5 MAP

BikePed Committee



Sources: Esri, HERE, DeLorme, USGS, Intermap, iPC, ANI, IGN, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, Mapbox, © OpenStreetMap contributors, and the GIS User Community

SECTION 5 PROJECT LIST

ID	NAME	FROM	TO	MTP	PRIORITY	MILEAGE
3	N. College Rd	New Town Rd	Danny Pence Drive	YES	High	0.19
15	N COLLEGE RD	NE NORTHCHASE PKWY	NEW VILLAGE WAY	YES	High	1.37
27	N COLLEGE RD	NEW VILLAGE WAY	BAVARIAN LN	YES	High	0.73
42	COLLEGE RD	BLUE CLAY RD	NORTHCHASE PKWY	YES	High	0.84
62	MARKET ST & MIDDLE SOUND LOOP RD	INTERSECTION	INTERSECTION	YES	High	N/A
65	US 17/MARKET ST & PORTERS NECK RD	INTERSECTION	INTERSECTION	YES	High	N/A
71	MARKET ST	BAYSHORE DR	MARSH OAKS DR	YES	High	1.23
104	MARKET ST	END	FUTCH CREEK RD	NO	Medium	0.57
107	Smith Creek Murrayville Connection	MURRAYVILLE RD	NORTH SMITH CREEK TRAIL	NO	Medium	0.51
126	Torchwood Blvd	US 17 MARKET STREET	OGDEN PARK CONNECTOR TRAIL	NO	Medium	1.06
158	SOUTH SMITH CREEK CONNECTOR TRAIL	SMITH CREEK PARK	MARKET ST	NO	Medium	2.49
159	OGDEN PARK CONNECTOR PATH	SMITH CREEK PARK CONNECTOR PATH	TORCHWOOD BLVD	NO	Medium	1.17
160	MARKET ST	MARSH OAKS DR	PORTERS NECK RD	NO	Medium	1.14
161	PORTERS NECK RD	MARKET ST	EDGEWATER CLUB RD	NO	Medium	1.16
162	PORTERS NECK RD	EDGEWATER CLUB RD	BLAD EAGLE LN	NO	Medium	1.74
163	FUTCH CREEK RD	OLD MARKET ST	CHAMPS DAVIS RD	NO	Medium	1.11
164	MARKET ST	FUTCH CREEK RD	PENDER-NEW HANOVER LINE	NO	Medium	1.07
173	BALD EAGLE LN	PORTERS NECK RD	FUTCH CREEK RD	NO	Low	1.01
175	BAYFIELD DR	BAYSHORE DR	MARSH OAKS DR	NO	Low	1.04
176	BAYSHORE DR	TORCHWOOD BLVD	BAYFIELD DR	NO	Low	1.99
191	CHAMP DAVIS RD	FUTCH CREEK RD	PORTERS NECK RD	NO	Low	0.56
194	COVIL FARM RD	MILITARY CUTOFF RD	RED CEDAR RD	NO	Low	1.06
200	FUTCH CREEK RD	CHAMP DAVIS RD	BALD EAGLE LN	NO	Low	2.50
202	GORDON RD	WHITE RD	OGDEN PARK DR	NO	Low	1.07
213	LOGANBERRY RD	NORTH END	BLUEBERRY RD	NO	Low	0.13
219	OYSTER LN	BRIGHT LEAF RD	MIDDLE SOUND LOOP RD	NO	Low	0.62
226	SIDBURY RD	BLUE CLAY RD	DAIRY FARM RD	NO	Low	0.87
227	THAIS TRL	BRIGHT LEAF RD	BAYSHORE DR	NO	Low	0.34
264	NETHERLANDS DR	GORDON RD	AMSTERDAM WAY	NO	Low	0.18
265	WINERY WAY	SHIRAZ WAY	RIESLING AVE	NO	Low	0.05
266	SHIRAZ WAY	PORTERS NECK RD	WINERY WAY	NO	Low	0.16
280	N Judges Rd	ALBEMARLE RD	MARKET ST	NO	Low	0.37
281	Albemarle Rd	JUDGES RD	DARWIN DR	NO	Low	0.09
282	Fitzgerald Dr	LORD TENNYSON RD	ALBEMARLE RD	NO	Low	0.41
283	Lord Tennyson Rd	DARWIN DR	FITZGERALD DR	NO	Low	0.32
284	Kings Grant Rd	PRIVATE	KINGS DR	NO	Low	0.75
300	Harley Rd	ALBEMARLE RD	MARKET ST	NO	Low	0.37
301	White Road	GORDON RD	END	NO	Low	0.51
302	Harris Road/Shenandoah St	CREEK RIDGE RD	GORDON RD	NO	Low	1.68
303	Edgewater Club Road	PORTERS NECK RD	END	NO	Low	2.28
307	Behind PortersNeck Lowes	CYPRESS POND WAY	MARKET ST	NO	Low	0.42
308	Connection from Lowes to Plantation Rd	PLANTATION RD	LILLY POND LN	NO	Low	0.29
309	Plantation Rd	CROOKED PINE RD	END	NO	Low	2.52
310	Marsh Oaks Dr	MARKET ST	MONARCH DR	NO	Low	0.22
311	Monarch Dr	MARSH OAKS DR	AQUARIUS DR	NO	Low	0.26
312	Aquarius Dr	MONARCH DR	SCORPION DR	NO	Low	0.98
313	Scorpion Dr	AQUARIUS DR	BAYSHORE DR	NO	Low	0.10
314	Torchwood Blvd	OGDEN PARK CONNECTOR TRAIL	END	NO	Low	0.38
315	Ogden Park Dr	DAYBREAK LN	GORDON RD	NO	Low	0.26
316	Daybreak Ln	FARRINGTON FARMS DR	OGDEN PARK DR	NO	Low	0.09
317	Farrington Farms Rd	DAYBREAK LN	SUN COAST DR	NO	Low	0.70
318	Sun Coast Dr	SAPLING CIR	END	NO	Low	0.24
319	Sapling Cir	SUN COAST DR	ALAMOSA DR	NO	Low	0.16
320	Alamosa Dr	SAPLING CIR	BRODICK CT	NO	Low	0.14
321	Brodick Ct	ASHBY DR	ALAMOSA DR	NO	Low	0.18
322	Ashby Dr	BRODICK CT	WOODHALL DR	NO	Low	0.12
323	Woodhall Dr	ASHBY DR	BRITTANY LAKES DR	NO	Low	0.44
324	Brittany Lakes Dr	POTOMAC DR	WOODHALL DR	NO	Low	0.40
325	Potomac Dr	SHEFFIELD CT	BRITTANY LAKES DR	NO	Low	0.60
326	Sheffield Ct	SHENANDOAH ST	POTOMAC DR	NO	Low	0.55
327	Creek Ridge Rd	SHENANDOAH ST	BRITTANY RD	NO	Low	0.11
328	Brittany Rd	CREEK RIDGE RD	NORTH SMITH CREEK TRAIL	NO	Low	0.09
329	Sun Coast Dr	HARRIS RD	SAPLING CIR	NO	Low	0.80
396	Murrayville Rd A	N COLLEGE RD	I-40	NO	Low	0.84
405	Sidbury Rd	US HWY 17	DAIRY FARM RD	NO	Low	7.92
613	AMSTERDAM WAY	NETHERLANDS DR	N GREEN MEADOWS DR	NO	Low	0.90
614	N GREEN MEADOWS DR	AMSTERDAM WAY	MARKET ST	NO	Low	0.47
615	ALBEMARLE RD	DARWIN DR	HARLEY RD	NO	Low	0.28
616	DARWIN DR	LORD TENNYSON RD	ALBEMARLE RD	NO	Low	0.32
617	LORD TENNYSON RD	DARWIN DR	ALBEMARLE RD	NO	Low	0.65
618	KINGS GRANT RD	KINGS DR	LORD TENNYSON RD	NO	Low	0.37
619	KINGS RD	KINGS GRANT RD	SPRING BRANCH RD	NO	Low	0.22
620	I-40	KINGS DR	KINGS GRANT CREEK	NO	Low	0.47
621	I-40	KINGS GRANT CREEK	GORDON RD	NO	Low	0.63
622	KINGS GRANT CREEK	I-40	GORDON RD	NO	Low	1.92
627	SPRING BRANCH RD	KINGS DR	BRAMTON RD	NO	Low	0.07
628	I-40	KINGS DR	KINGS GRANT CREEK	NO	Low	0.48
629	I-40	KINGS GRANT CREEK	GORDON RD	NO	Low	0.76
633	GORDON RD	COLLEGE RD	HARRIS RD	NO	Low	1.26
634	GORDON RD	HARRIS RD	WHITE RD	NO	Low	0.26
635	GORDON RD	OGDEN PARK DR	MARKET ST	NO	Low	0.53
637	MILITARY CUTOFF RD	GORDON RD	MARKET ST	NO	Low	0.39
638	MARKET STREET	MILITARY CUTOFF RD	OGDEN PARK DR	NO	Low	0.43
639	MARKET ST	CAPE HARBOR DR	OGDEN PARK DR	NO	Low	0.57
640	MARKET ST	OGDEN PARK DR	LENDIRE RD	NO	Low	0.40

641	MARKET ST	LENDIRE RD	TORCHWOOD BLVD	NO	Low	0.69
642	OGDEN PARK CONNECTOR TRAIL	TORCHWOOD BLVD	PLANTATION RD	NO	Low	1.63
643	HAMPSTEAD BYPASS	PLANTATION RD	SIDBURY RD	NO	Low	2.80
644	HAMPSTEAD BYPASS	NC 210	SIDBURY RD	NO	Low	5.92
647	GLEN EDEN DR	N COLLEGE RD	EDUCATION LOOP	NO	Low	0.21
648	N COLLEGE RD	GLEN EDEN DR	PARMELE RD	NO	Low	0.89
652	N COLLEGE RD	BAVARIAN LN	LOGANBERRY RD	NO	Low	0.48
653	LOGANBERRY RD	BLUEBERRY RD	GORDON RD	NO	Low	0.21
654	SMITH CREEK PARK TRAIL	BRITTANY RD	GORDON RD	NO	Low	2.35
655	BRITTANY RD	SMITH CREEK PARK TRAIL	MURRAYVILLE RD	NO	Low	0.17
656	MURRAYVILLE RD	BRITTANY RD	I-40	NO	Low	1.15
657	SMITH CREEK TRAIL	COLLEGE RD	MURRAYVILLE RD	NO	Low	0.87
658	I-40	MURRAYVILLE RD	I-40	NO	Low	2.28
659	I-140	I-40	CROOKED PINE RD	NO	Low	2.85
660	I-140	CROOKED PINE RD	MARKET ST	NO	Low	2.85
661	MARKET ST	PORTERS NECK RD	I-140	NO	Low	0.30
662	MENDENHALL DR	MARKET ST	PLACID DR	NO	Low	0.24
663	PLACID DR	MENDENHALL DR	COUNTRY HAVEN DR	NO	Low	0.19
664	COUNTRY HAVEN DR	PLACID DR	LILLY POND DR	NO	Low	0.20
665	LILLY POND DR	COUNTRY HAVEN DR	CONNECTION TO PLANTATION RD	NO	Low	0.18
666	CONNECTION FROM LOWES TO PLANTATION RD	CYPRESS POND WAY	LILLY POND DR	NO	Low	0.47
667	CYPRESS POND WAY	MARKET ST	CONNECTION TO PLANTATION RD	NO	Low	0.13
673	RED CEDAR RD	HAWK RD	MIDDLE SOUND LOOP RD	NO	Low	0.46
674	MIDDLE SOUND LOOP RD EXTENSION	MARKET ST	MARKET ST RAIL CORRIDOR	NO	Low	0.11
675	MIDDLE SOUND LOOP RD	MARKET ST	RED CEDAR RD	NO	Low	0.57
676	MIDDLE SOUND LOOP RD	RED CEDAR RD	DARDEN RD	NO	Low	0.25
677	MIDDLE SOUND LOOP RD	RED CEDAR RD	PROVIDENCE RD/WELLINGTON DR	NO	Low	0.63
678	MIDDLE SOUND LOOP RD	PROVIDENCE RD/WELLINGTON DR	STONEBROOK RD	NO	Low	0.92
679	MIDDLE SOUND LOOP RD	STONEBROOK RD	ANCHORS BEND WAY	NO	Low	1.24
680	ANCHORS BEND WAY PATH	LORD DR	MIDDLE SOUND LOOP RD	NO	Low	1.39
681	MIDDLE SOUND LOOP RD	ANCHORS BEND WAY	DUNBAR RD	NO	Low	1.59
682	MIDDLE SOUND LOOP RD	RED CEDAR RD	DUNBAR RD	NO	Low	1.52
683	BRIGHT LEAF RD	OYSTER LN	WENDOVER LN	NO	Low	0.84
684	WENDOVER LN	BRIGHT LEAF RD	OYSTER LN	NO	Low	0.70
685	MARSH OAKS RD	BAYSHORE DR	MARSH REACH DR	NO	Low	0.19
686	MARSH REACH DR	MARSH OAKS RD	FOLLY ISLAND CT	NO	Low	0.16
687	FOLLY ISLAND CT	MARSH REACH DR	END	NO	Low	0.26
688	PORTERS CROSSING WAY	PORTERS NECK RD	END	NO	Low	0.43
689	RIESLING AVE	WINERY WAY	FUTCH CREEK RD	NO	Low	0.35
690	PENDER-NEW HANOVER LINE	MARKET ST	FUTCH CREEK	NO	Low	1.40
695	PENDER CONNECTOR TRAIL	OGDEN PARK CONNECTOR TRAIL	COUNTY LINE	NO	Low	10.21
721	HAMPSTEAD BYPASS	NC 210	SIDBURY RD	NO	Low	5.92
742	COLLEGE RD & MARTIN LUTHER KING JR PKWY	INTERSECTION	INTERSECTION	NO	Low	N/A
870	COLLEGE RD & KINGS DR	INTERSECTION	INTERSECTION	NO	Low	N/A
907	MARKET ST & BAYSHORE DR TORCHWOOD BLV	INTERSECTION	INTERSECTION	NO	Low	N/A
908	MARKET ST & MILITARY CUTOFF RD	INTERSECTION	INTERSECTION	NO	Low	N/A
925	N COLLEGE RD & KINGS GRANT RD	INTERSECTION	INTERSECTION	NO	Low	N/A
927	US 17 MARKET ST & OGDEN PARK DR	INTERSECTION	INTERSECTION	NO	Low	N/A
928	GORDON RD & I-40 ONRAMP	INTERSECTION	INTERSECTION	NO	Low	N/A
929	N COLLEGE RD & GORDON RD	INTERSECTION	INTERSECTION	NO	Low	N/A
930	GORDON RD & NETHERLANDS DR	INTERSECTION	INTERSECTION	NO	Low	N/A
931	GORDON RD & OGDEN PARK DR	INTERSECTION	INTERSECTION	NO	Low	N/A
932	GORDON RD & GORDON ACRES DR	INTERSECTION	INTERSECTION	NO	Low	N/A
933	GORDON RD & WHITE RD	INTERSECTION	INTERSECTION	NO	Low	N/A
934	GORDON RD & HARRIS RD	INTERSECTION	INTERSECTION	NO	Low	N/A
935	N COLLEGE RD & LONG RIDGE DR	INTERSECTION	INTERSECTION	NO	Low	N/A
936	N COLLEGE RD & NEW VILLAGE WY	INTERSECTION	INTERSECTION	NO	Low	N/A
937	PLANTATION RD & MILITARY CUTOFF EXTENSION	INTERSECTION	INTERSECTION	NO	Low	N/A
938	MIDDLE SOUND LOOP RD & RED CEDAR RD	INTERSECTION	INTERSECTION	NO	Low	N/A
939	MIDDLE SOUND LOOP RD & DARDEN RD	INTERSECTION	INTERSECTION	NO	Low	N/A
940	BISCAYNE DR & SCORPION DR	INTERSECTION	INTERSECTION	NO	Low	N/A
941	US 17/MARKET ST & MARSH OAKS DR	INTERSECTION	INTERSECTION	NO	Low	N/A
942	PORTERS NECK RD & EDGEWATER CLUB RD	INTERSECTION	INTERSECTION	NO	Low	N/A
943	SHENANDOAH ST & SUNCOAST DR	INTERSECTION	INTERSECTION	NO	Low	N/A
944	WHITE RD & SUNCOAST DR	INTERSECTION	INTERSECTION	NO	Low	N/A

**WILMINGTON URBAN AREA METROPOLITAN PLANNING ORGANIZATION
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE BYLAWS**
(DRAFT Revised 8/25/16)

ARTICLE I: CREATION; NAME; NUMBER OF MEMBERS

There is hereby created a committee composed of members, each appointed by one member of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Transportation Advisory Committee (TAC); with one appointment each also from the Chancellor of the University of North Carolina at Wilmington and the Chair of the Wilmington Urban Area Metropolitan Planning Organization Bicycle and Pedestrian Advisory Committee. **The WMPO will also appoint the Secretary and the Transportation Demand Manager (TDM) coordinator, both as voting members.** This committee shall be known as the Wilmington Metropolitan Bicycle and Pedestrian Advisory Committee D/B/A WMPO BikePed Committee.

ARTICLE II: COMMITTEE; DUTIES AND RESPONSIBILITIES

The Committee shall advise the TAC regarding bicycle and pedestrian programs, projects, policies and safety.

The Committee shall assume the following roles:

1. Promote the safe use of bicycling and walking for transportation, fitness and recreation in various ways such as promotional events & other media.
2. Provide recommendations on policies that affect the development of bicycle and pedestrian facilities in the communities.
3. Provide recommendations on plans that affect the development of bicycle and pedestrian facilities in the communities.
4. Contribute to the development of the Long Range Transportation Plan.

Through their roles, the Committee shall seek to promote the following: 1) the development of bicycle and pedestrian education programs for youth and adults, 2) the enforcement of traffic laws for all roadway users, 3) the use of bicycling and walking for transportation, fitness, and recreation, 4) the effective prioritization and development of safe bicycle and pedestrian facilities in our region, 5) projects, plans, programs, and ideas that will promote a safer environment for bicycling and walking in the WMPO planning area.

ARTICLE III: APPOINTMENTS OF COMMITTEE

Section 1. Composition: The membership should have representation from a wide cross-section of the regional population.

Section 2. Appointments: One appointment will be made by each TAC member. One appointment shall also be made representing the University of North Carolina at Wilmington (UNCW) appointed by the Chancellor of UNCW. One appointment shall also be made from an organization representing regional bicycling interests appointed by the Chair of the WMPO Bicycle and Pedestrian Advisory Committee. Committee members will serve concurrently with

their appointing member. Two staff members from the WMPO shall also serve as voting members, one as Secretary and one as TDM coordinator.

ARTICLE IV: MEETINGS

Committee meetings shall be held on a monthly basis unless determined otherwise by the Committee. The Chair of the Committee or, in his absence, the Vice-Chair, may call a special meeting of the Committee at any time by giving each member 24-hour notice. Special meetings will be scheduled upon request by a majority of the Committee members. A quorum of the Committee shall be in attendance before action of an official nature can be taken. A quorum consists of 51% of active members, as defined in Article V. As deemed necessary and requested by the Executive Committee, the Committee may vote on items electronically. Items that are voted on through electronic mail shall be reported upon at the next scheduled Committee meeting and be noted in the official minutes.

ARTICLE V: ATTENDANCE OF MEMBERS

A member of the Committee who misses four consecutive committee meetings or who does not attend at least 51% of committee meetings loses active status and is no longer eligible to vote. The Secretary of the Committee will notify the respective TAC member that he must reappoint a new member to serve on the Committee. Absences due to sickness, death, or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the Committee except that in the event of a long illness, or other such cause for prolonged absence, the member may be replaced. Should a Committee member be unable to make a meeting, he or she may appoint an alternate to vote in their place and to contribute to quorum. The designation of an alternate must occur in writing through an email to the Executive Committee in advance of a scheduled Committee meeting. The designation of an alternate does not contribute towards the active status of a Committee member.

ARTICLE VI: COMPENSATION

Committee members shall serve without monetary compensation.

ARTICLE VII: OFFICERS

There shall be a Chair and Vice-Chair of the Committee. An annual election of the Chair and Vice-Chair shall be held by the Committee members and shall occur at the regular monthly meeting in November. The Chair and Vice-Chair shall serve for one year with the eligibility for re-election. A new Chair or Vice-Chair shall take office at the subsequent regular meeting in January. In the event a Chair's and Vice-Chair's appointment to the Committee is terminated, a replacement to this office shall be elected by the Committee, from its membership, at the meeting following the termination.

ARTICLE VIII: OFFICERS DUTIES

The Committee Chair shall preside at all meetings and sign all documents relative to action taken by the Committee. The Chair shall appoint all subcommittees including a nominating committee if necessary composed of three committee members.

When the Chair is absent, the Vice-Chair shall perform the duties of the Chair. When both the Chair and Vice-Chair are absent, the Secretary shall perform the duties of the Chair.

The Secretary shall e-mail all official reports and the official minutes of all regular and special meetings to all Committee members prior to the next scheduled meeting.

Robert's Rules of Order, Newly Revised, shall govern the committee's actions.

ARTICLE IX: COMMITTEES

Section 1. The Executive Committee shall consist of the Chair, Vice-Chair, and Secretary. The Executive Committee shall approve the meeting agendas and the annual work plan.

Section 2. Sub-committees may be appointed by the Chairperson as necessary. Subcommittees are responsible to report back to the WMPO BikePed Committee at each meeting and before taking significant action.

ARTICLE X: AMENDMENTS

The bylaws may be amended or repealed and new bylaws adopted by the affirmative vote of two-thirds of the total membership of the committee at any regular or special meeting of the group, with subsequent approval by the TAC.

**WILMINGTON URBAN AREA METROPOLITAN
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

**RESOLUTION OF SUPPORT FOR REVISION OF THE WMPO
BICYCLE AND PEDESTIRAN COMMITTEE BYLAWS**

WHEREAS, the Wilmington Urban Area Metropolitan Planning Organization provides transportation planning services for the City of Wilmington, Town of Carolina Beach, Town of Kure Beach, Town of Wrightsville Beach, Town of Belville, Town of Leland, Town of Navassa, New Hanover County, Brunswick County, Pender County, Cape Fear Public Transportation Authority and the North Carolina Board of Transportation; and

WHEREAS, the responsibility of the Wilmington Urban Area Metropolitan Planning Organization (WMPO) Bicycle and Pedestrian Advisory Committee is to provide recommendations to the WMPO Board with regards to bicycle and pedestrian accommodations; and

WHEREAS, the Bicycle-Pedestrian Committee is responsible for the following duties: 1) develop and support bicycle and pedestrian education programs for youth and adults, 2) support the enforcement of traffic laws for all roadway users, 3) promote the use of bicycling and walking for transportation, fitness, and recreation, 4) develop safe bicycle and pedestrian facilities, 5) facilitate projects, plans, programs, and ideas that will promote a safer environment for bicycling and walking in the WMPO planning area; and

WHEREAS, the WMPO Bicycle and Pedestrian Advisory Committee adopted a resolution supporting the revision of the WMPO Bicycle and Pedestrian Bylaws.

ADOPTED at a meeting of the Wilmington Urban Area Metropolitan Bicycle and Pedestrian Advisory Committee on August 25, 2016.

Chris O'Keefe, Chair
WMPO Bicycle and Pedestrian Committee

Beth Doliboa, Secretary
WMPO Bicycle and Pedestrian Committee

WMPO Bicycle/Pedestrian Projects Update

August 25, 2016

FUNDED PROJECTS IN PRELIMINARY DESIGN

U-5534A - TOWN OF NAVASSA – MAIN STREET BICYCLE LANES –This project will include planning, design, and construction of an additional 4 feet on either side of Main Street for bike lanes starting at the existing Navassa bike path east of Brooklyn Street to Old Mill Road. The Letter of Interest (LOI) has been advertised.

Next Steps:

- The Town has indicated an interest in requesting the Board remove this project from the STIP. Staff is awaiting a letter from the Town.

PROJECTS IN DESIGN

U-5534D - TOWN OF LELAND - OLD FAYETTEVILLE ROAD MUP – This project is for design and construction of a ten foot (10') wide multi use path, separate but adjacent to Old Fayetteville Road, beginning at or around the corner of the Leland Town Hall Campus and ending at the driveway of the North Brunswick High School.

Next Steps:

- Design plans are complete
- Right of Way underway
- Letting anticipated Spring 2017

U-5534C - WRIGHTSVILLE AVENUE/GREENVILLE AVENUE TO HINTON AVENUE – The project is for construction of intersection re-alignment improvements at the intersection of Wrightsville Avenue/Greenville Avenue and bike lanes and sidewalks along Greenville Avenue from Wrightsville Avenue to Hinton Avenue.

Next Steps:

- Design plans are complete
- Right of Way underway
- Letting anticipated Spring 2017

U-5534E - TOWN OF CAROLINA BEACH - ISLAND GREENWAY AND HARPER AVENUE –

This project is for the design and construction of an off-road multi-use path that begins at Mike Chappell Park and winds along the existing cleared fire path and terminates at Greenville Avenue and the Harper Avenue bike lanes will consist of a bicycle boulevard on existing pavement on each side of Harper Avenue from Dow Road to Lake Park Boulevard. The Town desires to combine the project with the awarded 2014 STP-DA project.

Next Steps:

- NCDOT Approval received
- Town if awaiting finalized plans and specifications
- Awaiting easement approval from MOTSU
- MOTSU completion date anticipated around September 30, 2016

U-5534H – HINTON AVE MULTI-USE PATH – This project consists of the construction of a 10' wide multi-use path along Hinton Avenue from Park Avenue to Greenville Avenue.

Next Steps:

- Plan comments have been addressed and plans and specs will be resubmitted by 8/15/2016.
- Utility coordination underway
- Anticipated Right-of-way Authorization October 2016
- Anticipated completion of right-of-way acquisition March 2017
- Anticipated Let Date of July 2017

U-5534G –HOOKER ROAD MULTI-USE PATH - The project consist of the construction of a 10' wide multi-use path along Hooker Road from Wrightsville Avenue to Mallard Drive/Rose Ave intersect

Next Steps:

- Plan comments have been addressed and plans and specs will be resubmitted by 8/15/2016.
- Utility coordination underway
- Anticipated Right-of-way Authorization October 2016
- Anticipated completion of right-of-way acquisition March 2017
- Anticipated Let Date of July 2017

U-5534K –LELAND MIDDLE SCHOOL SIDEWALK - The construction of 5 foot wide concrete sidewalk adjacent to Old Fayetteville Road from Ricefield Branch Rd to the Hwy 74/76 overpass after Glendale Drive with connections to Leland Middle School and the surrounding neighborhoods.

Next Steps:

- 100% Construction Plans completed
- The bid documents are being completed
- Awaiting the release of right of way funds
- The project is currently under review
- Anticipated Let Date: Spring 2017

U-5534J –OLD FAYETTEVILLE LOOP ROAD PEDESTRIAN LOOP - The construction of 5 foot wide sidewalks in three locations: along Village Road from Town Hall Drive going southeast to the existing sidewalk in front of the apartment complex, along Town Hall Drive from Village Road NE to the sidewalk currently under construction by the new Town Hall, and along Old Fayetteville Road from the existing sidewalk in front of the apartment complex to Village Road NE

Next Steps:

- 100% Construction Plans completed
- The bid documents are being completed
- Awaiting the release of right of way funds
- The project is currently under review
- Anticipated Let Date: Spring 2017

U-5534I –VILLAGE ROAD MULTI-USE PATH EXTENSION - The construction of a 10 foot wide asphalt multi-use path routed across Perry Ave, behind the library, out to Village Road, down Village Road ending on the western edge of the First Baptist Church property before the Sturgeon Creek Bridge

Next Steps:

- 100% Construction Plans completed
- The bid documents are being completed
- Awaiting the release of right of way funds
- The project is currently under review
- Anticipated Let Date: Spring 2017

U-5527C NEW HANOVER COUNTY – MIDDLE SOUND GREENWAY – EXTENSION TO MIDDLESOUND VILLAGE– This project is for the construction of a multi-use path along Middle Sound Loop Road from Oyster Lane to the Middle Sound Village driveway

Next Steps:

- NHC currently working on a Letter of Interest

U-5527B CITY OF WILMINGTON – 5th AVE INTERSECTION UPGRADES – This project is for the construction of high visibility crosswalks, curb ramps, and pedestrian activated signals on 5th Ave at the Dawson Street and Wooster Street intersections.

Next Steps:

- City of Wilmington is preparing plans for the project
- Signal plans to be sent to NCDOT for review
- Quantities and specs are complete
- Right-of-way certification has been obtained
- PCE under review with NCDOT
- Anticipated Let Date: December 2016

CITY OF WILMINGTON – MILITARY CUTOFF ROAD MULTI-USE PATH – This project is for the design and construction of a 10-foot wide, asphalt multi-use path on Military Cutoff Road from Gordon Road to Eastwood Road.

Next Steps:

- McKim & Creed provided surveying
- Man-day estimate from Stewart has been reviewed by NCDOT
- City is negotiating contract with Stewart
- R/W plans anticipated December 2016

SHIPYARD BOULEVARD SIDEWALK- Project Description: The construction of a sidewalk and bus pull-out along Shipyard Boulevard between Vance Street and Rutledge Drive. This will be a partnership between the City of Wilmington, Cape Fear Public Transportation Authority and Wilmington MPO.

Next Steps:

- Routing LJB's proposal for preparation of Contract with the City
- NCDOT review of the man-day estimates is complete
- Design anticipated to begin September 2016
- R/W plans anticipated December 2016

PROJECTS APPROVED FOR CONSTRUCTION

U-5534B - CITY OF WILMINGTON- HEIDI TRASK DRAWBRIDGE – This project consists of construction of a public walkway/pier underneath the Heidi Trask Drawbridge to provide for a safe crossing for cyclists and pedestrians across US 74 (Wrightsville Avenue) on the mainland side of the drawbridge in Wilmington.

Next Steps:

- Construction contract awarded to Intercoastal Marine, LLC
- Construction to begin on August 15th

South 17th Street

This is a City of Wilmington project to construct bicycle and pedestrian improvements starting at the current terminus of the Cross-City Trail at John D. Barry Drive to Wade Park via Waltmoor and Bethel Streets. This project will include signalized crosswalks at South 17th Street and College Road.

Kerr Avenue Widening U-3338

Kerr Avenue Widening is an NCDOT project that is currently in design to widen Kerr Avenue from Randall Parkway to the MLK parkway. This project will incorporate bike lanes and sidewalks on both sides of the street, signalized crosswalks at Randall Parkway, Market Street/US 17BUS, and others. Construction is scheduled for 2015.