

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Minutes for February 8, 2017**

Members Present:

Mike Kozlosky, City of Wilmington
Don Bennett, City of Wilmington
Suraiya Motsinger, TDM
Ed Parvin, Town of Carolina Beach
Nancy Avery, Town of Kure Beach
Athina Williams, Town of Belville
Robert Warring, Town of Leland
Helen Bunch, Brunswick County

Megan Crowe, Pender County
Allen Serkin, Cape Fear COG
Alan Pytcher, NCDOT Division 3
Nazia Sarder, NCDOT Planning Branch
Stephanie Ayers, NC Ports
Albert Eby, CFPTA
Ken Vafier, New Hanover County

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:02am.

2. Approval of Agenda

With no changes to the agenda, Mr. Parvin made the motion to approve the agenda. Ms. Bunch seconded the motion and it carried unanimously.

3. Presentations

a. Initiating the WMPO's 2045 MTP Development, Suraiya Motsinger

Ms. Motsinger gave a presentation on the development of the WMPO's 2045 Metropolitan Transportation Plan (MTP). She told members that the WMPO is currently operating under Cape Fear Transportation 2040 and staff is at the point to begin looking at the process for developing the next plan. Ms. Motsinger noted that the MTP must be updated every five years. She told members that staff will work to incorporate the recommended changes from the Cape Fear Transportation 2040 process going forward in to the 2045 MTP. During the presentation, Ms. Motsinger reviewed the decision making process that will be put in place for the 2045 plan and the anticipated schedule/timeline moving forward to the adoption of the new MTP. A brief question and answer period followed.

4. Consent Agenda

- a. Opening of the 30-day public comment for the Wilmington Urban Area MPO's Draft FY18 Unified Planning Work Program**
- b. Resolution approving the STIP/MTIP Modifications (January)**
- c. Resolution adopting the 2017-2021 Strategic Business Plan Targets, Objectives and Strategies**

Mr. Bennett asked to pull item b. from the consent agenda.

Mr. Serkin made the motion to approve the items a. and c. on the consent agenda and forward to the Board for consideration. Mr. Eby seconded the motion and it carried unanimously.

Mr. Bennett asked if item b. was for the movement of CMAQ funds. Mr. Kozlosky said yes, the only reason staff is bringing it to the Board is because it's a state-wide amendment.

With no other questions, Mr. Bennett made the motion to approve item b. on the consent agenda and forward to the Board for consideration. Ms. Avery seconded the motion and it carried unanimously.

5. Regular Agenda

a. Resolution supporting the re-alignment of North Carolina Bicycling Highways 3 and 5 and request NCDOT to re-analyze Bicycle Highways Statewide

Ms. Doliboa told members that in August the WMPO received a letter from Mr. Paul Cozza, NC Ports Executive Director identifying potential safety concerns involved when mixing bicycle traffic with freight traffic. He requested that the designation of Bicycle Highway be removed from South Front Street. Ms. Doliboa stated that she presented the request from Mr. Cozza to the Bike/Pedestrian Advisory Committee for discussion. The committee decided to create a sub-committee and invite the NC Ports to participate along with members from the Bike/Ped Committee and WMPO staff members to review the request and make a recommendation.

Ms. Doliboa told members that the WMPO met with NCDOT Bike and Pedestrian division in October. They recognized the need for the Bicycle Highway routes to be reviewed and updated.

Ms. Doliboa said when the sub-committee convened in November, members noted that bike suitability map shows Front Street is listed as an advanced-rider route. She said the sub-committee discussed alternate routes that would accommodate inexperienced riders and tourist. Their recommended alternate route for NC Bicycling Highways 3 and 5 follows a path down Castle Street to 5th Avenue, to Willard Street, and then turning left on to 3rd Street which will take riders to Greenfield Avenue. The route will then follow the multi-use path to Lake Shore Drive. From Lake Shore Drive, riders will take Morning Side Drive to cross at a signalized crosswalk on to Central Boulevard. Riders will then merge in with the existing state bike route. A brief question/answer and discussion period followed.

Ms. Ayers made the motion to support the re-alignment of North Carolina Bicycling Highways 3 and 5 and request NCDOT to re-analyze Bicycle Highways Statewide and forward to the Board for consideration. Ms. Motsinger seconded the motion and it carried unanimously.

6. Discussion

a. Potential Options for Expenditure of the Remaining FY 17 Direct Attributable Allocations

Mr. Lowe told members that at the last meeting members discussed the fund balance remaining from the 2017 call for projects. He showed the STBGP-DA funding amounts and the anticipated expenditures vs. the actual expenditures. Mr. Lowe discussed the leftover STBGP-DA balance from the current fiscal year, as well as the combined un-awarded amounts from previous years. He noted that staff developed a list of suggested options to address that remaining fund balance.

Following a general discussion regarding the five options listed in the memo presented by staff, TCC members supported dividing un-allocated funds between the following options:

- A.) Hold in Reserve which would allow the member jurisdictions to request additional federal dollars towards their existing projects;

- D.) Flex funding for the purchase of buses for the Cape Fear Public Transportation Authority; and,
- E.) Provide funding to determine the Least Environmentally Damaging Practical Alternative (LEDPA) for the Cape Fear Crossing

Mr. Vafier made the motion to support expenditure allocations for options A., D., and E. with funding amounts to be determined by the Board and forward to the Board for consideration. Mr. Bennett seconded the motion and it carried unanimously

b. STBGP-DA and TASA-DA Process Improvements

Mr. Kozlosky told members that the Board requested that staff and TCC members review the STBGP-DA and TASA-DA Process to see if improvements can be made to that process.

Mr. Kozlosky asked members if they would be interested in participating in a work session to discuss this specific issues. He suggested that Mr. Lowe send out a doodle-poll for dates to schedule the work session.

c. Unobligated PL Balances

Mr. Kozlosky told members that staff wanted to let the members know there is \$190,000 in the unobligated PL balances. He noted that there will be a discussion regarding excessive unobligated PL fund balances at the next NC association meeting.

d. STIP/MTIP Modifications (February)

Mr. Kozlosky told members that the STIP/MTIP Modifications for February are for information purposes only. Staff will bring the modifications to the Board for consideration at their March meeting.

e. Prioritization 5.0 Project Development/Evaluations

Ms. Motsinger told members that the NC SPOT office has provided a one-month timeframe for MPOs and RPOs to submit projects with questions prior to the official submittal for the 5.0 prioritization process. She noted that will allow an opportunity to work with the SPOT staff to see if there is any trouble shooting that can be done prior to the actual submittal date. Ms. Motsinger told members to contact her if they have any questions or comment regarding the Prioritization 5.0 process.

8. Updates

Updates are included in the agenda packet.

9. Announcements

10. Adjournment

With no further items, the meeting was adjourned at 11:45pm.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.