

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Minutes for November 16, 2016**

Members Present:

Mike Kozlosky, City of Wilmington

Don Bennett, City of Wilmington

Adrienne Harrington, TDM

Ed Parvin, Town of Carolina Beach

Nancy Avery, Town of Kure Beach

Zack Steffey, Town of Wrightsville Beach

Ken Vafier, New Hanover County

Stephanie Ayers, NC Ports

Athina Williams, Town of Belville

Ashli Barfoot, Town of Leland

Trey Burke, Town of Navassa

Helen Bunch, Brunswick County

Megan Crowe, Pender County

Allen Serkin, Cape Fear COG

Alan Pytcher, NCDOT Division 3

Nazia Sarder, NCDOT Planning Branch

Vanessa Lacer, CFPTA

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:02am.

2. Approval of Agenda

With no changes to the agenda, Mr. Parvin made the motion to approve the agenda. Mr. Vafier seconded the motion and it carried unanimously.

3. Approval of Minutes

The minutes for the October 12, 2016 meeting were approved unanimously.

4. Presentations

a. 2016 Commuter Challenge Results, Adrienne Harrington, WMPO

Ms. Harrington gave a presentation on the 2016 Commuter Challenge results. She told the members that she wanted to update members on the results from the Commuter Challenge. She reviewed the logistics and data collected from the 175 participants in this year's challenge held October 17 through October 30th. A question/answer and discussion period followed her presentation.

5. Consent Agenda

a. Opening of the 45-day public comment period for the Wilmington Urban Area MPO's Public Participation Plan

b. Resolution approving STIP/MTIP Amendments (September and October)

c. Resolution adopting the 2017 Meeting Calendar

Ms. Avery made the motion to approve the consent agenda and forward to the Board for consideration. Mr. Parvin seconded the motion and it carried unanimously.

6. Regular Agenda

a. Resolution adopting the Cape Fear Public Transportation Authority's Locally Coordinated Public Transportation Plan

Mr. Kozlosky told members that the CFPTA Board opened the public hearing for the Locally Coordinated Public Transportation Plan on October 14th and it will go before the Authority's Board for adoption on November 16th.

Mr. Kozlosky told members that the plan is well written and staff recommends approval.

Ms. Harrington made the motion to approve the resolution adopting the Cape Fear Public Transportation Authority's Locally Coordinated Public Transportation Plan and forward to the Board for consideration. Mr. Bennett seconded the motion and it carried unanimously.

b. Resolution supporting the North Carolina Ports Authority's submittal of FY17 TIGER and FASTLANE grant applications to help fund intermodal and container improvements to the container terminal at the Port of Wilmington

Mr. Kozlosky told members that the State Port Authority requested the WMPO's support for their FY17 TIGER and FASTLANE grant applications. He said the funds, if awarded will be use to improve and help fund the intermodal and container improvements at the Port of Wilmington.

Mr. Bennett made the motion to approve the resolution supporting the North Carolina Ports Authority's submittal of FY17 TIGER and FASTLANE grant applications to help fund intermodal and container improvements to the container terminal at the Port of Wilmington and forward to the Board for consideration. Ms. Bunch seconded the motion and it carried unanimously.

7. Discussion

a. TCC/Board meeting – November 30th

Mr. Kozlosky told members that the Board requested a joint meeting between the WMPO Board members and TCC members at their November 30th meeting. He requested that TCC members arrive at 4:00pm for a meet and greet reception.

b. Metropolitan Transportation Plan Development

Ms. Motsinger told members that it is once again time to update the Metropolitan Transportation Plan. She noted that in order to receive Federal funding, the Plan must be updated every 5 years. Staff is currently operating under Cape Fear Transportation 2040. Ms. Motsinger said it's time to begin planning for the next update for the 2045 plan. She noted that staff will be seeking direction from the Board regarding the re-establishment of the Citizen Advisory Committee (CAC) to assist in the update for the plan. If the Board chooses to request that a committee of citizens be appointed to help guide the 2045 Plan, staff will also ask members to give consideration as to how they will select a committee.

c. Congestion Management Process Updates

Ms. Doliboa told members that following the review of the congestion management process, staff is recommending postponing reconvening the Congestion Management Process Committee until they receive the 2018 report. That will give the committee members and staff an opportunity to review both the 2016 and 2018 reports in order to compare the two. She noted that the CMP and the Bi-annual report are on the WMPO's website and she asked members to submit any comments/suggestions to staff by December 1st.

A brief question/answer and discussion period followed.

8. Updates

Updates are included in the agenda packet.

9. Announcements

10. Adjournment

With no further items, the meeting was adjourned at 10:35am.

**THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS RECORD.**