

**Wilmington Urban Area
Technical Coordinating Committee
Meeting Minutes for April 12, 2017**

Members Present:

Mike Kozlosky, City of Wilmington
Don Bennett, City of Wilmington
Adrienne Harrington, TDM
Ed Parvin, Town of Carolina Beach
Ken Vafier, New Hanover County
Whitney Prease, Wilmington Int'l Airport

Ashli Barefoot, Town of Leland
Ron Gandy, Town of Navassa
Megan Crowe, Pender County
Allen Serkin, Cape Fear COG
Nazia Sarder, NCDOT Planning Branch
Megan Matheny, CFPTA

1. Call to Order

Mr. Kozlosky called the meeting to order at 10:01 a.m.

Mr. Kozlosky acknowledged the presence of Mayor Eulis Willis, Town of Navassa, who introduced the Technical Coordinating Committee's newest member, Mr. Ron Gandy.

2. Approval of Agenda

With no changes to the agenda, Mr. Serkin made the motion to approve the agenda. Ms. Matheny seconded the motion and it carried unanimously.

3. Presentation

a. MPO Travel Demand Model, Suraiya Motsinger

Ms. Motsinger gave a presentation on the MPO Travel Demand Model. She told members that the model would be a high level planning tool for the region whose output will depend on data inputs such as population, household and employment projections for each of the transportation analysis zones. She noted that members would be given verified census and employment data for a current base year to combine with data from utility professionals and school districts to project higher growth areas. She added that the other input, the transportation network with simplified roadway characteristics, would give a high level view of traffic in the region. She noted that data collection would occur this fall, followed by testing of potential projects to alleviate congestion in March and April of 2018. Draft model completion is expected in May of 2018. A brief question and answer period followed.

Mr. Serkin suggested coordination with municipalities on area boundaries during data collection.

4. Consent Agenda

a. Approval of TCC Meeting Minutes - March 15, 2017

b. Opening of the 30-day public comment period for STIP/MTIP Amendments (April)

c. Resolution approving the STIP/MTIP Modifications (March)

Ms. Crowe asked to pull Item 4A from the Consent Agenda regarding TCC Meeting Minutes of March 15, 2017.

Mr. Bennett made the motion to approve the Items 4B and 4C on the Consent Agenda and forward to the Board for consideration. Ms. Barefoot seconded the motion and it carried unanimously.

Ms. Crowe stated that she had requested a correction to Item 4C of the TCC Meeting Minutes of March 15, 2017. Mr. Kozlosky responded that the correction was made but not distributed.

With no other questions, Ms. Crowe made the motion to approve revised Item 4A of the Consent Agenda. Ms. Matheny seconded the motion and it carried unanimously.

5. Regular Agenda

a. Resolution adopting the Cape Fear Public Transportation Authority's (CFPTA) Transit Asset Management Plan and the North Carolina Department of Transportation's (NCDOT) Transit Asset Management Plan Performance Targets and Measures

Mr. Kozlosky stated that the need for transparency and performance measures in transportation planning was identified based on the Map-21 and the FAST Act. He noted that MPOs are required to establish these performance measures by June 30, 2017. He added that adoption of these plans meets federal requirements.

Mr. Serkin expressed concern regarding the State targets. Mr. Kozlosky responded that adoption of State targets is required by the FTA (Federal Transportation Authority).

Ms. Matheny noted that the State's recommendations were taken into consideration when developing CFPTA's TAM (Transit Asset Management) Plan. She pointed out that some of the measures contribute to an overall score that determines funding. She commented that the CFPTA had no issues with the State's plan.

Following further discussion, Ms. Matheny made the motion to support the resolution adopting the CFPTA's Transit Asset Management Plan and NCDOT's Transit Asset Management Plan Performance Targets and Measures and forward to the Board for consideration. Ms. Harrington seconded the motion and it carried unanimously.

b. Resolution supporting a modification in the scope for the Middle Sound Greenway

Mr. Kozlosky told members that New Hanover County was awarded funding for the Middle Sound Greenway from Oyster Lane to the Middle Sound Village driveway. He noted that the County has requested to extend the project limits to the eastern property line of Middle Sound Village, which would add approximately 300 linear feet and result in an increased cost. He added that this resolution would approve a modification in project scope, and the next Item (4C) would increase the allocation by \$50,000. A question/answer and discussion period was held.

Mr. Serkin expressed concern regarding the use of surplus funds. Mr. Kozlosky responded that although this project was absent from the strategy presented to the Committee and Board, sufficient funding exists, and recommended this scope modification as a good use.

Mr. Bennett made the motion to approve the resolution supporting a modification in the scope for the Middle Sound Greenway and forward to the Board for consideration. Mr. Vafier seconded the motion and it carried unanimously.

c. Resolution supporting the allocation of additional Direct Attributable funds to New Hanover County for the Middle Sound Greenway

Mr. Kozlosky told members that New Hanover County is requesting \$50,000 in additional reserve funds for unanticipated project costs as well as the recently approved scope change. He noted that the County has agreed to provide the 20 percent local match.

Following further consideration, Mr. Parvin made the motion to approve the resolution supporting the allocation of additional Direct Attributable funds to New Hanover County for the Middle Sound Greenway and forward to the Board for consideration. Mr. Bennett seconded the motion and it carried unanimously.

d. Resolution supporting the allocation of additional Direct Attributable funds to the City of Wilmington for the 5th Avenue/Dawson Street and 5th Avenue/Wooster Street Intersection Improvements

Mr. Kozlosky told members that this project was awarded Transportation Alternative Set Aside Funds. He noted that the project is anticipated to be under funded and the City is requesting an additional \$113,600 from the reserve fund for this project. If approved, the City would provide the 20 percent local match. He added that that project was included in the list of anticipated additional funding requests presented to the Committee as well as the Board. He noted that this would allocate additional Surface Transportation Block Grant Reserve Funds to this project and that a letter accompanies this Item in the agenda packet. A question/answer and discussion period was held.

Mr. Serkin made the motion to approve the resolution supporting the allocation of additional Direct Attributable funds to the City of Wilmington for the 5th Avenue/Dawson Street and 5th Avenue/Wooster Street Intersection Improvements and forward to the Board for consideration. Mr. Parvin seconded the motion and it carried unanimously.

6. Discussion

a. STIP/MTIP Modifications (April)

Mr. Kozlosky told members that the STIP/MTIP Modification for April is for information purposes only. Staff will bring the modification to the Board for consideration at their May meeting.

A brief question/answer and discussion period followed regarding modification of funding to accelerate Dan Owen Extension in Pender County in advance of the Highway 17 median project.

7. Updates

Updates are included in the agenda packet.

8. Announcements

- No Bicycle and Pedestrian Advisory Committee meeting next month (May).
- May is Bike Month.
- NCDOT is holding a public workshop on the draft STIP in Pender County on April 24, 2017.
- A public meeting is scheduled for next Thursday, April 20, 2017 at Rachel Freeman for the Kerr/MLK Interchange Project.
- A public meeting is scheduled for April 25, 2017 for the Northeastern New Hanover County Future Street Plan at the Northeast Library between 4:00 p.m. and 7:00 p.m.
- The River to Sea Bike event will occur on April 22, 2017.
- A golf tournament is in May.
- A presentation on the Cape Fear Regional Bike Plan is scheduled for the next TCC meeting, May 17, 2017. A draft of the plan is available online for review in advance.

9. Adjournment

With no further items, the meeting was adjourned at 10:37 a.m.