

Meeting Minutes  
Wilmington Urban Area Metropolitan Planning Organization  
Bicycle and Pedestrian Advisory Committee  
Date: September 12, 2017

**Members Present:**

Katie Ryan, Town of Wrightsville Beach  
Allen Oliver, Town of Kure Beach  
Joe Boyd, Town of Belville  
Carol Stein, Pender County  
Al Schroetel, Cape Fear Cyclists  
Adrienne Harrington, TDM  
Stephen Whitney, Brunswick County  
Pat O'Mahony, Pender County  
Karin Mills, City of Wilmington

**Additional Guests:**

Abby Lorenzo, WMPO

**1. Call to order**

A. Harrington called meeting to order at 3:05pm.

**2. Public Comment Period**

No public comments.

**3. Approval of Minutes from June 13, 2017 and August 15, 2017**

The Committee reviewed the minutes from June 13, 2017. C. Stein made a motion to approve the meeting minutes. A. Oliver seconded the motion and it passed unanimously. The Committee then reviewed the minutes from August 15, 2017. A. Schroetel made a motion to approve the meeting minutes. J. Boyd seconded the motion and it passed unanimously.

**4. New Business**

- A. Harrington updated the Committee about the WMPO's staffing changes. She introduced Abby Lorenzo as a new Associate Transportation Planner for the WMPO. She informed the Committee that the other Associate Transportation Planner position has been filled and that staff person will be here at the beginning of next month. A. Harrington also told the Committee that the WMPO is working towards filling the vacant seats on the WMPO Bicycle and Pedestrian Advisory Committee and we will have an update on that effort at the next meeting.
- A. Harrington gave a presentation about the WMPO's Go Coast Commuter Challenge. Please see attached presentation.

**5. Discussion**

- A. Harrington reviewed the comments from the draft bike parking needs assessment survey. The Committee agreed to release the survey and ask for responses to be submitted by October 13, 2017 so responses can be analyzed for the October 17, 2017 Committee meeting.
- A. Harrington brought multiple paper bags filled with bike maps and Commuter Challenge information. She passed around the distribution list and Committee members

signed up to deliver the bags to specific businesses and organizations throughout the region.

**6. Announcements**

- A. Schroetel provided an update from Cape Fear Cyclists about the Daniel Fetner Bike Ride on Pleasure Island. It will be held on October 21, 2017 and will be held within Carolina Beach State Park.
- The Bike Walk NC Bike Summit will be held November 3<sup>rd</sup> and 4<sup>th</sup> in Wilmington.

**6. Next meeting**

- October 17, 2017 at 3 PM

**7. Adjournment**

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS  
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS PART OF THIS  
RECORD.