

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: January 9, 2018

Members Present:

Abby Lorenzo, WMPO

John Carter, Town of Leland

Steve Whitney, Brunswick County

John Allen, Town of Bellville

Katie Ryan, Wrightsville Beach

Carol Stein, Pender County

Shawn Spencer, New Hanover County

Karin Mills, City of Wilmington

Additional Guests:

Jason O'Brien, WMPO

Zoe Leonard, WMPO

1. Call to Order

A. Lorenzo called the meeting to order.

2. Public comment period

There were no public comments

3. Approval of minutes from November 11, 2017

S. Spencer requested to correct spelling of Al Schroetel's name. S. Spencer then made a motion to approve minutes as amended, and was seconded by K. Ryan.

4. New Business

- S. Whitney suggested a subcommittee for officer election nomination.
- S. Spencer suggested holding nominations via email.

- K. Mills requested recommendations from M. Kozlosky and additional representation from WMPO. A. Lorenzo provided that WMPO has reached out to board members regarding 4 committee appointees. A new committee member from Navassa has been appointed.
- A. Lorenzo is sending out an email to receive nominations for chairman and vice chairman of committee. A motion was requested to table election of officers until the next meeting. K. Mills motioned to table item, and S. Whitney seconded the motion.
- A. Lorenzo requested if any additional items would like to be added to the 2018 work plan. A. Lorenzo requested a motion to approve 2018 WMPO Bike/Ped Committee Work Plan. C. Stein motioned to approve work plan, and K. Ryan seconded the motion.
- A. Lorenzo requested volunteers for River to Sea Bike Ride and Bike to Work Week subcommittees. A signup sheet was passed around for each subcommittee. Information about what is needed for River to Sea Bike Ride was provided.
- K. Ryan expressed concern about not having insurance for the River to Sea Bike Ride in previous years. A possible solution discussed was to charge for the event to cover costs of insurance. A. Lorenzo will provide an update on insurance to next meeting.
- K. Ryan suggested to table the item of bike parking location analysis until future information about the possible bike share program is available. WMPO will still provide a model ordinance for member jurisdictions for bicycle parking to present to the Bike/Ped committee.

5. Discussion

- A. Lorenzo provided information regarding the Heide Trask Drawbridge Safety Meeting with NCDOT.
- J. Carter asked for an update on the Bike Share RFP. Z. Leonard updated committee members that 4 proposals were submitted.

6. Announcements

- Cape Fear Cyclist will volunteer to help with the River to Sea Bike Ride.
- WMPO TCC meeting will be held Wednesday, January 17, 2018
- The WMPO Board Meeting will be January 31, 2018.

7. Next Meeting

February 13th at 3 pm.

8. Adjournment