

## **WMPO Bicycle and Pedestrian Advisory Committee Meeting Minutes**

Tuesday, November 13<sup>th</sup>, 2018 at 3pm

Room 611 at 320 Chestnut St.

### **Members Present**

John Williams, Cape Fear Public Transportation Authority  
Karin Mills, City of Wilmington  
Shawn Spencer, New Hanover County  
Carol Stein, Pender County  
Joe Boyd, Town of Belville  
Steve Whitney, Brunswick County  
John Sneed, Visitors Bureau  
Katie Ryan, Town of Wrightsville Beach  
Barnes Sutton, Town of Navassa  
Nick Cannon, TDM Coordinator WMPO  
Al Schroetel, Cape Fear Cyclists  
Vanessa Lacer, WAVE Transit  
John Carter, Town of Leland

### **Staff and Guests Present**

Abby Lorenzo, WMPO  
Katie Moore, WMPO  
Zach Manfredi, WMPO

#### **1. Call to Order**

S. Spencer called meeting to order.

#### **2. Approval of Agenda**

K. Ryan made a motion to approve agenda, seconded by J. Sneed

#### **3. Approval of October 9, 2018 Minutes**

Revise the minutes to list John Carter, Town of Leland as a Member Present.

A Schroetel made a motion to approve agenda as revised, seconded by K. Ryan

#### **4. Cape Fear Moving Forward 2045 Bicycle and Pedestrian Project List Development**

S. Spencer introduced the item as the list of projects selected by committee members

A. Lorenzo shared the limit to submit up to 200 projects to a consultant for cost estimate. The spreadsheet was designed for a discussion on how to build the list from the existing 118 to at least 150 projects. To submit the list to the consultant, each project needs limits and scope at a conceptual level.

A. Lorenzo shared that staff has identified several projects that are currently associated with a roadway project and those projects can remain on this committees list until the final design is chosen for those projects and it is found that the work addresses the need of the project. NCDOT will be holding public meetings for roadway projects once the design process is underway and that is a good time to connect with the project to discuss the need and planned bike/ped facilities.

S. Spencer began moving the committee through the list of projects with brief discussion on the need and/or rationale for selection. Committee discussed the limitations for adding bicycle and pedestrian crossings to existing controlled access bridges and an idea to consider the facilities within any new

crossing of the Cape Fear whether it is a roadway, rail, or dedicated pedestrian. Committee is committed to advocating for a crossing with connections on either side for bike/ped. A. Lorenzo shared that the Cape Fear Crossing project is planned to include those facilities. WMPO staff could work with NCDOT to determine a feasible connection between Brunswick County and Downtown Wilmington.

It was determined that moving through the list may not be necessary. Committee agrees to leave all projects selected in the list except the City Bond projects and fully committed projects planned for completion prior to the 2020 plan year.

Committee carried a motion to accept all selected projects except those identified as infeasible, City Bond projects, or projects committed prior to the 2020 plan horizon and to add a project for a bicycle and pedestrian crossing of the Cape Fear River.

Committee began to discuss how to choose more projects. A. Lorenzo demonstrated the use of the Map Tool Heat Map layer that shows the intensity of public comments by project location.

Idea shared to list projects that phase the completion of the Downtown Trail starting with the segment within the abandoned rail corridor near new multimodal center and the planned North Waterfront Park. The segments can be scored and funded separately. WMPO staff can recommend a method.

Project idea to improve the Salisbury St. Bridge to Wrightsville Beach to widen the sidewalk on the more heavily travelled side (south) that connects to sidewalks on either end.

Rather than try to determine additional projects at this meeting the committee agreed to individually select an additional 5 projects each for review at the December meeting. A. Lorenzo clarified that the default setting for the Map Tool is to open with selected projects shown in red. To turn on the full project list, the layers for "2045 Proposed Projects" need to be checked to be shown.

Committee received information on the limits of a project drawn inaccurately for the new Pine Valley Branch Library to be built at 17<sup>th</sup> St and College Road (corner enclosed by Satara Dr).

A. Lorenzo would like to submit a minimum of 150 projects to the consultant for cost estimate. At the next meeting the committee will work to identify up to 200 projects. WMPO staff will bring recommendations for projects to discuss

S. Spencer prompted discussion about a recent newspaper article covering the death of a cyclist due to a driver charged with a DUI. Committee agreed that more education is needed for the community and more specifically the reporter as the story implied that cycling on neighborhood roads is unsafe.

S. Spencer adjourned the modal subcommittee as the remainder of agenda items are for the Bicycle and Pedestrian Standing Committee to review. Those members of the MTP modal subcommittee were excused from attendance.

## **5. Discussion on Elections for Chairman and Vice Chairman for 2019 (Standing Committee)**

A. Lorenzo introduced the item as a prompt for the committee to consider nominations for Chair and Vice Chair of the Bicycle and Pedestrian Committee.

K. Ryan shared willingness to remain as Vice Chair. Committee accepts K. Ryan as Vice Chair for 2019.

S. Spencer shares a preference to conduct nominations and vote for Chair for 2019.

Committee agrees to send nominations for Chairman/Chairwoman to Abby by November 28, 2018.

## **6. Review 2019 Bicycle and Pedestrian Committee Work Plan (Standing Committee)**

A. Lorenzo presented information on the Draft 2019 Work Plan and explained the items by month.

Committee discussed items to consider for the next work year, including:

- continuing development of language to support local ordinance adoption
- regular NCDOT project updates to increase awareness and participation of the subcommittee
- addition/discussion of a Fall bike ride event in the Spring (February/March item)

Committee agrees to submit revisions and comments to Abby by November 28, 2018.

A. Lorenzo asked for the committee to determine a date for the 30<sup>th</sup> River to Sea. Proposed date of Saturday, May 4<sup>th</sup> with an earlier start of 7am. Planning for the event will begin in January.

**7. Approval of Date and Time for December Meeting**

A. Lorenzo asked the committee to consider changing the December meeting to fall one week earlier, on December 4<sup>th</sup>, 2018 (scheduled for December 11<sup>th</sup>, 2018).

Committee agrees to change the December meeting date to December 4, 2018 and the committee will be meeting in the Harrelson Conference Room located at 115 N. 3<sup>rd</sup> Street on the 5<sup>th</sup> Floor of the CresCom Building (former BB&T Building).

**8. Next Meeting**

**\*\*December 4, 2018 at 3PM\*\***

**9. Adjournment**

S. Spencer made a motion to adjourn, seconded by K. Ryan.

**Follow-up and Action Items:**

- a. Committee members to select an additional 5 projects each for review at December meeting.
- b. Standing Committee members to send nominations for Chair to Abby by November 28.
- c. Standing Committee members to send comments or changes to the Work Plan by November 28
- d. WMPO staff to recommend projects for discussion, as needed, from the proposed projects
- e. WMPO staff will discuss options for phasing of projects and report back at December meeting
- f. WMPO to send out date, time, and location update to the committee