

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: December 4, 2018

Members Present:

Barnes Sutton, Town of Navassa
Vanessa Lacer, Wave Transit
John Williams, Cape Fear Public Transportation Authority
Nick Cannon, WMPO
Shawn Spencer, New Hanover County
Al Sharp, City of Wilmington
Patrick Boykin, Town of Carolina Beach
Duncan McCabe, City of Wilmington
Karin Mills, City of Wilmington
John Sneed, Visitors Bureau

1. Call to order

- a. Shawn Spencer called the meeting to order at 3:01pm

2. Approval Of minutes from November 13, 2018

- a. Duncan McCabe made motion to approve minutes seconded by Patrick Boykin

3. New Business

a. Subcommittee: Cape Fear Moving Forward 2045

i. Project List Development

- Bike Ped Sub Committee additional project submissions. The Bicycle and Pedestrian Advisory Committee selected 159 total bike/ped projects from the Cape Fear Moving Forward 2045 Survey results. These projects will be evaluated and from which cost estimates will be provided. Discussion on the projects proposed, getting cost estimates, scoring and ranking projects, and the 20% local match.
- The WMPO staff recommended an additional seven projects to be added to the list of the already selected 159. Motion to accept 159 projects plus the seven additional projects by WMPO staff; motion made by Vanessa Lacer, seconded by John Sneed.
- Abby Lorenzo asked committee for any additional projects: Karin Mills suggested to add the project of a path around Market and Kerr intersection. Steve Whitney who was unable to be present in person emailed a suggestion that a current roadway project of connector road from 133 to US17 to include bicycle/pedestrian facilities if funded. The committee decided to add this to the project list.

ii. Scoring Criteria

- The committee performed an activity to rank and weight the goals and objectives to determine projects. This will help determine how the committee will prioritize projects.
- Metrics will be developed and brought to the committee in January 2019 so that the committee can vote on ranked and weighted goals and objectives with

- Subcommittee members excused

b. Standing Committee

- Election of 2019 chairpersons
 - Carol Stein was nominated to be the Bicycle Pedestrian Advisory Committee chairperson for 2019
 - Motion by Shawn Spencer, second by Al Sharp
 - Katie Ryan was nominated to be the Bicycle Pedestrian Advisory Committee vice chairperson for 2019
 - Motion by Shawn Spencer, second by John Carter
- Nick Cannon shared with the committee a plan for a Did You Know campaign for bicycle and pedestrian safety.
- Discussion that meeting days and times to remain the same in 2019 on Tuesdays at 3:00pm
- Motion to move meeting times for January – March to 2:00 for the purposes to complete subcommittee meetings before 5:00
- Approval of 2019 work plan. Motion to accept the 2019 Bike Ped Committee Work Plan by Karin Mills, second by Patrick Boykin
- Patrick Boykin motion to approve the committee dates for 2019 as listed, second by john carter

4. Discussion

5. Next Meeting

- i. January 8,2019

b. Adjournment

- i. *The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.