

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: June 12, 2018

Members Present:

Shawn Spencer, New Hanover County
John Williams, Cape Fear Public Transportation Authority
John Carter, Town of Leland
John Sneed, Wilmington and Beaches Convention and Visitors Bureau
Nick Cannon, WMPO
Katie Ryan, Town of Wrightsville Beach
Jonathan Perrotto, Town of Kure Beach
Stephen Whitney, Brunswick County
Neal Andrew, NC DOT
Carol Stein, Pender County
Joe Boyd, Town of Bellville
Banes Sutton, Town of Navassa
David Beaugard, Disability Services

Additional Guests:

Andy Johnson, NHC Parks and Recreation
Tara Duckworth, NHC Parks and Recreation
Gedaliah Dzey Russ, Kittleson and Associates Inc
Bastian Schroeder, Kittleson and Associates, Inc
Travis Hanley, Pender County Planning
Sam Spicer

1. Introductions
 - a. Shawn Spencer suggested introductions
 - b. Committee members and guests introduced themselves
2. Call to order
 - a. Shawn Spencer called the meeting to order
3. Approval of the Agenda and Minutes from the April 10th, 2018 meeting
 - a. K. Ryan requested a change to add her name to the list of attendees from last meeting and made a motion to approve as corrected.
 - b. Seconded by C. Stein.
 - c. All were in favor
4. Public Comment Period
 - a. There were not public comments
5. Old business
 - a. Model bike parking ordinance
 - i. A. Lorenzo explained that a footnote as added to the ordinance for any member jurisdiction who chooses to adopt the ordinance can choose what it applies to.

- ii. No other changes or suggestions were received
 - 1. S. Spencer moved to vote on the ordinance
 - 2. C. Stein made a motion to approve
 - 3. S. Whitney seconded the motion
 - 4. The motion passed unanimously
 - b. River to Sea Bike Recap
 - i. N. Cannon gave a brief presentation on the feedback received via a Survey Monkey survey on the 2018 River to Sea Bike Ride. There was discussion on to keep in mind changing the route in the future to avoid the crosswalk at the intersection of Anne Street and 4th Street.
 - c. Bike to Work Week Number Recap
 - i. N. Cannon gave a brief presentation on the results from the 2018 Bike to Work Week. It was explained to the committee that all information is self-reported by participants.
 - d. Bike Share Selection Memo
 - i. N. Cannon presented the Memo written to the WMPO Board from the Bike Share Selection Committee. The committee selected Pace as the recommended vendor for any bike share program(s) in the WMPO region.
 - ii. N. Cannon answered questions on the types of bike share systems and the vendors that presented to the Bike Share Selection Committee.
- 6. New Business
 - a. A. Lorenzo gave a presentation which reviewed the purpose and responsibilities of the WMPO Bicycle and Pedestrian Advisory Committee.
 - 1. Overview of WMPO and bicycle and pedestrian committee
 - 2. Process of the MTP and Cape Fear 2040 (current 25 year plan)
 - 3. Overview of plan development
 - 4. Overview of three pillar approach for project prioritization
 - 5. Map of bicycle and pedestrian facilities in the region
 - 6. Setting goals Discussion
- 7. Discussion
 - a. Discussion on how to prioritize criteria for project scoring. Questions about crash data in the area. A. Lorenzo will look into if updated crash data is available.
 - b. A. Lorenzo will share the goals, objectives, and criteria used to create the 2035 and 2040 MTP's and project list with the committee.
 - c. At the next meeting goals and objectives will further be discussed working off of Transportation 2040 goals and objectives.
- 8. Announcements
 - a. CFC Tour de Blueberry Saturday 6/15
 - b. TCC Meeting Wednesday June 13 at 10am in the New Hanover County Library
 - c. WMPO Board meeting on Wednesday June 27 at 3pm in 6th floor conference room at 320 Chestnut.
 - d. A. Lorenzo mentioned that WMPO project updates were included in their packets.
- 9. Next meeting

- a. Motion to meet on July 10, 2018 by S. Spencer
- b. Second by K. Ryan

10. Adjournment

- a. Motion to adjourn made by S. Spencer.
- b. Motion seconded by A. Schroetel.
- c. All in favor.