



305 Chestnut Street
PO Box 1810
Wilmington, NC 28402
Ph: (910) 341-3258
Fax: (910) 341-7801
www.wmpo.org

WMPO Bicycle and Pedestrian Modal Subcommittee Meeting Agenda

TO: WMPO Bicycle and Pedestrian Modal Subcommittee Members
FROM: Abby Lorenzo, Senior Transportation Planner
DATE: November 9th, 2018
SUBJECT: November 13th, 2018 Meeting

A meeting of the WMPO Bicycle and Pedestrian Modal Subcommittee will take place on Tuesday, November 13th, 2018 at 3pm. The meeting will be held in the 6th floor conference room located at 320 Chestnut Street.

The following is the agenda for the meeting:

- Call to Order
- Approval of the Agenda
- Approval of minutes from October 9th, 2018
- Cape Fear Moving Forward 2045 Bicycle and Pedestrian Project List Development
 - Action: Review subcommittee selected projects
 - Action: Confirm final 150 preliminary projects
 - Action: Review preliminary project limits and scope
- Discussion on Elections for Chairman and Vice Chairman for 2019 (Standing Committee)
 - Action: Submit nominations by 11/28/2018
- Review 2019 Bicycle and Pedestrian Committee Work Plan (Standing Committee)
 - Action: Submit comments or changes by 11/28/2018
- Next Meeting : *December 4th, 2018 at 3pm*
- Adjournment

Attachments:

- Minutes from the October 9th, 2018 meeting
- *Draft* 2019 Bicycle and Pedestrian Committee Work Plan

Wilmington Urban Area Metropolitan Planning Organization

WMPO Bicycle and Pedestrian Advisory Committee Meeting Minutes

Tuesday, October 9th, 2018 at 3pm

Room 611 at 320 Chestnut St.

Members Present

John Williams, Cape Fear Public Transportation Authority
Karin Mills, City of Wilmington
Duncan McCabe, City of Wilmington
Shawn Spencer, New Hanover County
Carol Stein, Pender County
Patrick Boykin, Town of Carolina Beach
Katie Ryan, Town of Wrightsville Beach
Barnes Sutton, Town of Navassa
Nick Cannon, TDM Coordinator WMPO
Al Schroetel, Cape Fear Cyclists
Vanessa Lacer, WAVE Transit
Caitlin Marks, NCDOT- Division 3

Staff and Guests Present

Katie Moore, WMPO
Zach Manfredi, WMPO
Travis Henley, Pender County

1. Call to Order

S. Spencer called meeting to order.

2. Approval of Agenda

S. Spencer made a motion to approve agenda, seconded by P. Boykin.

3. Public Comment Period

No public comment given.

4. Approval of September 11th, 2018 Minutes

S. Spencer made a motion to approve agenda, seconded by V. Lacer.

5. Presentation on Existing Conditions and Future Needs of Bicyclists and Pedestrians

K. Moore Presented on Existing Conditions and future needs of bicyclist and pedestrians.

S. Spencer noted that during the meeting he wanted members to consider projects based on regional need opposed to selecting projects based on population

K. Ryan inquired about the source of Go Coast Funding. N. Cannon informed her that it was funded through the state TDM grant and also the local level at a 50/50 split. The funding is secured every 3 years.

V. Lacer asked about where the uniform standards for bicycle and pedestrian designs come from. K. Moore stated that the CAC has a goal of uniformity in infrastructure throughout the region and is the source of standards. C. Marks noted that standards change over time and that can lead to inconsistency in designs. Also that there are division and region engineers overlooking all the plans for consistency.

N. Cannon asked if the figures for miles of sidewalk was for each side of the road or corridor. K. Moore stated that the number of miles is from corridor with sidewalk on either side of the street. N. Cannon requested numbers on distance of “connected” sidewalks.

After the presentation the committee began discussing the goals and objectives to finalize the selection.

6. Final Review of CFMF 2045 Bicycle and Pedestrian goals and Objectives

K. Moore presented the draft Pedestrian goals and objectives to the committee for review.

a. Discussion on Goal A6. Bicycle Safety Education and Enforcement

K. Mills asked about enforcement of the inclusion of bike lanes in all projects being built in the area to increase connectivity, she used market street project as an example because no bike lane was added. There was discussion about how not all projects include bike lanes for various reasons and that the best time to address it would be during public meetings for projects. A similar discussion was had about sidewalk connections being enforced when new developments go in. no changes were made to the goals and objectives related to these discussions.

b. Discussion on Goal B1. Bicycle Multimodal Connectivity

S. Spencer asked if we needed to specify Go Coast in the goal and objective or to keep it broader. N. Cannon suggested that keeping it in there helps with accountability and funding and gives an example of a program. There was further discussion and it was brought back up and the language was changed slightly to be more inclusive

Objective 1: remove language “through programs such as the WMPO Go Coast Committee” add language “through various public and private opportunities”

c. Discussion on Goal C7. Bicycle Built Environment, Land Use, and Connectivity

Committee discussed barriers that prevent cyclists and pedestrians from reaching their destination such as rivers, streams, etc. language was changed to be more inclusive to geographical barriers that are unique to the WMPO region.

Objective 7: add language “and other geographical barriers”

d. Discussion on Goal C8. Bicycle Built Environment, Land Use, and Connectivity

Committee discussed barriers in the built environment that have an impact on cyclists such as no bike lanes across a bridge, across major highways, or even historical properties and new development. An objective was added to include reducing barriers in the built environment for cyclists.

Objective 8: add objective “Build bicycle facilities that mitigate barriers in existing built environment”

e. Discussion on Goal C10. Pedestrian Built Environment, Land Use, and Connectivity

Committee discussed barriers in the built environment that have an impact on cyclists such as no bike lanes across a bridge, across major highways, or even historical properties and new development. An objective was added to include reducing barriers in the built environment for cyclists.

Objective 10: add “Build pedestrian facilities that mitigate barriers in existing built environment”.

7. Approval of the Goals and Objectives for CAC to Review

S. Spencer asked if the committee is in agreement to approve the Goals and Objectives.

S. Spencer made a motion to approve the Goals and Objectives, 2nd by C. Stein. Consensus reached.

The Goals and Objectives, as approved, will be provided to the Citizen Advisory Committee for review and approval as an agenda item for the November 14th 2018 regular meeting.

8. Cape Fear Moving Forward 2045 Bicycle and Pedestrian GIS Map Tool demonstration

K. Moore passed out instructions and gave a presentation on the GIS map tool that the committee members will be using to identify the most important projects in the region.

C. Stein asked if members were supposed to only focus on 12 projects given they were only selecting 12 each and there were 200 to be selected. K. Moore suggested having a regional outlook and that overlap of selections is ok and they could select more projects after the most critical projects are selected.

There was a brief discussion on previous prioritization in other MTP and projects being carried over. Projects that haven't been programmed yet are still up to be prioritized in the new MTP regardless of previous prioritization.

9. Homework assignment

Having reviewed the GIS tool K. Moore tasked the committee with a homework assignment of selecting the 12 most important regional bicycle and pedestrian improvements. Members were receptive of the online GIS map and saw it as a superior alternative to physical maps.

10. Announcements

N. Cannon announced that if anybody needed bike maps that he was the person to contact

C. Stein inquired about the bike share

N. Cannon talked about Zagster plans for the future with plans of having bikes on the ground in March/April of 2019

11. Next Meeting

November 13, 2018 at 3PM

12. Adjournment

S. Spencer asked to adjourn the meeting.

V. Lacer made a motion to adjourn, 2nd by N. Cannon.

Follow-up and Action Items:

- a. Committee members to provide 12 most important Bicycle and Pedestrian projects from GIS tool provided
- b. WMPO staff to provide approved bicycle goals and objectives to Citizen Advisory Committee



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MEMORANDUM

To: Bicycle and Pedestrian Advisory Committee
From: Abby Lorenzo, Senior Transportation Planner
Date: November 9, 2018
Subject: WMPO Bicycle and Pedestrian Advisory Committee *Draft* 2019 Work Plan

The Bicycle and Pedestrian Advisory Committee is responsible for providing the WMPO Board with recommendations with regard to bicycle and pedestrian accommodations. The following work plan outlines a draft of the tasks the committee will undertake during 2019.

January	<ul style="list-style-type: none">• MTP Project Criteria Development• R2SBR & B2WW Presentations• R2SBR & B2WW Subcommittee assignments• Review recommended station locations for Wilmington bike share
February	<ul style="list-style-type: none">• Finalize MTP Project Criteria Development• R2SBR & B2WW Progress Update
March	<ul style="list-style-type: none">• MTP Policy Development• R2SBR & B2WW Progress Update
April	<ul style="list-style-type: none">• Presentation on DA Program application and project process• Update on Draft STIP• Discussion on potential “Did you know?” Educational Outreach Campaign
May	No BPAC meeting – River to Sea and Bike to Work Week participation encouraged!
June	<ul style="list-style-type: none">• River to Sea recap• Bike to Work Week recap
July	No BPAC meeting
August	<ul style="list-style-type: none">• P6.0 Project Submittal Update and Presentation on Process

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September	<ul style="list-style-type: none">• Potential “Build a Better Block” Demonstration in partnership with WMPO TDM Program
October	<ul style="list-style-type: none">• Review of Bicycle and Pedestrian Project Database
November	<ul style="list-style-type: none">• Continued Review of Bicycle and Pedestrian Project Database• 2020 Work Plan and Calendar preparation• Nominations for Election of officers for 2020
December	<ul style="list-style-type: none">• Election of officers for 2020• 2020 Calendar review and approval• 2020 Work Plan review and approval

The committee is encouraged to suggest additional topics or activities for the committee to pursue over the course of the year. Staff will make adjustments to the above work plan to accommodate additional requests by the committee.