

Meeting Minutes  
Wilmington Urban Area Metropolitan Planning Organization  
Bicycle and Pedestrian Advisory Committee  
Date: January 8<sup>th</sup>, 2019

**Members Present:**

Carol Stein, Pender County  
Katie Ryan, Town of Wrightsville Beach  
Steve Whitney, Brunswick County  
Barnes Sutton, Town of Navassa  
Vanessa Lacer, Wave Transit  
John Williams, Cape Fear Public Transportation Authority  
Nick Cannon, WMPO  
Shawn Spencer, New Hanover County  
Sam Spicer, Cape Fear Cyclists  
Duncan McCabe, City of Wilmington  
Karin Mills, NCDOT Board of Transportation  
John Carter, Town of Leland  
John Sneed, Visitors Bureau  
Caitlin Marks, NCDOT Division 3  
Jeremy Tidd, City of Wilmington  
Joe Boyd, Town of Belville

**Staff and Guests Present:**

Abby Lorenzo, WMPO  
Amy Kimes, WMPO  
Zach Manfredi, WMPO  
Michael Madsen, WMPO  
Travis Henley, Pender County

- 1. Call to order**
  - C. Stein called the meeting to order.
- 2. Approval of the agenda**
  - S. Whitney made motion to approve the minutes and it was seconded by C. Stein. All were in favor.
- 3. Approval of the minutes from December 4<sup>th</sup>, 2018**
  - A. Lorenzo stated that John Carter's name was missing from the attendance and requested the minutes be amended. K. Ryan made a motion to approve the minutes as corrected and it was seconded by S. Whitney. All were in favor.
- 4. Cape Fear Moving Forward 2045 Bicycle Lane Project Discussion**
  - A. Lorenzo informed the committee that concern was raised by the CAC about bicycle lane safety of the 28 proposed projects that included a proposed bicycle lane in the cross section. A. Lorenzo explained to the subcommittee that WMPO engineering staff had reviewed all 28 projects, many of which had come from other community adopted

plans or were similar to projects being implemented by NCDOT and Member Jurisdictions on similar roadways, and were still supportive of the original project and cross section.

- C. Stein opened the floor to discuss the subcommittee's feelings on the raised concerns by the CAC as well as any recommendations. The subcommittee felt that safety had been an overwhelming factor in the consideration of their project selections that bicycle lanes added safety on facilities that provided no bicycle infrastructure, and that bicycle lanes were necessary for a complete bicycle network. The subcommittee supported resubmitting the original projects to the CAC with a written response justifying their decisions. N. Cannon made a motion to proceed with this action and it was seconded by K. Ryan. All were in favor.

## **5. Cape Fear Moving Forward 2045 Bicycle and Pedestrian Criteria Development**

- A. Lorenzo introduced the draft criteria developed by staff to the subcommittee. Two options for scoring were presented. The first provided separate criteria and metrics for the bicycle and pedestrian goals. The seconded provided a combined scoring option of criteria and metrics. This second option was provided due to the immense similarities between the bicycle and pedestrian goals. A. Lorenzo explained that once criteria and metrics had been reviewed by the subcommittee and a draft approved that staff would sample subcommittee selected projects to ensure the selected criteria and metrics were producing the desired income.
- The subcommittee discussed the two options for scoring and decided to try the combined scoring method. Each goal and associated criteria and metrics were discussed by the subcommittee.
- Goal A: S. Spicer recommended utilizing speed on existing facilities opposed to crash data as a way of removing human error from the metric. C. Marks cautioned the subcommittee in doing this as it would give preference to higher speed roadways like MLK. A. Lorenzo said that staff would also consider speed in addition to crash data to determine if there was a positive or negative outcome in scoring.
- Goal B: J. Carter inquired if buffer distances should be different for bicycle and pedestrian. Subcommittee determined to keep together for now and alter if necessary. J. Carter recommended  $\frac{1}{4}$ ,  $\frac{1}{2}$ , and  $\frac{3}{4}$  mile distances be used.
- Goal C: S. Whitney inquired if the density of employment centers could be measured. M. Madsen responded that this could be calculated and utilized as a metric. The committee inquired as to if the distances from schools, hospitals, etc would be measured utilizing a radius or the actual route to be taken. M. Madsen stated that buffers were to be utilized.
- Goal E: J. Carter inquired as to if tourism points of interest are separate from other points of interest. A. Lorenzo stated that all POI were to be determined by the subcommittee. J. Sneed to provide tourist points of interest to use to score projects. S. Whitney asked about considering raising the number of points for economic development. A. Lorenzo stated that this could be determined and changed by the subcommittee.

- J. Carter raised the point that varying distances based on destination may be necessary to be used as someone may be willing to walk or bike further to a transit stop than a restaurant. To be reevaluated based on results of sample projects.
- The subcommittee considered possible metrics for including a criteria for health. Consensus that health covered in existing metrics under other goals. J. Carter asked about including gyms and recreation centers for destinations.
- The subcommittee discussed point distribution and determined that Goal A would be worth 25 points, Goal B 20 points, Goal C 35 Points, and Goal D 20 points.
- Based on the draft criteria, metrics, and new point distribution, staff will score sample projects and provide to the subcommittee for review prior to the next meeting. C. Stein asked if the subcommittee had any recommended sample projects for staff to test. BP-276, 277, 373, 559, 590, and 591 were recommended. The subcommittee tasked staff with selection additional sample projects from the potential project list.
- Staff requested that the subcommittee review the sample scored projects prior to the next meeting and bring any considerations for changes.

**6. River to Sea Bike Ride Presentation (Standing Committee)**

- N. Cannon gave a presentation on the annual River to Sea Bike Ride event. Event to be held on May 4<sup>th</sup>, 2019. N. Cannon asked for volunteers for a subcommittee to plan the event. First subcommittee meeting is to be held in February.

**7. Bike to Work Week**

- N. Cannon gave a presentation on Bike to Work Week. This year's dates of the event are May 13 – 21<sup>st</sup>. At this time no subcommittee is needed to help plan.

**8. Wilmington Bike Share Station Location Presentation**

- N. Cannon gave a presentation on potential locations of bike share station locations in the City of Wilmington. The committee recommended considering additional locations at local breweries, ILM, Wave Stations, and the Port.

**9. Next Meeting**

- i. February 12<sup>th</sup>, 2019 at 2pm
- **Adjournment**
  - i. \*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.