

Meeting Minutes*
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: February 12th, 2019

Members Present:

Katie Ryan, Town of Wrightsville Beach
Steve Whitney, Brunswick County
Barnes Sutton, Town of Navassa
Neal Andrew, NC Board of Transportation
Patrick Boykin, Town of Carolina Beach
Vanessa Lacer, Wave Transit
Nick Cannon, WMPO
Shawn Spencer, New Hanover County
Sam Spicer, Cape Fear Cyclists
Duncan McCabe, City of Wilmington
Karin Mills, City of Wilmington
John Sneed, Visitors Bureau

Staff and Guests Present:

Abby Lorenzo, WMPO
Zach Manfredi, WMPO
Travis Henley, Pender County
Rebekah Roth, New Hanover County

- 1. Call to order**
 - K. Ryan called the meeting to order.
- 2. Approval of the agenda**
 - N. Andrew made motion to approve the agenda and it was seconded by D. McCabe. All were in favor.
- 3. Approval of the minutes from January 8, 2019**
 - S. Whitney made a motion to approve the minutes and it was seconded by P. Boykin. All were in favor.
- 4. Cape Fear Moving Forward 2045 Bicycle 2045 Bicycle and Pedestrian Criteria Development**
 - A. Lorenzo made an introduction of the item and overviewed the materials provided to the committee for review and discussion. Staff reviewed the project lists and scoring and found that the sample projects scored in a logical manner.
 - Committee discussed the spreadsheet provided and staff fielded questions related to the data used to measure the objectives for scoring. Another common theme was the need to understand the costs of projects and balancing the system benefit for funding projects that create an interconnected network against the total needs for the system.
 - Committee asked about the impacts of roadway posted speeds on project selection. WMPO staff are looking into that item and discussed how analyzing speed as a project

criterion could potentially boost the scores of projects in rural locations. Staff will conduct further investigation on how to incorporate speed and provide that information to the subcommittee.

- K. Ryan asked the committee to consider a motion to approve the scoring methodology and request staff to score all Bicycle and Pedestrian proposed projects.
- J. Sneed made a motion to direct staff to evaluate all projects using the criteria and metrics and it was seconded by S. Spencer. All in favor.

5. Cape Fear Moving Forward 2045 Bicycle and Pedestrian Policy Development

- A. Lorenzo introduced the draft policies developed by staff and asked for the committee to take a few moments to review the policies and discuss revisions and additions.
- Committee discussed the policies as written and proposed several revisions to further clarify language.
- A. Lorenzo provided language for two addition policies for the committee to consider:
 - i. Seek all possible funding sources to implement programs and projects. Work with federal, state, regional, and local agencies and any other available public and private funding sources to secure funding for the bicycle and pedestrian system.
 - ii. Support incentives for public/private partnership development of bicycle and pedestrian facilities.
- K. Mills made a motion to approve the draft policies with the additions proposed and it was seconded by P. Boykin. All in Favor.

6. Bicycle and Pedestrian Committee Fall Bike Ride/Educational Outreach Event discussion

- K. Ryan introduced the item as part of the Standing Committee's agenda. Modal subcommittee members could remain for the items or choose to leave at this time.
- N. Cannon provided background on the item and the previous discussion regarding interest in a second bike outreach event, potentially in the fall season and involving collaboration with local organizations such as UNCW.
- Committee discussed the history and evolution of the River to Sea Bike Ride event. Expressed interest in providing educational event or an event aimed at wider participation by children and families. Concerns about the traffic impacts of the River to Sea, growing popularity, and early start time effecting the types of participants.
- Discussion on joining an existing event or promoting a partner event within the area. Potential partners could be UNCW, Cape Fear Cycles, neighborhood schools, National Interscholastic Cycling Association, and local businesses. Existing events could be River Fest (October), Roll and Ride (CCT), Walk/Bike to School (May), or Azalea Festival (April) that may offer a space to table and conduct demonstrations or educational component. Committee agrees it may be an option to restructure River to Sea to make the event more attractive to children and families that may not be able to participate due to pace, start time, or distance.
- S. Spencer volunteered to reach out to the River Fest organization to find out if the event would be an appropriate venue for a bike educational opportunity.

- B. Sutton discussed improvements and plans for communities in Brunswick County that may provide for a viable route to hold a future event. Potential for a Navassa to Belville ride to complement the River to Sea that is in New Hanover County.

7. River to Sea Bike Ride Subcommittee Update

- N. Cannon shared outcomes of the February meeting which included the t-shirt design, website design and online payment system, date: May 4, 2019, and a minor route change to avoid crosswalk at 4th St and Ann. A meeting was also held with the City Police Department to discuss the event.

8. Bicycle and Pedestrian Committee Standing Meeting Time Discussion

- K. Ryan opened the item to discuss an earlier start time for the Bicycle and Pedestrian Advisory Committee meetings.
- K. Mills made a motion to approve a 2:00 pm start time and it was seconded by S. Spencer. All were in favor.

9. Next Meeting

- Announced the next meeting to be held on March 12th, 2019 at 2pm
- WMPO staff will continue to support the Advisory Committee and the Modal Subcommittee while Abby is away from the office.

10. Adjournment

- S. Spicer made a motion to adjourn and it was seconded by S. Whitney. All were in favor.

*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.