

Meeting Minutes*
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: April 9th, 2019

Members Present:

Carol Stein, Pender County
Shawn Spencer, New Hanover County
Steve Whitney, Brunswick County
Katie Ryan, Town of Wrightsville Beach
Patrick Boykin, Town of Carolina Beach
Nick Cannon, WMPO
Sam Spicer, Cape Fear Cyclists
Duncan McCabe, City of Wilmington
Caitlin Marks, NCDOT Division 3
Matt Hogan, NCDOT
Travis Henley, Pender County
Barnes Sutton, Town of Navassa

Staff and Guests Present:

Zach Manfredi, WMPO
Katie Moore, WMPO
Amy Kimes, WMPO
Michael Madsen, WMPO
Mike Kozlosky, WMPO

1. Call to order

- C. Stein called the meeting to order.

2. Approval of the agenda

- There was a request to add a discussion about bicycle and pedestrian accommodations on the cape fear crossing. It was added to the agenda.
- Motion to approve D. McCabe, Second S. Spicer. approved

3. Approval of the minutes from March 12th, 2019

- Z. Manfredi noted that a date on the minutes was from the previous meeting and it would be updated.
- Motion to approve K.Ryan, second S.Spencer. Approved

4. Presentation

- A. Kimes presented to the Direct Attributable Program application and project process
- There was a question about where funding match comes from and it is local.
- C. Stein asked about left over funds and A. Kimes stated that they roll over until they are rescinded by the federal government which the WMPO tries to avoid. There are methods that can prevent it from happening.

- D. McCabe asked about constructing roads that are easier to modify. A. Kimes stated that new location roads attempt to do that but it is hard to do at existing locations with existing right of way.
- S. Spencer requested to send out the email to everybody and it was agreed upon.

5. New Business

- N. Cannon introduced the City of Wilmington Bike Month proclamation plans.

6. Old Business

- N. Cannon brought notes on the 3 classes of E-bicycles and discussed the process to create policy for the region.
- S. Spencer noted the growing popularity of E-bicycles and that he believed class 1 was acceptable in all situations.
- S. Spencer motioned to create draft ordinance supporting class 1 E-bicycles and to bring it back to the committee.

7. Reports and Discussion

- N. Cannon gave an update on the River to Sea ride and asked about buying extra shirts. It was recommended to just buy 10 shirts to prevent having excessive extras
- N. Cannon updated the group on bike to work month
- S. Spencer updated the group on the education outreach event and Riverfest bike ride. He stated that local cycling groups are on board and the ride would leave from the university. He took the action item to continue working the details for this event and will update the committee the needs at the next meeting
- N. Cannon introduced the “Be a Looker” campaign and updated members on the progress. He stated there would be a press event at Empie Park and encouraged members to attend. Bumper stickers were passed out. C.Stein asked about a press release and it was stated that it was already scheduled.
- Z. Manfredi introduced crash data results and three locations that can receive a boost in score due to severity and reoccurrence of crashes.
- The floor was opened for discussion on whether or not they wanted to add points to projects at these locations.
- There were questions about the causes of crashes and whether or not the recommended improvements would improve the crash data. There was also discussion about future safety studies being done at these locations.
- It was decided to give the projects 5 points each due to the reoccurrence of fatalities and update it for the CAC to approve.
- Z. Manfredi introduced the Eastwood road bond project plans that will be made at the request of the committee.
- There was a discussion about the timetable of the project.
- There was more discussion about bicycle roundabout safety and how there are options to merge with traffic when bike lanes are present or to get off and walk around the roundabout.

8. Updates and Announcements

- N. Cannon reminded members to register for the River to Sea Bike Ride

- There was discussion about the cape fear crossing not having bicycle or pedestrian facilities, and how the only way to get to the other side of the river is by vehicle because of access restrictions.
- It was recommended that a proclamation be created to support bicycle and pedestrian facilities on the crossing. Mike Kozlosky accepted the action item to complete.
- S. Whitney brought up the downtown greenway trail project due to recent exposure in the news and suggested considering increasing the score. M.Kozlosky noted the importance of the project as part of a transportation network and also noted a lack of funding.
- N. Cannon stated that the agreement with Zagster was signed last week and Carol would write a letter of support for Zagster.

9. Next Meeting

- Announced the next meeting to be held on June 11th, 2019 at 2pm

10. Adjournment

- S. Whitney made a motion to adjourn and it was seconded by S. Spencer. All were in favor.

*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.