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## WMPO Bicycle and Pedestrian Advisory Committee Meeting Agenda

**TO:** WMPO Bicycle and Pedestrian Advisory Committee Members  
**FROM:** Abby Lorenzo, Senior Transportation Planner  
**DATE:** April 5<sup>th</sup>, 2019  
**SUBJECT:** April 9<sup>th</sup>, 2019 Meeting

A meeting of the WMPO Bicycle and Pedestrian Advisory Committee will take place on Tuesday, April 9<sup>th</sup>, 2019 at 2pm. The meeting will held on the 6<sup>th</sup> floor in Room 611 at 320 Chestnut St. The following is the agenda for the meeting:

- Call to Order
- Approval of the Agenda
- Public Comment Period
- Approval of minutes from March 12<sup>th</sup>, 2019
- Presentations
  - Direct Attributable Program Application and Project Process – Amy Kimes, WMPO
- New Business
  - City of Wilmington Bike Month Proclamation
- Old Business
  - E-Bicycle Policy Development
- Reports and Discussion
  - Update from River to Sea Subcommittee
  - Bike to Work Month 2019 Update
  - Update on Riverfest Bike Ride/Educational Outreach Event
  - “Be a Looker” Campaign
  - Bicycle Safety Grant Opportunity
  - Speed Limit Discusssion
  - Eastwood Road Bond Project Update
- Updates and Announcements
  - Cape Fear Cyclists
  - WMPO Project Updates (In Packet)
  - River to Sea Bike Ride, May 4<sup>th</sup> at 7am
  - WMPO Technical Coordinating Committee, Wednesday, April 10<sup>th</sup> at 10am
  - WMPO Board Meeting, Wednesday, April 24<sup>th</sup> at 3pm
- Next Meeting
  - June 11<sup>th</sup>, 2019 at 2PM

Wilmington Urban Area Metropolitan Planning Organization

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- Adjournment

**Attachments:**

- Minutes from the March 12<sup>th</sup>, 2019 BPAC Meeting
- WMPO March Project Updates

Meeting Minutes\*  
Wilmington Urban Area Metropolitan Planning Organization  
Bicycle and Pedestrian Advisory Committee  
Date: March 12<sup>th</sup>, 2019

**Members Present:**

Carol Stein, Pender County  
Al Schroetel, Cape Fear Cyclists  
Katie Ryan, Town of Wrightsville Beach  
Patrick Boykin, Town of Carolina Beach  
Nick Cannon, WMPO  
Sam Spicer, Cape Fear Cyclists  
Duncan McCabe, City of Wilmington  
Karin Mills, City of Wilmington  
Jeremy Tidd, City of Wilmington  
John Carter, Town of Leland

**Staff and Guests Present:**

Zach Manfredi, WMPO  
Katie Moore, WMPO  
Mike Kozlosky, WMPO

**1. Call to order**

- C. Stein called the meeting to order.

**2. Approval of the agenda**

- There was a motion by A. Schroetel to add to the agenda a discussion about the proposed house bill 157. J. Carter made motion to approve the agenda with the inclusion and it was seconded by P. Boykin. All were in favor.

**3. Approval of the minutes from January 8, 2019**

- J. Carter made a motion to approve the minutes and it was seconded by P. Boykin. All were in favor.

**4. Cape Fear Moving Forward 2045 Bicycle 2045 Bicycle and Pedestrian Projects Ranked**

- Z. Manfredi introduced the scored projects and noted trends in the scoring. The floor was opened up to discuss the scored projects.
- Z. Manfredi introduced the draft policies developed by staff and asked for the committee to take a few moments to review the policies and discuss revisions and additions.
- D. McCabe inquired about safety being a top priority and some safety projects not scoring as well as other projects. Also noted that the scoring doesn't get specific about the number of fatalities or serious injuries only that they occurred and that there should be some discrepancy. The WMPO would look into it.

- N. Cannon asked about what was considered a Point of Interest (POI) and it was thought to be any destination that is not residential but the WMPO would revisit the definition and update the subcommittee.
  - It was agreed that the WMPO would get back to the committee on Points of Interest and crash data
  - It was agreed that the subcommittee members would submit revisions to the scoring by Friday and after review be accepted by the subcommittee.
  - The WMPO will send out an updated scored list and response to all requested revisions.
- 5. Discussion on E-Bicycles and potential recommended policy development**
- N. Cannon introduced the idea of drafting E-Bicycle policy to have for other jurisdictions to adopt when starting to address future conflicts that will rise if their use increases. The group agreed that it was a good idea and the WMPO should look into it.
  - J. Carter motioned for the WMPO to research E-Bicycle policy and update the group on findings, seconded by D. McCabe, agreed
- 6. Bicycle and Pedestrian Standing Committee Discussion**
- N. Cannon updated the group on the river to sea bike ride update. The route has been updated to avoid a bottleneaking intersection. He stated that porta johns would not be available due to the cost of t-shirts and insurance. K.Ryan stated that she would make sure they are available.
  - N. Cannon stated that bike to work month is coming along well with no new updates.
  - N. Cannon introduced the “Be a Looker” campaign. It is a safety campaign that is intended to raise awareness of cyclists and pedestrian safety. The campaign is from April to September and has a strong advertising aspect.
  - C. Stein introduced the house bill that had been introduced recently that could potentially enforce the registration of bicycles in North Carolina to raise money for bicycle infrastructure.
  - There was discussion about a petition introduced from BikeWalkNC that addresses policy in the general statutes that restrict funding for standalone bicycle infrastructure projects. The WMPO will look into the best way to take action whether it be a letter from the standing committee or from the WMPO.
  - J. Carter motioned for the WMPO to look into responding to the policy. N. Cannon seconded. All agreed.
- 7. Bicycle and Pedestrian Standing Committee Updates and Announcements**
- A. Schroetel talked about a program that helps teach people to fix bikes and learn new skills.
  - Z. Manfredi stated that project updates will be sent out to the group in email
  - N. Cannon updated the group on the zagster contract and progress in that
  - Z. Manfredi showed the group shawn’s update on the fall bicycle event
- 8. Next Meeting**
- Announced the next meeting to be held on April 9th,2019 at 2pm
  - J. Carter inquired about future times for the meetings and it was stated that 2pm was the new time for all future meetings to end before 5.

- WMPO staff will continue to support the Advisory Committee and the Modal Subcommittee while Abby is away from the office.

**9. Adjournment**

- C. Stein made a motion to adjourn and it was seconded by J. Carter. All were in favor.

\*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.