

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: September 10th, 2019

Members Present:

Carol Stein, Pender County
Nick Cannon, WMPO TDM Coordinator
Karin Mills, NC Board of Transportation
Abigail Lorenzo, WMPO

Staff and Guests Present:

Zachary Manfredi, WMPO

- 1. Call to order**
 - C. Stein called the meeting to order. Quorum was not met
- 2. Approval of the agenda**
 - The agenda was not approved because there was no Quorum
- 3. Public Comment Period**
 - C. Stein noted that there were no public comments
- 4. Approval of the minutes from August 13th, 2019**
 - The minutes were not approved because there was no Quorum
- 5. Old Business**
 - N. Cannon presented on the status of the E-bicycle ordinance and handed out the draft
 - There was discussion about keeping language requiring helmets and it was agreed to be a good idea.
- 6. New Business**
 - A. Lorenzo presented the proposed 2020 dates for the BPAC meetings which can be approved at the next meeting.
 - A. Lorenzo presented on changes made to bylaws that could potentially improve the committee including having an NCDOT representative and filling empty roles in the committee.
- 7. Updates and Announcements**
 - The Bicycle and Pedestrian Draft Fiscally Constrained Project Lists for Cape Fear Moving Forward 2045 were shown to the group. Preference was given to projects under 5 million and projects that included trails under direction of the CAC.
 - Nick updated the group on the “Be a Looker” campaign and noted that it was the last month and spoke on the marketing campaign that is in place.
 - Nick stated that the Bike Share contract with Zagster has been closed. The contract has not ended and the city and Zagster decided to let the contract ride out since it had no money attached to it and was only a year long. The City will look into future bikeshare efforts

8. Next Meeting

- Announced the next meeting to be held on October 8th , 2019 at 2pm

9. Adjournment

- N.Cannon made a motion to adjourn and it was seconded by K.Mills. All were in favor.

*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.