

Meeting Minutes
Wilmington Urban Area Metropolitan Planning Organization
Bicycle and Pedestrian Advisory Committee
Date: October 8th, 2019

Members Present:

Carol Stein, Pender County
Karin Mills, NC Board of Transportation
Steve Whitney, Brunswick County
Al Schroetel, Cape Fear Cyclists
Katie Ryan, Town of Wrightsville Beach
Duncan McCabe, City of Wilmington
Mo Linqvist, Kure Beach
Joe Boyd, Town of Belville
Carly Wilson, UNCW

Staff and Guests Present:

Zachary Manfredi, WMPO
Abby Lorenzo, WMPO
Luke Foreman, WMPO
Rachel McIntyre, WMPO

1. Call to order

- C. Stein called the meeting to order.

2. Approval of the agenda

- A. Lorenzo introduced Carly Wilson the new UNCW representative for BPAC
- Motion to approve A. Schroetel, second K. Ryan. Approved

3. Public Comment Period

- C. Stein noted that there were no public comments

4. Approval of the minutes from August 13th, 2019

- Motion to approve K. Ryan, second K. Mills. Approved

5. Old Business

- The E-Bicycle Model Ordinance discussion was tabled to the following meeting due to N. Cannon's absence.

6. New Business

- A. Lorenzo presented the proposed 2020 dates for the BPAC meetings. A bi-monthly meeting schedule was proposed starting in March.
- A. Lorenzo presented on changes made to bylaws that could potentially improve the committee including having a Division 3 NCDOT representative and filling empty roles in the committee.
- A. Schroetel noted that the by-laws did not explicitly include having a representative for regional bicycle interests and recommended the change be made, all were in favor.

- Motion to approve the 2020 BPAC schedule by M. Linqvist, second S. Whitney.
Approved
- Motion to approve the by-law amendments by A. Schroetel, second S. Whitney.
Approved

7. Updates and Announcements

- A. Lorenzo presented the Bicycle and Pedestrian Draft Fiscally Constrained Project Lists for Cape Fear Moving Forward 2045 were shown to the group. Preference was given to projects under 5 million and projects that included trails under direction of the CAC.
- M. Linqvist inquired about the dates on the Bicycle and Pedestrian project list. A. Lorenzo stated that the years are related to rank but not the final factor for when a project will be completed. A project that has shown local interest can receive funding earlier and will be eligible for funding because it is on the list. An example is a project that can receive funding through TASA funds.
- A. Lorenzo updated the group on the “Be a Looker” campaign and noted that it was the last month and spoke on the marketing campaign that is in place. N. Cannon will have a report on the campaign at the next meeting. A. Schroetel noted that the “Be a Looker” campaign has taken maintenance requests and stated that it was a good program. A. Lorenzo stated that it would be looked into.
- A. Lorenzo stated that the Bike Share contract with Zagster has been closed. The contract has not ended and the city and Zagster decided to let the contract ride out since it had no money attached to it and was only a year long. The City will look into future bikeshare efforts and opening a RFP.
- A. Schroetel updated the group on the Cape Fear Cyclists organization. He noted that they would help with the APA conference bicycle tour and invited others to join. He stated that Cape Fear Cyclists is available to help anytime with these types of events. He also spoke about the League of American Bicyclists training program and Cape Fear Cyclists offers a scholarship to the program.
- A. Schroetel also notified the group about the BikeWalk NC and NC Summit conference coming up. He also presented a letter of support from Cape Fear Cyclists for the Rail Trail project.
- A. Lorenzo presented on the NCDOT Complete Street Policy and stated that it was a step in the right direction for improving bicycle and pedestrian facilities in the state.
- C. Stein noted that there were project updates and other information included in the agenda.
- WMPO Technical Coordinating Committee, Wednesday, October 16th, 2019 at 10am
- WMPO Board Meeting, Wednesday, October 30th, 2019 at 3pm
- A. Lorenzo introduce Luke and Rachel the new WMPO members and they spoke briefly on their experience.

8. Next Meeting

- Announced the next meeting to be held on November 12th , 2019 at 2pm

9. Adjournment

- D. McCabe made a motion to adjourn and it was seconded by J. Boyd. All were in favor.

*The above minutes are not a verbatim record of the proceedings. The entire proceedings are recorded on a compact disk as part of this record.