

**Wilmington Urban Area
Technical Coordinating Committee
Wednesday, May 13, 2020
Remote Meeting Minutes**

Members Present

Mike Kozlosky, Chair, MPO Executive Director
Don Bennett, Vice Chair, Traffic Engineer, City of
Wilmington
Nick Cannon, Transportation Demand
Management Coordinator
Mandy Sanders, Town of Kure Beach
Robert O'Quinn, Wrightsville Beach
Rebekah Roth, New Hanover County Planning
Department

Granseur Dick, Wilmington International Airport
Ashli Barefoot, Town of Leland
Helen Bunch, Brunswick County Planning
Department
Sam Shore, Pender County Planning Department
Patrick Flanagan, Cape Fear Council of
Governments
Nazia Sarder, Transportation Planning Branch,
NCDOT

1) Call to Order

Mr. Kozlosky called the remote meeting to order at 10:07 a.m. pursuant to Section 4.31 of Senate Bill 704/Session Law 2020-3. He stated that a roll call is required at the beginning of the meeting and following each action of the committee. He requested that each member identify themselves prior to asking any questions or making any comments. He took roll-call as follows:

Present: Mike Kozlosky, Don Bennett, Nick Cannon, Mandy Sanders (muted, but visible), Rebecca Roth, Granseur Dick, Ashli Barefoot, Helen Bunch, Sam Shore, Patrick Flanagan and Nazia Sarder. **Absent:** Jerry Haire, Stephanie Ayers, Robert O'Quinn, Athina Williams, Barnes Sutton, Caitlin Marks, and Megan Matheny.

Mr. Kozlosky added that Ms. Ayers has been delayed by at least 20 minutes.

2) Approval of the Agenda

Ms. Roth made a motion to approve the agenda. Ms. Bunch seconded the motion and it carried unanimously by roll-call as follows:

Ayes: Mike Kozlosky, Don Bennett, Nick Cannon, Mandy Sanders, Rebecca Roth, Granseur Dick, Ashli Barefoot, Helen Bunch, Sam Shore, Patrick Flanagan and Nazia Sarder. **Nays:** None. **Absent:** Jerry Haire, Robert O'Quinn, Stephanie Ayers, Athina Williams, Barnes Sutton, Caitlin Marks, and Megan Matheny.

3) Consent Agenda

- a. **Approval of TCC Meeting Minutes - March 11, 2020**
- b. **Resolution supporting the Town of Navassa's 2020 NCDOT Bicycle/Pedestrian Planning Grant Submittal**
- c. **Resolution approving a reduction in scope for the Middle Sound Loop Trail-Ogden Connection (EB-6027)**
- d. **Resolution the North Carolina Department of Transportation Ferry Division's request for the Marine Highway Project designation**
- e. **Opening of the 30-day public comment period for the 2018-2027 and 2020-2029 STIP/MPO TIP Amendment #2**
- f. **Resolution approving the Prioritization 6.0 Rail Project Submittals**
- g. **Resolution approving the Prioritization 6.0 Roadway Project Submittals**

Mr. Shore made a motion to approve the Consent Agenda, Items 3a through 3g, and to forward the items to the MPO Board for consideration. Mr. Bennett seconded the motion, and it carried unanimously by roll-call as follows:

Ayes: Mike Kozlosky, Don Bennett, Nick Cannon, Mandy Sanders, Rebecca Roth, Granseur Dick, Ashli Barefoot, Helen Bunch, Sam Shore, Patrick Flanagan and Nazia Sarder. **Nays:** None. **Absent:** Jerry Haire, Robert O'Quinn, Stephanie Ayers, Athina Williams, Barnes Sutton, Caitlin Marks, and Megan Matheny.

4) **Regular Agenda**

a. **Resolution supporting an amendment to the Wilmington Urban Area MPO Meeting Schedule for the November 2020 meeting**

Mr. Kozlosky stated that the adopted MPO meeting schedule was amended prior. However, the amendment created an unintentional conflict with the Rural Planning Organization (RPO) meeting. He noted that staff suggests the meeting be moved to November 12th of 2020. Although this date would be in conflict with the Jacksonville Metropolitan Planning Organization (MPO), Ms. Marks assures the presence of a representative from NCDOT.

Mr. Kozlosky inquired if another date would work better. Ms. Sarder responded that November 12th is agreeable.

Mr. Bennett commented that he would be absent due to his impending retirement. Mr. Kozlosky responded that the committee would elect a vice-chairman upon his departure. Seeing no other conflict from committee members, Mr. Kozlosky requested a motion.

Ms. Bunch made a motion to approve the amendment to the Wilmington Urban Area MPO Meeting Schedule for the November 2020 meeting. Ms. Sarder seconded the motion, and it carried unanimously by roll-call as follows:

Ayes: Mike Kozlosky, Don Bennett, Nick Cannon, Mandy Sanders, Rebecca Roth, Granseur Dick, Ashli Barefoot, Helen Bunch, Sam Shore, Patrick Flanagan and Nazia Sarder. **Nays:** None. **Absent:** Jerry Haire, Robert O'Quinn, Stephanie Ayers, Athina Williams, Barnes Sutton, Caitlin Marks, and Megan Matheny.

Mr. Flanagan expressed appreciation for addressing the conflict.

5) **Discussion**

a. **2018-2027 and 2020-2029 STIP/MPO Transportation Improvement Program Administrative Modification #20-4**

Mr. Kozlosky stated that this item is for information purposes only and will return for consideration at the next meeting. He noted that many of these modifications pertain to the cash flow challenges faced by NCDOT. He added that the modifications include schedule changes and encouraged members to review them.

6) **Updates**

- a. **Wilmington Urban Area MPO**
- b. **Cape Fear Public Transportation Authority**
- c. **NCDOT Division**
- d. **NCDOT Transportation Planning Division**

Mr. Kozlosky stated that updates are included in the agenda packet.

7) **Announcements**

- a. **Bike/Pedestrian Committee Meeting - June 14th**
- b. **Next TCC meeting - June 10th**

Staff apologized for the broken link to the remote meeting in the calendar invitation.

Mr. Kozlosky expressed appreciation to the group. He added that the feasibility study for the Cape Fear Memorial Bridge has been completed and was disseminated. He noted that Ms. Marks or Mr. Kimes would be invited to give separate presentations on the feasibility study and NCDOT's financial challenges at an upcoming meeting.

8) **Adjournment**

With no further items, Mr. Kozlosky requested a motion to adjourn and noted that Mr. O'Quinn had joined the meeting.

Mr. Bennett made a motion to adjourn. Mr. Dick seconded the motion and the meeting was adjourned unanimously at 10:24 a.m. by roll-call as follows:

Ayes: Mike Kozlosky, Don Bennett, Nick Cannon, Mandy Sanders, Robert O'Quinn, Rebecca Roth, Granseur Dick, Ashli Barefoot, Helen Bunch, Sam Shore, Patrick Flanagan and Nazia Sarder. **Nays:** None. **Absent:** Jerry Haire, Stephanie Ayers, Athina Williams, Barnes Sutton, Caitlin Marks, and Megan Matheny.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.
THE ENTIRE PROCEEDINGS ARE RECORDED ON A COMPACT DISC AS
PART OF THIS RECORD.