**Wilmington Urban Area MPO**  
**Technical Coordinating Committee**  
**Thursday, November 4, 2021**  
**Meeting Minutes**

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| **Members Present**  Helen Bunch, Brunswick County  Nick Cannon, MPO Go Coast Program  Patrick Flanagan, Cape Fear Council of Governments  Adrienne Harrington, Town of Belville  Paula Kempton, Town of Carolina Beach  Mike Kozlosky, WMPO  Vanessa Lacer, Pender County  Marty Little, New Hanover County  Caitlin Marks, NCDOT Division of Highways  Megan Matheny, Cape Fear Public Transportation Authority  Robert O’Quinn, Town of Wrightsville Beach  Nazia Sarder, NCDOT Transportation Planning Branch  Barnes Sutton, Town of Navassa  Denys Vielkanowitz, City of Wilmington  Ben Watts, Town of Leland | **Members Absent**  Stephanie Ayers, NC State Ports Authority  Granseur Dick, Wilmington International Airport  Mandy Sanders, Town of Kure Beach  **Others Present**  Zach Bugg, Kittelson & Associates  Cheryl Hannah, HDR  Travis Henley, Pender County  Regina Hopkins, WMPO  Scott James, WMPO  Abby Lorenzo, WMPO  Zach Manfredi, WMPO  Rachel McIntyre, WMPO  Aubrey Parsley, City of Wilmington  Ron Satterfield, City of Wilmington |

1. Call to Order

Mr. Kozlosky called to order the remote meeting at 10:00 a.m. and took the roll call pursuant to Section 4.31 of Senate Bill 704 (Session Law 2020-3). A quorum was present, as follows:

**Present:** Helen Bunch, Nick Cannon, Patrick Flanagan, Adrienne Harrington, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Robert O’Quinn, Nazia Sarder, Barnes Sutton and Denys Vielkanowitz. **Absent:** Stephanie Ayers, Granseur Dick, Caitlin Marks, Megan Matheny, Mandy Sanders and Ben Watts.

1. Approval of the Agenda

Mr. Flanagan made a motion to approve the agenda as presented. Mr. Sutton seconded the motion and it carried unanimously by roll call, as follows:

**Ayes:** Helen Bunch, Nick Cannon, Patrick Flanagan, Adrienne Harrington, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Caitlin Marks, Robert O’Quinn, Nazia Sarder, Barnes Sutton and Denys Vielkanowitz. **Nays:** None. **Absent:** Stephanie Ayers, Granseur Dick, Megan Matheny, Mandy Sanders and Ben Watts.

1. Presentations
   1. 2021 Commuter Challenge and Bike Ride Event Results- Nick Cannon, WMPO

WMPO Associate Transportation Planner Nick Cannon gave a brief presentation on the results of the 2021 Commuter Challenge and Bike Ride Events of October. He reported that the 31st River to Sea Bike Ride, which was rescheduled from May to October 16thdue to Covid, had 100 participants, and the inaugural Brunswick Heritage Ride on October 23rd had 68 participants. In addition, this year’s Commuter Challenge had about 50 participants. The top participants of which were awarded prizes provided by local sponsors.

* 1. Pender County Streets Plan Update – Travis Henley and Vanessa Lacer, Pender County

Pender County Long Range Planner Vanessa Lacer gave a brief overview of the newly created Pender County Streets Plan, which was created by WSP, and WMPO and Pender County staff, with feedback from boards, and a stakeholder steering committee as well as the public. She noted that this is an update to the 2016 Collector Street Plan and will continue to guide investments in new collector streets for the purposes of reducing congestion on arterial roads, improving connectivity for emergency service providers, and enhancing mobility for pedestrians and cyclists. The 2021 Plan is also aligned with the 2018 Pender 2.0 Comprehensive Plan Future Land Use.

Ms. Lacer said that the study process began in January of this year. She noted that WSP led two rounds of public participation and that two public hearings were held before the plan was adopted on October 18th by the Pender County Board of Commissioners. Main changes of 2021 include updating recommendations to include the reduction in total miles of collector street roadway, the introduction of dynamic polygons for easier implementation, a requirement for bike-pedestrian facilities as part of all collector street roadways, and the streamlining of the street section options. She displayed maps to contrast the 2021 update with the 2016 plan. She pointed out that the requirement for bike-ped facilities would create at full build out a contiguous bike-ped network across southern Pender County, and that the 2021 update scales back the street selection options from nine to four, with the same alternatives for streets with either a ditch or a curb and gutter system.

Mr. Kozlosky noted that a resolution has been included in today’s regular agenda to recommend that the MPO Board consider adoption of the 2021 Pender County Street Plan Update.

1. Consent Agenda
2. Approval of TCC Meeting Minutes- October 13, 2021
3. Resolution adopting the 2022 Meeting Calendar
4. Resolution approving the 2020-2029 STIP/MPO TIP Amendments #21-7
5. Resolution approving the 2020-2029 STIP/MPO Transportation Improvement Program Administrative Modifications #21-9

Regarding the 2022 Meeting Calendar, Mr. Kozlosky said that Mr. Flanagan anticipates no scheduling conflict with the Cape Fear RPO regarding the TCC’s November meeting. He noted that both the TCC and MPO Board meetings would be held earlier during the month of November in 2022.

Ms. Bunch made a motion to approve the Consent Agenda, Items 4a through 4d, as presented, and to forward the items to the MPO Board for consideration. Ms. Harrington seconded the motion, and it carried unanimously by roll call as follows:

**Ayes:** Helen Bunch, Nick Cannon, Patrick Flanagan, Adrienne Harrington, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Caitlin Marks, Megan Matheny, Robert O’Quinn, Nazia Sarder, Barnes Sutton, Denys Vielkanowitz and Ben Watts. **Nays:** None. **Absent:** Stephanie Ayers, Granseur Dick and Mandy Sanders.

1. Regular Agenda
   1. Resolution adopting the 2021 Pender County Collector Street Plan Update

Ms. Lorenzo noted that Ms. Lacer provided an overview of the updates to the 2021 Pender County Collector Street Plan Update, which was adopted by the Pender County Board of Commissioners on October 18, 2021.

Mr. Cannon made a motion to approve the 2021 Pender County Collector Street Plan Update, and to forward the recommendation to the MPO Board for consideration. Mr. Sutton seconded the motion, and it carried unanimously by roll call as follows:

**Ayes:** Helen Bunch, Nick Cannon, Patrick Flanagan, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Caitlin Marks, Megan Matheny, Robert O’Quinn, Nazia Sarder, Barnes Sutton, Denys Vielkanowitz and Ben Watts. **Nays:** None. **Absent:** Stephanie Ayers, Granseur Dick, Adrienne Harrington and Mandy Sanders.

* 1. Resolution endorsing the Wilmington Urban Area Metropolitan Planning Organization Bicycle and Pedestrian Advisory Committee’s Model Ordinance for Bicycle and Pedestrian Infrastructure

Associate Transportation Planner Zach Manfredi expressed appreciation for the feedback on the model ordinance for bicycle and pedestrian infrastructure. He noted that staff made some slight revisions to include additional environmental language into the purpose statement. Additional language that new construction will also have improved facilities and redundancies have been addressed.

Mr. Kozlosky clarified that this is a model ordinance that will need to be vetted and adopted by any local jurisdiction before it could become part of their local ordinances.

Mr. Cannon made a motion to approve the model ordinance, and to forward the recommendation to the MPO Board for consideration. Ms. Lacer seconded the motion, and it carried unanimously by roll call as follows:

**Ayes:** Helen Bunch, Nick Cannon, Patrick Flanagan, Adrienne Harrington, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Caitlin Marks, Megan Matheny, Robert O’Quinn, Nazia Sarder, Barnes Sutton and Denys Vielkanowitz. **Nays:** None. **Absent:** Stephanie Ayers, Granseur Dick, Mandy Sanders and Ben Watts.

1. Discussion
2. 2020-2029 STIP/MPO Transportation Improvement Program Administrative Modifications #21-10

Mr. Kozlosky said that this item is for informational purposes only and will be brought back for consideration at the next Board meeting.

1. Updates
   1. Wilmington Urban Area MPO
   2. Cape Fear Public Transportation Authority
   3. NCDOT Division
   4. NCDOT Transportation Planning Division

Mr. Kozlosky stated that the updates are included in the agenda packet.

1. Announcements
   1. Go Coast TDM Committee Meeting – November 18th at 3:00 p.m.
   2. FY 23 Local Planning Needs Requests Due to Ms. Lorenzo by 5:00 p.m. December 10th
   3. Wilmington MPO Bike/Pedestrian Committee- December 14th at 2:00 p.m.
   4. Next TCC meeting- January 12, 2022
2. Adjournment

There being no further business, Ms. Bunch made a motion to adjourn the meeting, seconded by Mr. Flanagan and meeting was adjourned at 10:23 a.m. by roll call as follows:

**Ayes:** Helen Bunch, Nick Cannon, Patrick Flanagan, Adrienne Harrington, Paula Kempton, Mike Kozlosky, Vanessa Lacer, Marty Little, Caitlin Marks, Megan Matheny, Robert O’Quinn, Nazia Sarder, Barnes Sutton and Denys Vielkanowitz. **Nays:** None. **Absent:** Stephanie Ayers, Granseur Dick, Mandy Sanders and Ben Watts.

THE ABOVE MINUTES ARE NOT A VERBATIM RECORD OF THE PROCEEDINGS.   
THE ENTIRE PROCEEDINGS ARE RECORDED DIGITALLY AS PART OF THIS RECORD.